

# Products and Services

You might think that all background checks are alike, but there is a big difference between what is considered a traditional direct court house search and a multi-jurisdictional criminal database search. Depending on the type of search you choose, the difference in results can be astounding. Now more than ever, it is important to complement a traditional county search with a multi-jurisdictional criminal database search like the US OneSEARCH® or US AliasSEARCH. You don't want to miss records that could have easily been found with a database search. This combined approach is a cost-effective way to broaden your search and get a more accurate picture of your subject.

	Nationwide Sex Offender Scan	Terrorist Watch Lists (OFAC, OIG, etc.)	Over 600 million felony, misdemeanor, traffic records	SSN Validation and Name & Address History	Primary and known alias names scanned through database	Criminal hits re-verified at reporting source
<b>US OneSEARCH</b>	■	■	■			
<b>US AliasSEARCH</b>	■	■	■	■	■	
<b>US OneVERIFY</b>	■	■	■			■
<b>US AliasVERIFY</b>	■	■	■	■	■	■

**POWERFUL COMBO!**

**A VERIFIED search combines our industry-leading data coverage with the power of a direct court search.**

While criminal information housed in databases can be very useful in identifying potential records, there are some instances when records may have changed at the courthouse. To ensure completeness, we recommend ordering a verified database search. All criminal matches are investigated at the courthouse and final results are returned within one to three business days.

## Criminal Convictions Database Products

### US OneSEARCH®

With one search of the subject's primary name, we can comb more than 600 million criminal records from counties, department of corrections (DOC), administrative office of courts (AOC), and sex offender records from all 50 states, plus Washington DC, Guam, and Puerto Rico. Also included are national and international terrorism sources and more than 22 million photos. A US OneSEARCH check provides the data you want, the quality you demand and the updates that ensure you get the best possible information.

### US AliasSEARCH (bundled search)

This is a multi-faceted search that combines the US OneSEARCH with the US OneTRACE to develop known alias names that will be searched alongside the subject's primary name. The US OneTRACE includes a Name & Address History search, SSN Validation and a Death Master Index check.

\* State law in California, Connecticut, Indiana, Maine and Minnesota prohibits unverified database information from being used in employment and tenant screening decisions. Should your applicant be performing core job duties or residing in one of the above states, a verified database product will be required. Average Turnaround time for a verified database search that requires source verification is 1-3 business days.

## Verified Database Products

### US OneVERIFY®\*

US OneVERIFY combines the US OneSEARCH with a direct court search when there is a hit in the database. In cases where a data source provides obscure or very few details about the record, we verify it directly at the source before reporting it back to you. We update the record to match currently available public records and, if we uncover additional or updated information on the record we are verifying, we will include that information on the final report. Pricing is FLAT RATE – No additional validation or court fees.

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## Other Database Searches

### National Security OneSEARCH

Turnaround Time: INSTANT\*

Our National Security OneSEARCH provides an instant database search of more than 120 national and international lists, including key sources such as the Health and Human Services Department's office of Inspector General Exclusions List, Office of Foreign Assets Control (OFAC) Specially Designated Nationals List, Interpol Fugitives List, Federal Bureau of Investigation's (FBI) Most Wanted List, Food and Drug Administration's (FDA) Debarment List, Office of the Controller of the Currency's (OCC) Enforcement Actions List, and General Services Administration's (GSA) Excluded Parties List.

### Ongoing Criminal Monitoring

We will screen your employees every 30 days for 1 year against our instant criminal conviction database to find new records and alert you when we find them. This service can only be performed on current employees who have been previously screened through a US OneSEARCH or US AliasSEARCH.

### US Offender OneSEARCH

Turnaround Time: INSTANT\*

The US Offender OneSEARCH is a check of our own database, that includes a state's specific sex offender registry data and available tribal registries in that state, based on the applicant's name and date of birth. We have access to comprehensive sex offender registry data, with information from 49 states, plus Washington DC, Guam, Puerto Rico and various tribal sex offender registries, with photos in all. In total we have more than 165 direct offender sources and over 1.1 million offender photos. Details in the report include: identifiers, registered addresses, aliases, case numbers, charge(s), conviction details, and period of incarceration.

### US OneTRACE®

Turnaround Time: INSTANT

US OneTRACE runs an individual's Social Security Number (SSN) against a multi-jurisdictional database that includes information provided by hundreds of public and private sources. The resulting report details available names and addresses associated with the provided SSN. Plus SSN Validation and Death Master Index check.

### Driving Record Report (MVR)

Turnaround Time: INSTANT\*

Our MVR or Driving Record Report provides driving records from 49 states + Washington, DC and Puerto Rico with instant results available for all but five of

those. Examples of states where we can provide instant results are Alabama, Florida, Texas and Virginia. These reports can include records of driving while intoxicated, revoked license, accidents, and minor traffic violations. Because driving records are held in state bureaus and have access to all counties in the state and sometimes other states, they can be very useful for safety screening.

