



DAYTON CONTEMPORARY DANCE COMPANY

Privacy Notice for Dayton Contemporary Dance Company and DCDC.org

This privacy notice discloses the privacy practices for Dayton Contemporary Dance Company and www.dcdc.org. This privacy notice applies solely to information collected by this web site. It will notify you of the following:

1. What personally identifiable information is collected from you through the web site, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.
5. How policy changes will be communicated.

Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

Our website only collects your email when you subscribe to our website www.dcdc.org

If you make a donation via our website using a credit card, it is directed to a secure merchant vender via eTapestry – a BlackBaud product.

<https://app.etapestry.com/onlineforms/DaytonContemporaryDanceComp/donate.html>

DCDC does not have access to your credit card information used for your gifts. When a gift is made the following is collected (note* is required information): Donation amount*, Donation frequency*, Your title (Mr. Mrs. Dr., etc.), First Name*, Middle Name, Last Name*, Suffix (Jr., III, degree, etc.), Country*, Address Lines*, City*, State*, Postal Code*, Email*, Confirm Email*, Phone* - then it asks for payment information which is not stored in the DCDC database. You may also make a comment regarding your gift – noting purpose of gift, tribute gift, anonymity, etc. Gifts made to DCDC may be reported in our playbills or annual report, unless donors specify anonymity.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g., to ship an order.

Unless you ask us not to, we may contact you via email in the future to tell you about upcoming shows, events, DCDC news, Newsletters, etc., or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.

- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a closed lock icon at the bottom of your web browser, or looking for "https" at the beginning of the address of the web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, Database Manager, Marketing Director, Vice President of Development, are granted access to personally identifiable information (but does NOT have access to credit card information). The computers/servers in which we store personally identifiable information are kept in a secure environment.

Changes to this Policy

We may make changes to this privacy notice from time to time. You may check back on this page at any time to see our current policy.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 937-228-3232 or via email at contactus@dcdc.org.

The above notice (or policy) probably does not describe your privacy practices exactly. You need to personalize your statement to fit your business practices. Here are some sample clauses that you can use to help describe other specific practices that fit your business model.

Cookies

We use "cookies" on this site. A cookie is a piece of data stored on a site visitor's hard drive to help us improve your access to our site and identify repeat visitors to our site. Cookies can also enable us to track and target the interests of our users to enhance the experience on our site. Usage of a cookie is in no way linked to any personally identifiable information on our site.

Sharing

We share aggregated demographic information with our advertisers, digital managers, and for grant reporting information. This is not linked to any personal information that can identify any individual person.

Shipping

We use an outside shipping company to ship orders via our store, and a credit card processing company to bill users for goods and services. These companies do not retain, share, store or use personally identifiable information for any secondary purposes beyond filling your order.

Links

This web site contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

Surveys & Contests

From time-to-time we ask you to fill out information via surveys or contests. Participation in these surveys or contests is completely voluntary and you may choose whether or not to participate and therefore disclose this information. Information requested may include contact information (such as name and shipping address), and demographic information (such as zip code, age level). Contact information will be used to notify the winners and award prizes. Survey information will be used for purposes of monitoring or improving the use and satisfaction of this site.