

Closing Session: Putting Your New Knowledge Into Action

Think back on all the sessions you attended in the past two days.

1

Write down a big idea or concept that you learned from a session.

2

Write down a process or smaller-scale idea that you learned from a session.

3

Consider your two ideas and pick one that you will bring back to your library.

Reflect on the following questions when making your decision:

Which of the two ideas would make the greatest impact at my library?

Which idea do I want to tackle first?

What is realistic and achievable in the foreseeable future?

Re-write your idea from box 1 or box 2 below.

4

When you think about the idea you picked above, what makes you excited about it? Why do you think it's a great idea?

5 If you take this idea back to your library, who will benefit from it? Patrons? Staff? Specific departments?

6 Why would the patrons/staff/departments you listed on the left benefit from this idea?

7 Which departments/teams will you need to involve to make this idea come to life?

8 Who will influence and be the decision-makers to implement this idea? (Write down names.)

9 Who am I going to talk to first? Who are my allies? Who am I going to talk to get traction? (Write down names.)

10

What do you think is a good timeframe for implementing your idea?
A month? Six months?

11

Write a SMARTIE goal to provide focus and motivation.

SPECIFIC - State what you'll do in detail.

MEASURABLE - Provide a way to evaluate progress.

ATTAINABLE - Ensure it's within scope and achievable.

REALISTIC - Relevant to your library/community.

TIME-BOUND - Set a completion timeframe.

INCLUSIVE - Includes traditionally marginalized people.

EQUITABLE - Contains an element of fairness or justice.