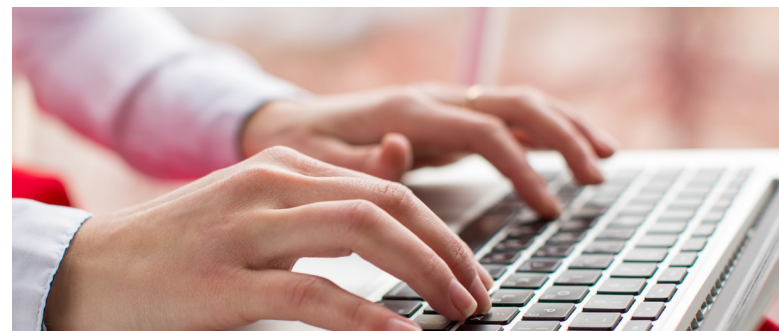
\* Access to this product may be provided after client vetting is complete. \*PA MVR requires PennDOT form and average turnaround time is up to 7 business days.

### Credit Report

Turnaround Time: INSTANT\*

To evaluate a subject's sense of financial responsibility and detect financial stress in positions susceptible to financial abuse, backgroundchecks.com can obtain a pre-employment credit report based on an individual's full name, date of birth, social security number, and residential address.

\* Access to this product requires additional application and an on-site inspection.



## Comprehensive Services

### County Criminal History

Average Turnaround Time: 1-3 Days

County criminal searches return information from the court records in which the conviction is recorded. A report covering county criminal records may include information regarding the degree of the offense, offense dates, case numbers, filing dates, defendants, counts, trial dates, verdicts, disposition, disposition dates, and sentencing information.

\* Some court fees apply.

### State Criminal History

Average Turnaround Time: 1-3 Days

A statewide search may yield information from multiple counties in a given state that report to a repository, useful for discovering crimes outside of the immediate area in which the subject lives or works. We can currently process record searches for 30 states in house through the state's electronic access systems, including states like Pennsylvania, Texas, Utah, Florida, and South

Carolina. For another 14 states, we submit requests to the state for fulfillment. And another 6 states have restrictions that prevent us from completing searches: California, Louisiana, Nevada, Ohio, West Virginia, and Wyoming.

\* Some state fees apply.

### **Federal Criminal History**

Average Turnaround Time: 1-3 Days

A federal criminal search is conducted by ordering individual US District Court indices in much the same way as a county criminal history. You can specify which district you want to search and we retrieve records from that district. Alternatively, our auto development process can instantly recommend the federal jurisdictions. The recommendations are derived from a social security number based name and address history we run and present in real-time at no cost to you while you are entering the subject's information on the order screen.

### **Drug Screening 5-10 Panel**

Average Turnaround Time: 2-3 Days

Our report ordering and retrieval system offers a single-source background screening and drug testing solution. We have partnered with a "best-in-breed" provider to offer you a complete set of substance abuse testing services. Pricing is FLAT RATE – no additional out-of-network fees.

### **Nationwide Wants and Warrants**

Average Turnaround Time: 1-3 Days

This is a nationwide search of active, extraditable federal and state warrants, which may include felonies and misdemeanors for the requested subject. This service identifies any current arrest warrants, along with the issuing agency. Agencies and organizations like local and county police, sheriff's offices, county and district courts, state district attorneys, the state's department of corrections, probation and parole boards, and federal law enforcement agencies like the DEA, FBI, and the United States Marshall Service report their warrants. However, not all law enforcement agencies contribute to this database.

### **Bankruptcy Reports**

Average Turnaround Time: 1-3 Days

A bankruptcy report provides details of bankruptcies associated with the subject that is recorded in the specific US district bankruptcy court that is being searched.



### **Civil Suits & Judgments**

Average Turnaround Time:

County 5-7 Days, Federal 1-2 Days

County civil history records provide information about claims, suits, and judgments filed by or against the subject. Federal civil history cases are typically related to interstate commerce, violations of civil rights, issues involving the federal government or federal statutes, financial institutions, etc.

### **FACIS Level 3**

Average Turnaround Time: 3-5 Days

FACIS searches the sanction history of both individuals and entities associated with the healthcare field, covering approximately 800 state and Federal sources. All sources included in FACIS 1/1M and the sanctioning boards from all 56 U.S. jurisdictions across all provider types.

\* Access to this product may be provided after client vetting is complete.

### **Education Verification**

Average Turnaround Time: 1-3 Days

We will contact an educational institution to verify an individual's provided education credentials. The education verification process compares the information provided about the subject's school, college, or university and verifies those items with the education institution. We verify dates of attendance, degree(s) or credential(s) received, and if any honors were attached to the degree.

\* Data access fees apply and vary by source.

### **Past Employment Verification**

Average Turnaround Time: 2-3 Days

The employment verification process takes the information about one or more employers as provided on a subject's application or resume and verifies the accuracy by directly contacting those employers. The information we compare and verify with the employer can include dates of employment and job position, and may include the reason for leaving and eligibility for rehire.

\* Data access fees apply and vary by source.

