



CareWhen Updates

Release Notes: December 17, 2020



In This Edition

Auto Generate Travel Mileage and Travel Time

Auto-Generate Travel Mileage / Time

FEATURE BENEFITS

- ✓ Automatically calculate travel mileage and travel time for each visit



Auto Generate Travel Mileage

HOW TO USE THIS: Auto Generate Travel Mileage

1. Located in the ClockWork/EVV settings, updated "Use Travel Mileage" selection options
2. Select between the following options: "No Travel Mileage," "Manual Travel Mileage" and the new "Auto Generate Travel Mileage"

The screenshot displays the 'ClockWork/EVV' settings page. The 'