

Wedding

VENUE QUESTIONS

PRICING & AVAILABILITY

- Is my date of choice available? If not, are there any surrounding dates available? Or do you have a wait list for dates?

- How far in advance can I reserve my date?

- What are the rates for different days of the week and times (Friday, Saturday, Sunday; morning, afternoon, evening)? What about different seasons?

- How many hours are included in the hire price? How early can we arrive, and how late can we stay?

PAYMENT

- How much is the deposit?

- How do you structure the payment schedule?

- What is included in the total?

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VENUE QUESTIONS

PAYMENT

- What is the cancellation policy?

- What is your Covid-19 policy?

- When is the last possible date to make changes to our reservation?

WEDDING SUPPLIERS

- Do you have a list of approved or recommended vendors we can use?

- Do we have to use your approved vendors? If not, are there limitations or guidelines we need to meet when bringing others in?

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ACCESSIBILITY

- Is the venue disabled friendly?

- Are there noise restrictions?

- How many bathrooms are there?

- Is parking available on-site? How much space is there? Will guests be charged for parking?

- Are taxi's available to and from the venue? Are you able to book taxis for us at the end of the reception?

- Do you have onsite accommodation? If not, can you recommend nearby accommodation?



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WEDDING SPECIFICS

- What is the venue's capacity?

- Do you have your own sound equipment and speakers, or will those need to be rented or provided by the entertainment?

- What is the backup plan for rain or inclement weather?

- Are there any decoration restrictions?

- When can suppliers arrive for setup?

- Will your staff be involved in setting up and breaking down the decorations?

- What is the maximum hire length?

- Are we able to hold a rehearsal at the venue?



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VENUE QUESTIONS

FOOD AND DRINKS

- Do you have an in-house caterer? If so, are food and beverages included in the venue rental fee?

- If there is not an in-house caterer, do we have to choose from a list of approved options, or can we hire our own caterer?

- Do you have a food and beverage minimum? What are the consequences if we don't meet it?

- If I hire my own caterers, are there restrictions on what they can serve?

- Can my caterers use the kitchen space?

- Do you have an alcohol permit?

- What time are you licenced to serve alcohol until?

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FOOD AND DRINKS

- Do we have to purchase alcohol through you, or can we source alcohol elsewhere?

- If we can bring our own alcohol onto the property, is there a corkage or service fee?

WEDDING STAFF

- Who will be our point of contact as we plan our wedding? Who will be our point of contact on our wedding day?

- Can we meet them today?



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