### Reference Verification

Average Turnaround Time: 2-3 Days

backgroundchecks.com can contact both business and personal references to obtain a more subjective look than provided from an employment verification. Reference checks can save time and money by identifying people who are unsuitable for your organization, help you confirm personal qualities such as dependability, integrity, character, and work ethic, clarify gaps in employment history, and determine if the person is a good fit for the company's culture.

### Professional License & Certification Verification

Average Turnaround Time: 1-3 Days

Based on the information provided by the applicant, we can contact the appropriate state agencies and verify the type of license, certification or permits, issuing state or agency, and date of issuance and expiration if applicable, as well as comments, honors, or actions related to the certification.

\* Data access fees apply and vary by source.

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## Canadian Provinces

### International Criminal Check\*

Price varies by Country.

### International Employment Verification\*

Price varies by Country.

### International Education Verification\*

Price varies by Country.

\* Package set-up is required for access to these products.

## Value Add Offerings & Features

### Web-based platform

Our easy-to-use web ordering dashboard is completely mobile optimized for viewing on tablet and mobile devices makes online managing of screening programs effortless.

### Online Account Registration

To register an account, you must provide your name, your contact information, the name of your organization and payment details. You can get started in under 2 minutes with your first background check search, but The FCRA requires us to confirm your legitimacy and purpose for using our services. You can order immediately and will receive reports when that process is done. As a Consumer Reporting Agency; backgroundchecks.com is responsible for properly screening, or "credentialing" new customers in order to satisfy several Federal and State legislated responsibilities related to the acquisition, transfer, and retention of public and private consumer information. Credentialing also helps to eliminate exposure of your company, your employees, and your prospective applicants.

As a part of our business credentialing procedures all clients are required to provide us with a blank copy of the disclosure and authorization form that will be used to collect a person's written consent to a background check. After new customer's register, backgroundchecks.com Client Relations department will contact you to request this information.

### Easy-to-read Report Design

The lay-out and logic of the report pages are designed with compliance in mind. To make it easier to review criminal records we have added a timeline to the report. It shows all years in which a criminal record appears. The timeline will go back a minimum of 7 years. If the report includes a court house search and the Years to Search Back setting is greater than 7, then the report will go back as far as the number of years searched. If



the report finds an instant search hit further back than that, the timeline will go back all the way to the first hit found. In addition, on the timeline you can see how old the subject was at the time of the crime and how long ago it has been since the crime was committed.

This way it will be easier to consider those factors in relation to the severity of the crime. Read more about our [Smart Report Design](#).

### Interactive Data Coverage Map

Our interactive Data Coverage Map provides detailed descriptions of the state, county, and local sources in our National Criminal Database. Click here to access the [Data Coverage Map](#).

### Multiple Ordering Options

The backgroundchecks.com platform provides multiple ways to order reports, you can select from a package that was preloaded to your account (if applicable), create a candidate [Self-Order invitation](#) using a preloaded package or go to the Order Products tab to build-your-own report from the full service a la carte menu.

### Self-Service User Management

As a Business Admin, you can create and disable user access for your staff in the My Account > Account Settings section of your account.

### Online Accounting

Online access to your account ledger. An invoice is created for every order, no matter your billing method and you can pay online with a Credit Card.

### Statistical Reporting

Access to standardized reporting templates to help you review trends in your background screening program.

### Compliance Support

We operate processes that help you meet your compliance obligations. Through our program you can:

- Give FCRA and state-required disclosures through our electronic applicant entry tools.
- Obtain FCRA and state-required authorizations through our electronic applicant entry tools. Read more about our [Applicant Entry Invitation](#) options.
- Provide FCRA required [pre-adverse-action & adverse action notices](#) electronically.

Each of these can be configured to use your preferred text.

### Online Client Relations Support

Submit a Support Ticket online in your account that goes directly to our Client Relations team. Your ticket will be acknowledged within 1 hour during normal business hours and our goal is to resolve all tickets during the same business day it was submitted. \*Time service will vary based on complexity of the request.

### Progressive Screening Mobile Optimized Web-based platform

Progressive screening is a cost-saving approach to screening that allows checks to be conducted in stages, beginning with those that provide instant results and are available at a much lower cost. If an applicant returns a red flag in the first round of searches, the remaining searches will not be done, saving you the time and cost of additional reports.

### VendorSAFE for Contingent Labor and Vendor Employee Screening

VendorSAFE is a fast, effective, easy way for a sponsor organization (you) to implement a responsible, FCRA-compliant, screening program for your contingent labor force and vendor's and contractor's employees to protect your organization. backgroundchecks.com can configure a custom background screening package for your organization that automatically issues a unique certificate upon completion of all required elements in a package. For organizations participating in our VendorSAFE program we can customize one or more screening packages, including custom labeling of each package with name, description and logo. In addition, we typically host a customized landing page on our site for your program with onboarding and program information for the organizations signing up under your program. Beyond that we offer customized training and welcome communication campaigns. Watch our video to learn more about [VendorSAFE](#).



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