



# EMPLOYMENT APPLICATION

6 Millennium Drive \* Winslow, ME 04901  
 (207) 861-9800 (phone) \* (207) 861-9500 (fax)

ALCOM, LLC is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

Please fill out application in its entirety – incomplete applications will not be considered for employment

APPLICANT INFORMATION															
Last Name				First				M.I.		Date					
Street Address						Apartment/Unit #									
City				State				ZIP							
Phone				E-mail Address											
Date Available				Desired Salary				Position Applied for							
Are you authorized to work in the United States?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		(If offered employment, you will be required to provide documentation to verify.)							
Have you ever worked for this company?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?							
During the last ten years, have you ever been convicted of a crime other than a minor traffic offense? *				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain							
* (A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).															
HOW DID YOU HEAR ABOUT US?															
Internet <input type="checkbox"/> Which Website? _____				ALCOM Employee <input type="checkbox"/> Name _____											
Radio <input type="checkbox"/>				Walk-In <input type="checkbox"/>				Employment Agency <input type="checkbox"/>				Other <input type="checkbox"/> _____			
EDUCATION															
High School				Address											
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree					
College				Address											
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree					
Other				Address											
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree					
REFERENCES															
<i>Please list three professional references.</i>															
Full Name				Relationship											
Company				Phone											
Address															
Full Name				Relationship											
Company				Phone											
Address															
Full Name				Relationship											
Company				Phone											
Address															

**PREVIOUS EMPLOYMENT** – please fill in *completely* and list all jobs held, beginning with most recent. Attach separate page if necessary

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From ____ / ____	To ____ / ____	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From ____ / ____	To ____ / ____	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From ____ / ____	To ____ / ____	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

**MILITARY SERVICE**

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

**DISCLAIMER AND SIGNATURE**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize ALCOM, LLC to verify their accuracy and to obtain reference information on my work performance. I hereby release ALCOM, LLC from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature

Date

Due to the large number of applications we receive, we are unable to respond personally to every applicant. If we are interested in scheduling an interview, we will contact you. **NO PHONE CALLS PLEASE.**