DATE

**Good news: You can now schedule or pre-register at mass.gov/covidvaccine**

FNAME LNAME

ADDRESS 1

ADDRESS 2

CITY, STATE ZIP

Dear FNAME,

Thank you for being a patient at [PRACTICE NAME]. I’m writing to let you know that all adults age 16 and over can schedule an appointment or pre-register for the COVID-19 vaccine at **mass.gov/covidvaccine**. If you have already gotten your vaccine, you can share this information with friends, family, and coworkers who live in Massachusetts.

The coronavirus vaccine is covered by your insurance company at no cost to you. As a healthcare provider, I am confident that the vaccines are safe and effective. The vaccines were authorized by the Federal Food and Drug Administration only after they were shown to be safe and effective in studies. I have had my vaccination, and I’m excited that you may be eligible to get yours for your health, the health of your family, and our health as a community.

Here’s what to do next – please visit the state’s website at **mass.gov/covidvaccine** to:

1. **Confirm you are eligible.** The state has continued to make more people eligible for the vaccine.The site hasan easy-to-use tool to confirm if you are eligible.
2. **Learn where to go and how to schedule a vaccine appointment.** There are many places to get the vaccine, including mass vaccination sites, community health centers, pharmacies, and other locations in your community. The state now has several ways to schedule an appointment at **mass.gov/covidvaccine** including pre-registration for the mass vaccination sites or searching for other sites through **vaxfinder.mass.gov. If you cannot access or use the internet** **you can call 211** for help scheduling an appointment. Your health care provider may also offer vaccines. They may contact you about scheduling an appointment if they receive vaccines.

## There have been challenges with appointment availability based on vaccine supply from the federal government. Officials expect more supply that will continue to increase appointment availability. I encourage you to get vaccinated and to encourage others to do the same.

Sincerely,

[NAME]