MEETING ROOM REQUEST – WFM ROSEMONT

CLUB MEETING REQUEST
August 10-14, 2021
DONALD E STEPHENS CONVENTION CENTER * 5555 N River Road * Rosemont, IL

PLEASE COMPLETE AND RETURN THIS FORM FOR YOUR MEETING BY JUNE 1
FOR INCLUSION IN THE SHOW GUIDE SCHEDULE

Club must be an active ANA member to receive complimentary meeting space.
*At this time the ANA is awaiting guidelines of capacity and food & beverage in meeting space for social distancing. Please fill out the request and we will be in contact as so as we get information from the convention center.

MEETING INFORMATION

Club Name: _____________________________ Contact: _____________________________

First Choice
Day _____________________________
Date _____________________________
Time _____________________________

Second Choice

PREFERENCES

All meetings will be held in the convention center unless otherwise noted

Duration: _____________________________ Expected Attendance: _____________________________
Purpose: _____________________________ (General, board mtg, seminar, etc.)

Seating Style: _____________________________ (theatre or seminar)  Head table/how many? __________

Do you require? (The ANA will provide ONE screen in your Meeting Room at no charge. All food and beverage as well as any additional audio visual are at the organization’s expense. If YES, you will be provided the catering and audio visual contact information)

Screen Requested: yes___ no___ A/V: yes___ no___ Food & Beverage: yes___ no___

Special Instructions: _____________________________

Person making arrangements: _____________________________

CONTACT INFORMATION

Club Name: _____________________________
Club ANA Member #: _____________________________ Contact: _____________________________
Address: _____________________________ C/S/Z _____________________________
Phone: _____________________________ Fax: _____________________________ Email: _____________________________

American Numismatic Association
818 North Cascade Avenue
Colorado Springs, CO 80903
719-482-9839 ● Fax 719-482-9882
www.money.org ● convention@money.org