# THE IMPORTANCE OF THE ASSISTIVE TECHNOLOGY ASSESSMENT IN SUPPORTING EMPLOYEES WITH DISABILITIES IN THE ENTERPRISE

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### Webinar Highlights

- Why the AT assessment is a critical part of a culture of equal access for all employees
- Why AT assessment is the cornerstone of effective reasonable accommodation services
- The role of the AT assessment and where it fits within the accommodation process
- Types of AT assessments performed by iYellow Access to highlight the process and resources required
- Skill sets needed to perform a thorough AT assessment

### AT Assessment and Culture of Equal Access

- Creating a culture and commitment around equal access
- AT assessment as cornerstone of the accommodation process
- Possessing internal knowledge and experience in disability, AT, the accommodation process and integrating AT within the enterprise computing infrastructure

#### AT Assessment Definition

■ The process of determining what strategies, technologies and training are necessary to enable the employee requesting an accommodation to perform the essential functions of their job at the level expected

### **Accommodation Process**

- How employees request accommodations
- AT Assessment
- Review of assessment conclusions and necessity for further action e.g. accessibility testing, research, job restructuring, etc.
- Procurement of recommended equipment (software and hardware) and services

### **Accommodation Process**

- Installation and configuration of equipment
- Training on equipment
- Follow up on success of training and need for additional services or equipment

# Expertise and Skill Sets Required for AT Assessment

- Understanding of disability from a medical and functional perspective
- Ability to perform detailed job task analyses and document areas in which employee is experiencing challenges
- Understands array of AT, IT and non-technology solutions available to address employee's needs including job restructuring
- Ability to work with IT personnel and demonstrate various solutions to employee to determine optimal solution

# Expertise and Skill Sets Required for AT Assessment

- Ability to assess the accessibility of a particular solution and its overall effectiveness considering employee's performance metrics
- Can recommend sufficient training hours to allow the employee to learn to use AT in context of their job tasks
- Can communicate the results of the assessment to key stakeholders

# Internal Teams/Individuals Needed for AT Assessment

- AT Specialist/s
- Subject Matter Experts
- 508 Specialist
- Human Resources

- Management
- IT
- Procurement

## MyAT Service

- On-demand liaison between AT users and IT support
- Training for EWD and other staff in the use of AT with collaboration tools to ensure equal access to meetings, file sharing, presentations, etc.
- On-demand AT helpdesk support provided by AT specialists who understand the intricacies of AT and IT configurations
- End user training in the use of AT and its interaction with complex, proprietary applications and systems to perform core job functions

## MyAT Service

- Assessments for employees needing new or updated reasonable accommodations
- Project management support for enterprise-wide system refreshes such as upgrading operating systems, Microsoft Office, SharePoint and/or other collaboration platforms
- Questions?
  - Call our Hotline on +1 855-862-4586 and Press 2 for Services

### iYellow Training Workshops

- Workshops in person or remote
- One- and two-day document accessibility workshops (Word, Excel, PowerPoint, PDF)
- One day accessibility workshop for developers of desktop/web applications
- One day accessibility workshop for app developers (mobile environment)
- For more information, call our Hotline on +1 855-862-4586 and Press 2 for Services



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