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Peer Review is now Patient Safety Data Reporting

What is Patient Safety Data Reporting?

AAAASF's patient safety data reporting system, as required by AAAASF's standards, requires online reporting every three (3) months. This online reporting includes the submission of three (3) random cases for each surgeon/proceduralist and all unanticipated sequelae. The reported cases for each surgeon/proceduralist must include the first case done by each surgeon/proceduralist per month during the reporting period for a total of three (3) cases, plus all unanticipated sequelae. If a surgeon/proceduralist has not performed at least one (1) case per month, cases from other months in the period may be selected for a total of three (3) reported cases per period. AAAASF understands that unanticipated sequelae may occur at any time and has built the new reporting system to allow for unanticipated sequelae to be entered at any time.

[Random Case](#) and [Unanticipated Sequela](#) review form templates are available for your facility to understand what information will be captured; however all cases must be entered directly into the AAAASF online system. No paper forms will be accepted by the AAAASF office.

Peer Review versus Patient Safety Data Reporting

What AAAASF previously called Peer Review is a separate and distinct process from what many physicians are familiar with as a full clinical peer review process, which is performed at a physician-to-physician level. The objective data elements required during the quarterly Patient Safety Data Reporting, as part of the accreditation process, is specifically intended for medical study and the evaluation and improvement of quality care and

reduction of morbidity and mortality. Such data can be entered prior to the facility conducting its peer review meetings. Revised standards manuals will be published in the near future and will use more distinct language to demonstrate the difference.

As we fully transition from referring to this process as Peer Review to Patient Safety Data Reporting, be aware that our online reporting portal may continue to reflect the term Peer Review for a time until all of our vendors have completed updates to the systems they administer on our behalf.

Accessing the Reporting System

Your facility will access the Patient Safety Data Reporting system through aaaasf.org. To log into the system, you will need your Facility ID number and your designated facility administrator's email address. If you do not know your password, you may request a new password through the website. If you are unsure of the designated facility administrator please contact the AAAASF office.

If this person is no longer at your facility or the information has changed please complete the [Administrator Authorization Form](#) to assign a new facility administrator.

Please note: The reporting system performs best using [Chrome](#), [Firefox](#), and [Safari](#).

Completing Random Case Reviews and Submitting Sequelae

Entering the random cases and sequelae is quite simple. When entering procedure information, you may search by the medical term for the procedure or the CPT Code. A list of [commonly performed procedures](#) and their associated CPT Codes has been compiled. A detailed [walk-through](#) of the system and a [FAQs document](#) are available at aaaasf.org.

Patient Safety Data Reporting Periods

Beginning with Period II, 2020 the transitional reporting period allowances we have made for 2019 will end and the permanent schedule will become effective.

Period I 2020: Reporting for cases occurring January 1, 2020 to March 30, 2020

Extension deadline: April 30, 2020

Probation begins: May 1, 2020

Period II 2020: Reporting for cases occurring April 1, 2020 to June 30, 2019
Extension deadline: July 5, 2020
Probation begins: July 6, 2020

Period III 2020: Reporting for cases occurring July 1, 2020 to September 30, 2020
Extension deadline: October 5, 2020
Probation begins: October 6, 2020

Period IV 2020: Reporting for cases occurring October 1, 2020 to December 31, 2020
Extension deadline: January 5, 2021
Probation begins: January 6, 2021

Period I 2021: Reporting for cases occurring January 1, 2021 to March 30, 2021
Extension deadline: April 5, 2021
Probation begins: April 6, 2021

Facilities that are not compliant with case reporting will be placed on probation after the extension period ends and will be assessed a late fee of \$100 per physician that is non-compliant. Facilities will have the duration of the probation period, 60 calendar days, to complete their patient safety data reporting.

If a physician using the facility has performed fewer than three (3) cases during a reporting period, that information must be reported to the AAAASF office using the [Exemption form](#). All cases that were performed during that period must be reported through the online system.

Please add support@aaaasf.org and helpdesk@aaaasf.org to your contacts list to receive important reporting emails.

If you have any questions regarding the completion of your peer review, please contact the Help Desk at 224-643-7704 or email helpdesk@aaaasf.org.



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