

August 19 2020

Dear parents and faculty/staff,

I share with you a letter regarding what I hope is a very rare occurrence in our community.

As we stated before the school year started, we intend to be transparent with families about COVID-19 related issues within our community. We have been informed that family members of a TFS student have tested positive for COVID-19. **Importantly, neither the student, nor the family, have been on our campus.**

We are following all protocols and procedures in our re-opening handbook. Under this scenario, we are not required to notify our local health authorities, yet we have let the Diocese and all of you know.

We continue to follow our cleaning and sanitizing routines, in accordance with CDC and NC DHHS Safe Schools guidelines.

As always, we ask that you and your family continue to follow local, state and federal guidelines to protect your health and the health of those around you:

- wash hands often with soap and warm water for at least 20 seconds (or use hand sanitizer, when hand washing is not possible)
- wear a cloth face covering
- practice physical distancing by remaining 6 feet apart from others
- keep your student at home if they are sick, and especially if they are experiencing any symptoms of COVID-19

We remain committed to providing a safe and healthy environment for our students, faculty and staff, and to provide open and transparent communications. We appreciate your partnership and support! Please feel free to reach out to myself or Joanne Sullivan, our school nurse, with questions.

Sincerely,

Mike Watson  
Principal