

7500 Grand Ave, Suite 200 Gurnee, Illinois 60031

Toll Free: 1-888-545-5222 Phone: 847-775-1970 Fax: 847-775-1985 reception@aaaasf.org www.aaaasf.org

## **AAAASF Surveyor Code of Conduct**

To serve as a certified AAAASF Surveyor, I agree to adhere to the following code of conduct:

- 1. I agree to conduct all surveys by fair and unbiased determination of the facility in accordance with standards set forth in the AAAASF Standards Handbook.
- 2. I agree to act and dress in a professional manner as a representative of the AAAASF accreditation program.
- 3. I agree to disclose any real or perceived Conflict of Interest that would inhibit my ability to perform a fair and unbiased survey.
- 4. I agree to adhere to the Code of Ethics set forth by my professional licensing body.
- 5. I agree to disclose any professional or financial interest in a facility that I am assigned to survey.
- 6. I agree to adhere to the responsibilities and requirements set forth in the AAAASF Surveyors Guidelines.

## **Policy for Surveyor Qualification**

To ensure that a surveyor is adequately qualified to perform AAAASF Medicare facility surveys, the surveyor must meet the following criteria:

- 1. Be a qualified physician or registered nurse able to provide documentation of current license.
- 2. Submit a current Curriculum Vitae that documents experience to qualify as a certified surveyor.
- 3. Sign and adhere to the initial AAAASF Surveyor Agreement, including Surveyor Attestation, Conflict of Interest, Code of Conduct, Surveyor Guidelines, and agreement to participate in annual surveyor appraisal and review process conducted by AAAASF Quality Assurance Program and submit the same to AAAASF office.
- 4. Attend an AAAASF Medicare surveyor in service training course at least every 3 years, complete and pass the Medicare Surveyor training examination administered at the conclusion of each training course, a certificate of completion will be kept on file at the AAAASF office.

Signature:	Date