Be More Organised with messeji

in 3 Steps...

Step #1:

No Two Meetings Are The Same... Or Are They? Save Time, by Creating Templates, So You're Ready for Your Meeting with One Click

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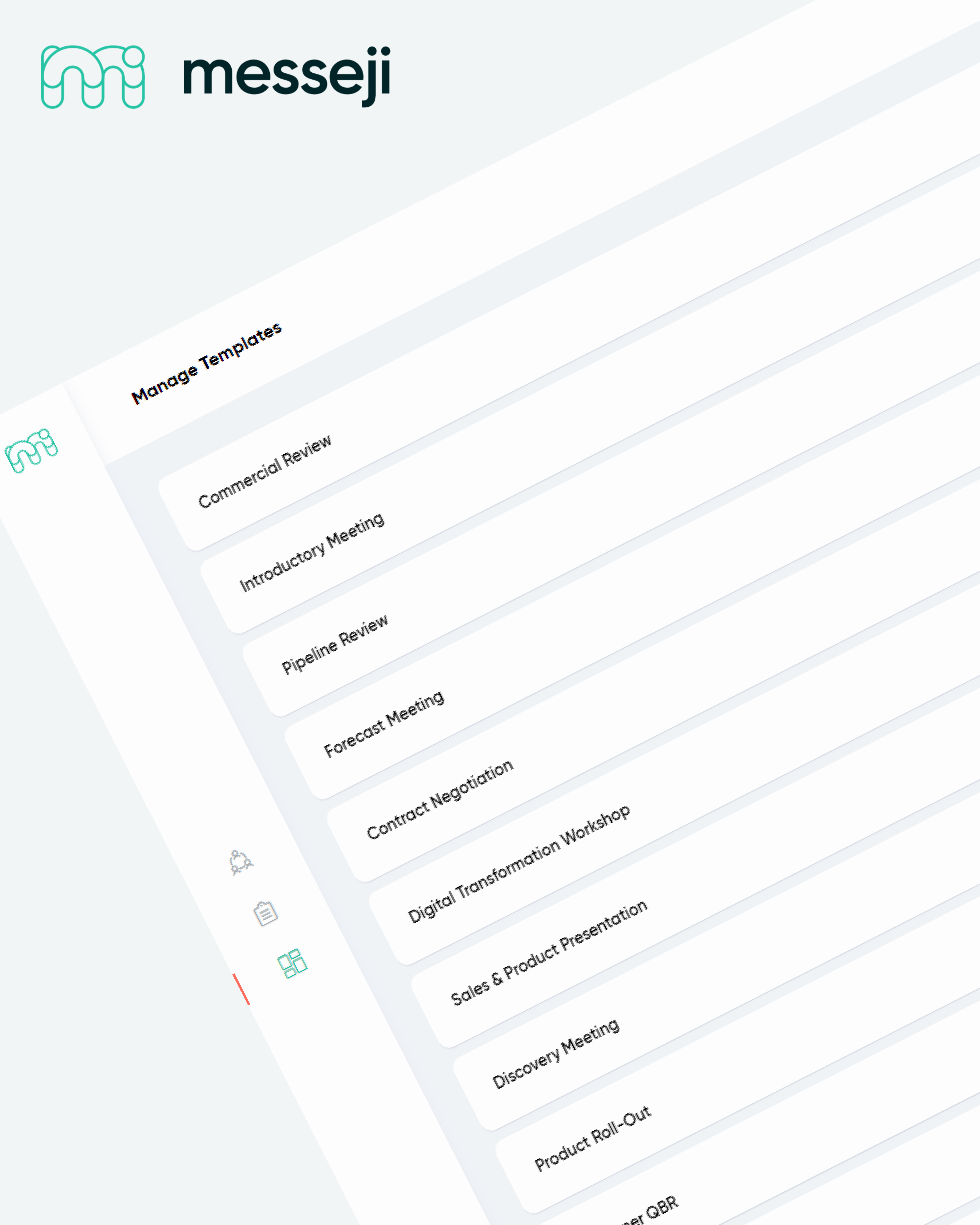
Manage Templates
Commercial Review
Introductory Meeting
Pipeline Review
Forecast Meeting
Contract Negotiation
Digital Transformation Workshop
Sales & Product Presentation
Discovery Meeting
Product Roll-Out

