



WESTERN STATES METAL ROOFING

ROOFING
CONTRACTOR
**CONSULTATION
CHECKLIST**

WesternStatesMetalRoofing.com

877.787.5467

QUESTIONS TO ASK YOUR ROOFING CONTRACTOR



CONSULTATION CHECKLIST

Contractor Name:
Consultation Date:

MAKE SURE TO RECEIVE A COPY OF ALL OF THE BELOW ITEMS PRIOR TO SIGNING A CONTRACT FOR A METAL ROOFING/ SIDING INSTALLATION.

- The contractor's business name, address, and phone number
- Contractor's business license
- Proof of general liability insurance
- Proof of worker's compensation insurance
- Certificate of bonding
- A written, comprehensive estimate of work to be completed
- Type of metal panel, gauge, and finish specified on estimate
- A written payment schedule
- Original manufacturer's warranty for materials
- Contractor's warranty
- References. Include past three (3) metal roofing jobs.
- Subcontractors: Information, proof of insurance, and references (if applicable)
- Address of current worksite (if applicable)

CONSULTATION QUESTIONS

1. Are You A Licensed Metal Roofing Contractor?

YES NO

2. Do You Have Insurance?

YES NO

3. Will You Provide A Written Estimate?

YES NO

4. Are You Experienced With Installing Metal Roofs?

YES NO

5. Will You Remove My Old Roof?

YES NO

6. Do You Use Roofing Subcontractors?

YES NO

7. Do You Offer A Warranty For Your Work?

YES NO

8. Do You Bring A Container For Refuse Material?

YES NO

9. How Long Will The Project Take?

10. What Projects Have You Done In My Area?

11. What Are Your Job Close Out Procedures?

NOTES:

