

## Terms and Conditions – Events

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These terms and conditions are applicable to all events/conferences and awards whether delivered in person or online.

### 1. EVENT REGISTRATIONS

- 1.1. Registrations for all events are on a first come, first served basis.
- 1.2. Some events offer a corporate table booking option. Where this has been requested all endeavours will be made to ensure your request is accommodated, although this cannot be guaranteed.
- 1.3. Ticket sharing is not permitted.
- 1.4. Any bookings made for online streaming events which are subsequently unwatched are non-refundable.
- 1.5. Early Bird rates are only applicable if the registration is received by the Early Bird deadline.

### 2. FEES

- 2.1 Fees are invoiced at the time of booking.
- 2.2 The attendee is liable for any fees due in the event of non-payment by their employer.
- 2.3 Payment is to be made as per due date on invoice.
- 2.4 Failure to settle any amounts owing may result in debt recovery proceedings. Any associated costs incurred will be added to the amount owing plus 2% interest per month from the date of invoice.

### 3. CANCELLATION

#### CANCELLATION BY ATTENDEE

- 3.1. Cancellation of your registration or attendance must be received in writing via the email address: [events@marketing.org.nz](mailto:events@marketing.org.nz)
- 3.2. If you are unable to attend, a substitute attendee can attend the event instead (not including Learning & Development Workshops). Please contact [events@marketing.org.nz](mailto:events@marketing.org.nz) before the event to advise of all substitutions.
- 3.3. For events, (not including Learning & Development Workshops) if you are unable to arrange a replacement attendee a full refund will be made provided notification is received at least five working days before the event to the e-mail address: [events@marketing.org.nz](mailto:events@marketing.org.nz). There will be no refunds for cancellations received after this date nor for 'no shows' to the event.
- 3.4. The Marketing Association will not be liable for any expenses incurred by attendees as a result of the cancellation.

#### 4. CANCELLATION BY MARKETING ASSOCIATION

- 4.1. Certain events require a minimum number of registrations or are dependent on specific individuals' availability for content delivery. The Marketing Association reserves the right to change presenters, event programme, cancel an event or to change the date, time, or venue of any event.
- 4.2. If an event is cancelled all fees paid will be refunded in full or a credit issued.
- 4.3. If the date of an event is altered, we will contact you to offer either a full refund, credit or a transfer of your registration to the revised date.
- 4.4. If the venue is changed significantly (eg. to a different city) we will contact you to offer a full refund or credit.
- 4.5. The Marketing Association is not responsible for travel or related costs incurred by attendees.
- 4.6. The Marketing Association may suspend or cancel a registration if false information has been supplied. Under such circumstances the amount to be refunded (if any) is at the sole discretion of the Marketing Association.

#### 5. PANDEMIC

- 5.1 If an attendee cannot attend an event because of a pandemic alert announced by the Ministry of Health or an official Government advisory, we will issue a full refund or credit.
- 5.2 If the Marketing Association cancels or reschedules an event because of a pandemic alert announced by the Ministry of Health or an official Government advisory, we will issue a full credit or move the registration to a rescheduled date if suitable with the attendee.
- 5.3 If an attendee chooses not to attend an event during an alert level announced by The Ministry of Health or the official Government advisory which allows The Marketing Association to hold or run the event, then our normal cancellation rules apply.

#### 6. REFUND TABLE

<b>Working days prior to the commencement of the event</b>	<b>Refund %</b>
After commencement	0%
4 (working) days or less	0%
5 days or more	100%

#### 7. PRIVACY

Your personal details will be collected and used to keep you informed about marketing content including news about training, legislation, events, and current topics. You can unsubscribe at any time. For the full Privacy policy go to [www.marketing.org.nz/privacy](http://www.marketing.org.nz/privacy)

## **8. CROWD RELEASE CONSENT**

By attending a Marketing Association (MA) event you enter an area where photography, audio and video recording may occur.

By entering the event premises or attending the online event, you consent to any interview(s), photography, audio recording, video recording and its/their release, publication, exhibition, or reproduction to be used for promotional purposes, news, inclusion on websites, social media, or any other purpose by the MA and its affiliates and suppliers. Images, photos and/or videos may be used to promote similar MA events in the future, highlight the event and promote the work of the MA.

By entering the event premises or attending the online event, you waive all rights you may have to any claims for payment or royalties in connection with any use of these materials.