Step #2

Manage and Track Tasks So You Get More Done

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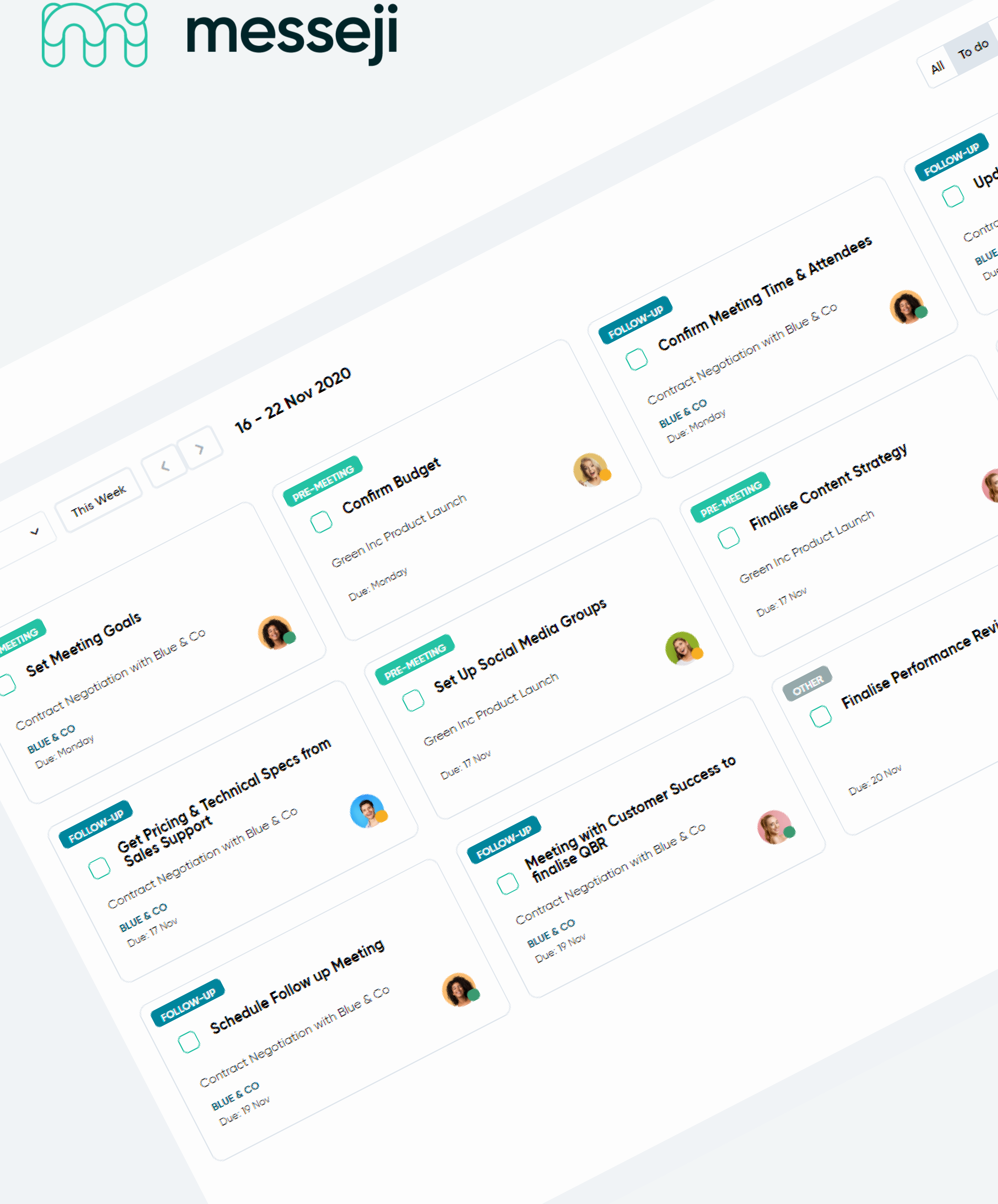

All
To do
This Week
16 - 22 Nov 2020
MEETING
Set Meeting Goals
Contract Negotiation with Blue & Co
BLUE & CO
Due: Monday
PRE-MEETING
Confirm Budget
Green Inc Product Launch
Due: Monday
FOLLOW-UP
Confirm Meeting Time & Attendees
Contract Negotiation with Blue & Co
BLUE & CO
Due: Monday
FOLLOW-UP
Get Pricing & Technical Specs from Sales Support
Contract Negotiation with Blue & Co
BLUE & CO
Due: 17 Nov
PRE-MEETING
Set Up Social Media Groups
Green Inc Product Launch
Due: 17 Nov
PRE-MEETING
Finalise Content Strategy
Green Inc Product Launch
Due: 17 Nov
FOLLOW-UP
Schedule Follow up Meeting
Contract Negotiation with Blue & Co
BLUE & CO
Due: 19 Nov
FOLLOW-UP
Meeting with Customer Success to finalise QBR
Contract Negotiation with Blue & Co
BLUE & CO
Due: 19 Nov
OTHER
Finalise Performance Revi
Due: 20 Nov
FOLLOW-UP

Step #3

All Your Meetings, Notes and Tasks. All In One Place!

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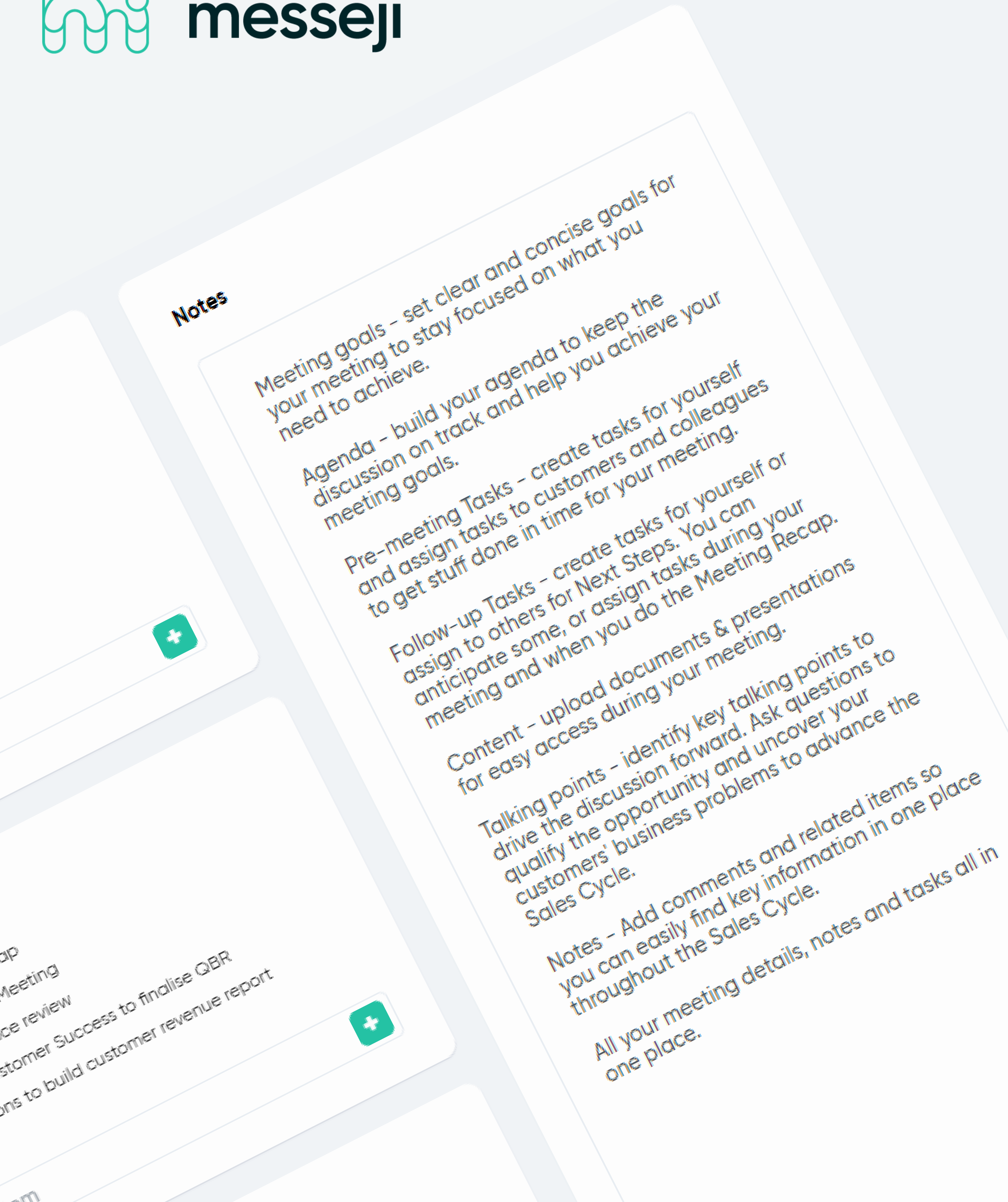
Notes
Meeting goals - set clear and concise goals for your meeting to stay focused on what you need to achieve.
Agenda - build your agenda to keep the discussion on track and help you achieve your meeting goals.
Pre-meeting Tasks - create tasks for yourself and assign tasks to customers and colleagues to get stuff done in time for your meeting.
Follow-up Tasks - create tasks for yourself or assign to others for Next Steps. You can anticipate some, or assign tasks during your meeting and when you do the Meeting Recap.
Content - upload documents & presentations for easy access during your meeting.
Talking points - identify key talking points to drive the discussion forward. Ask questions to qualify the opportunity and uncover your customers' business problems to advance the Sales Cycle.
Notes - Add comments and related items so you can easily find key information in one place throughout the Sales Cycle.
All your meeting details, notes and tasks all in one place.

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Drive Your Sales Cycle, Impress Your Customers, and Close More Deals

www.messeji.com