



# Getting Started

## 1-Register Account Online!

Log on to <http://www.backgroundchecks.com/solutions/SelectCHECK/hca>

Click the REGISTER NOW button

**backgroundchecks.com®**

## SelectCHECK - Preferred Background Screening Program

for HCA students / volunteers



HCA has partnered with backgroundchecks.com to provide our students and volunteers a fast and easy way to achieve compliance with our background screening requirements.

Register Now!

HCA students and volunteers benefit from:

- Fast account registration and ordering process
- 24/7 online access to request checks and review results
- Pre-set discount pricing delivering significant cost savings
- Live customer service support

[Products and pricing »](#)

[Getting Started »](#)

[Log in for existing users »](#)

powered by  
**backgroundchecks.com®**

866.300.8524  
[service@backgroundchecks.com](mailto:service@backgroundchecks.com)

**Register your account online!** After completing our simple online registration you'll have immediate access the Custom **HCA Screening Package** designed to meet HCA requirements.

[Cancel Registration and return Home](#)

## Registration

\* = Required


### Account Information

Your account will be used to login and order reports. Make sure to enter a valid e-mail address in case you forget your password.

* First Name	<input type="text"/>
* Last Name	<input type="text"/>
* Email	<input type="text"/>
* Confirm Email	<input type="text"/>
* Phone	<input type="text"/>

## 2-Start Your Order.


The Package Dashboard is the first screen you should see after completing the registration process. From here you can instantly begin ordering the HCA screening package.



Quick Order
Package

Welcome, Bethany

### HCA Student/Volunteer Screening

<div style="border-bottom: 1px solid #ccc; padding-bottom: 5px;">           Package Price <span style="float: right;">\$35.00</span> </div> <div style="padding-top: 5px;"> <input checked="" type="checkbox"/> County Criminal  <input checked="" type="checkbox"/> US AliasSEARCH  <input type="checkbox"/> Verify Records - -\$10.00         </div>	<h4>HCA Student/Volunteer Package</h4> <p>HCA Requires a national criminal database search-US AliasSEARCH plus a County Criminal search in all jurisdictions using the subject's primary and alias names for the past 7 years. Flat fee package price of \$35.00 *plus data access fees such as county court fees</p> <div style="text-align: right;">  </div>
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### The Custom HCA Screening Package includes the following required elements:

1. **US AliasSEARCH**-instant national criminal database-over 400 Million criminal records & 10 Million+ photos from hundreds of sources including Sex Offender Records for 49 states plus Washington DC, Guam, Puerto Rico, plus National Security sources such as OFAC and Terrorist watch lists, SSN Validation & a Name & Address History used to develop jurisdictions & alias names for the past 7 years. County Criminal searches in all jurisdictions for primary & alias names developed for the past 7 years.
2. **County Criminal searches**- in all counties developed in the name and address history for the past 7 years, to include screening both primary and alias names developed.

**Begin your search.** Enter the subjects name, gender, date of birth and social security number and our system will develop known alias names and jurisdictions where the subject has lived for the past 7 years based on the results of a name and address history search.

### Begin your search

First Name

Full Middle Name

Last Name

Suffix

Male

Female (optional)

☐ Male
 ☐ Female

☐ No Middle Name

First Name

Full Middle Name

Last Name

Suffix

☒ No Middle Name

+ Add another name or alias ?

Date of Birth ?

6 - June

18

Change Search Filters ?

Social Security Number

Where the subject will work

Texas

Once you've entered the social security number, our system will develop known alias names and jurisdictions where the subject has lived for the past 7 years based on the results of a name and address history search.

As you continue the order entry process you'll notice the US AliasSEARCH requires no additional information based on previously provided subject data.

The subjects counties of residence were auto-developed using the subjects SSN and we list the applicable jurisdictions in the County Criminal section. You may add more jurisdictions but you cannot remove the auto-developed counties.

### US AliasSEARCH

US AliasSEARCH is a multi-faceted search that combines US OneSEARCH with the known aliases provided from a SSN trace. With a name, date of birth and SSN, we report the state and the approximate date of issuance of the SSN. We then run the SSN through the Death Master Index. Next, we run a SSN trace to obtain a list of alias names, including maiden names. We then use this information to make a final pass through our US OneSEARCH criminal database.

For this step, no additional information is necessary.

### County Criminal

This is one of the most powerful tools for uncovering criminal records. Since law enforcement agencies report felony and misdemeanor charges, a county criminal search is where a record is likely to be filed. Our researchers handpick information from courthouse records in every county in the United States. All county criminal searches go back a minimum of seven years and include felonies and misdemeanors. Some court fees apply.

You may add up to 25 jurisdiction(s).

Travis County, Texas

Fort Bend County, Texas

[+ Add a County](#)

[Proceed To Check Out](#)

Once you have completed the data entry click the **Proceed To Check Out** button. Review the Order Confirmation page, agree to Terms & Conditions and click the Purchase button to place your order.

### Order Confirmation

Avg. Turnaround Time	Intended Purpose	Name	FEES ?	PRICE
HCA Student/Volunteer Screening				
Package Price				\$35.00
County Criminal				
Travis County, Texas	(23 Business Hours)	Other FCRA		\$0.00
Fort Bend County, Texas	(15 Business Hours)	Other FCRA		\$0.00
US AliasSEARCH				
		Other FCRA		\$0.00
<a href="#">+ Add more searches to this report</a>				
Subtotal				\$35.00
Fees				\$0.00
Total				\$35.00

[Go Back To Dashboard](#)

☐ **Important:** By performing a search, you (a) accept our [Terms & Conditions](#), (b) acknowledge that we will charge you for the search even if there are no results, and (c) acknowledge receiving the Consumer Financial Protection Bureau's Notice to Users of Consumer Reports available in the "compliance" section of our website and at <http://www.backgroundbiz.com/docs/Obligations-of-Users.pdf>.

[Purchase](#)

### Average time to complete.

Some portions of your report will complete instantly such as the US AliasSEARCH, other element like the County Criminal typically complete within 1-3 business days.

