DIRECT Debit

Your Account Details

Name ……

Address Line 1 ……..

Address Line 2 ……..

Address Line 3 ……..

Postcode ……..

Customer and Schedule Number

How would you like to pay?

Please tick one option ✓

In full (one instalment annually) ☐

Half yearly (two instalments, usually in May & Oct) ☐

10 instalments (within our payment window of April to February) ☐

Payment will be taken on or around the 1st day of each month.

Your contact details (please complete in BLOCK CAPITALS)

Daytime telephone number

Email address

Instruction to your Bank or Building Society to pay by Direct Debit

DIRECT Debit

Please fill in the whole form and send it to:
Bristol Wessex Billing Services Ltd, 1 Clevedon Walk, Nailsea, Bristol, BS48 1WA

Service user number

9	4	8	2	8	3

Name and full postal address of your Bank or Building Society

To: The Manager — Bank/building society

Address

Postcode

Reference

Name(s) of Account Holders(s)

Instruction to your bank or building society
Please pay Bristol Wessex Billing Services Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Bristol Wessex Billing Services Ltd and, if so, details will be passed electronically to my bank/building society.

Bank/Building Society account number

Signature(s)

Branch Sort Code

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account
This guarantee should be detached and retained by the payer

DIRECT Debit

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Bristol Wessex Billing Services Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Bristol Wessex Billing Services Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- if an error is made in the payment of your Direct Debit, by Bristol Wessex Billing Services Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Bristol Wessex Billing Services Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.