



Board of Directors – Meeting Minutes
 Monday, November 16, 2020
 6:30pm – Meeting – Virtual on Zoom

All attendees on Zoom

Present: Peter Bergquist, Olive Reynolds, Elizabeth Tigan, Aurora Boyd, Lizzy Haucke, Julie Tomaro, Eric Snowdeal

Staff: Jan Rasikas - GM, Andrew Anderson - Operations, Angela Chown - Finance, Perrin Iacopino - Minutes

START	MIN	TOPIC / ACTION	NOTES	ACTION ITEMS (AI)
6:30	00	All meeting attendees log in	Sign in with Zoom using link	
6:31	01	Welcome guests/visitors	Meeting called to order by Vice President, Peter Bergquist at 6:31pm. No visitors at this meeting.	
6:32	01	Check in	Everyone has a sense of the state of mind of others present and have affirmed they came prepared and ready to act.	
6:33	02	Review Agenda & Minutes	Approval of Minutes Motion to accept 10/19/20 Minutes. M/S: Elizabeth/Lizzy. All in favor. Approved	
6:33	00	UFCW Liaison	Nancy was unable to attend.	
6:33	27	FYI	Andrew presented on the new NCG Customer Experience Survey through SMG360. Jan reviewed financials, WSR, cash flow, loan status and PPP.	
7:02	13	L.4.9 Q1 Financial Conditions and Activities	Jan reviewed policy as in compliance. Motion to accept L.4.9 Q1 as compliant. M/S: Elizabeth/Olive. All in favor. Approved	
7:15	10	Governance Process Monitoring	G.2 – Board Job Description G.3 – Code of Conduct G.4 – Role of Board Officers Motion to accept G.2, G.3 & G.4 as compliant. M/S: Olive/Lizzy. All in favor. Approved	
7:41	15	Old Business	Policy Refresh Committee discussed using the board retreat to work on this. Audit presentation to the board will take place on Zoom on 11/18.	
7:34	13	New Business	VFCCF: Out of 4 applicants, Family and Children’s Center was selected as the winner. Microlending Program: Peter & Olive joined this committee. SOP for Board/Staff Communication: Peter has volunteered to take on Mike’s role. BoD Calendar Updates: Hope to switch traditionally in-person events to a virtual format for the foreseeable future.	
7:47	02	Member Communication	Aurora will write the Spring Pea Soup article, due Jan. 28 th .	



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7:49	06	Long Range Vision, Initiatives, Member Communications, Education	CBLD Financial Training - Olive and Lizzy attended, both had positive feedback. Two more sessions: Nov. 19 th & Dec. 3 rd . Board Retreat Planning – Jan will explore and see what potential possibilities are. Ends Report – In progress.	
7:55	08	FYI (part 2)	Jan reviewed sales trends, rising prices from suppliers, effects of COVID.	
8:03	00	Adjournment & Thank you	Motion to Adjourn. M/S: Elizabeth/Olive. All in favor. Vote: Approved	

>>No meeting in December. Next meeting: Monday, January 18th, 2021<<