

Riverside Training Academy

easyCBM®



Join our virtual training sessions throughout the year – with flexible times and focused sessions to accommodate your schedule.

Discover *easyCBM* trainings tailored by job requirements!

What is Riverside Training Academy?

Regularly scheduled, focused online learning classes and open-format office hours to quickly train educators a seamless testing experience while also providing training on reports to put insights into action. We're here to support all schools and districts where they are. Whether it's a 'One Man Show' to train or 500+ people to get onboard...we can do it!

**Interested in purchasing training for your district?
There are two ways to order:**

[Click here to submit an Order Form](#)

[Click here to Order Online](#)



• [riversideinsights.com](https://www.riversideinsights.com) • 800.323.9540

Training Path to Online Testing

(easyCBM®)

01



Data/Setup

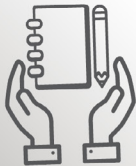
Prerequisite Videos:

- *easyCBM* Rostering Steps
- Roster Upload Steps

Classes:

401 - Data Files Setup

02



Head Administrator*

Prerequisite Videos:

- *easyCBM* Overview

Class:

301 - *easyCBM*
Considerations and Setup

*It is recommended that the Head Administrator view pre-requisite video and attend classes for all levels of users to gain a complete understanding of all processes and procedures.

03



Building Administrator

Prerequisite Videos:

- *easyCBM* Overview

Class:

201 - *easyCBM*
Administrator Reports

04



Teacher/Proctor

Prerequisite Videos:

- *easyCBM* Overview
- Training on Administration and Scoring
- *easyCBM* Reading Measures
- *easyCBM* Math Measures

Classes:

101 - Benchmark: Administering
Online and Fluency Measures
102 - Benchmark Reports
103 - Progress Monitoring Preparation
104 - Progress Monitoring Reports

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	Section	Session Name	Session Description
	101 <i>easyCBM</i>	Administering Online and Fluency Measures	Prepare for the <i>easyCBM</i> Benchmark window by learning how to administer both online and fluency measures
	102 <i>easyCBM</i>	Benchmark Reports	Review and understand the available Benchmark reports
	103 <i>easyCBM</i>	Progress Monitoring Preparation	Create Student Groups, plan for student testing levels, and assign Progress Monitoring measures
	104 <i>easyCBM</i>	Progress Monitoring Reports	Review and understand the available Progress Monitoring reports
	201 <i>easyCBM</i>	Administrator Reports	Review and understand school and district level available reports
	301 <i>easyCBM</i>	Considerations and Setup	Understand district options for configuring district settings and usage
	401 <i>easyCBM</i>	Data File Setup	Understand the roster upload process including file field names, create and upload the 3 required .csv files to customize your <i>easyCBM</i> District site

Steps to Train Your Team

All Users begin with the Understanding *easyCBM*: Courses for all Users. Classes are set-up for Head Admin (400), District Admin (300), School Admin(200) and Teachers (100) to ensure understanding across all user types.

STEP
1

Head Admin, please attend the *easyCBM*: Overview

STEP
2

Next, the Head Admin that will load students and customize the site will attend the Data File Setup Courses – attend on your own time to create and upload files. If you still have questions, you can register for the *easyCBM* 401: Data File Setup class offered weekly.

STEP
3

Once the site is set-up and customized, the Head Admin should complete the remainder of the Understanding *easyCBM*: Courses for All Users before moving into the training path.

STEP
4

Head Admin will then attend *easyCBM* 301: Considerations and Setup

STEP
5

Head Admins can then choose when to share the training registration links with teachers and other staff to prepare them for the first testing window. Our certified Specialists are available Monday mornings and Friday afternoons to assist with any implementation questions.

STEP
6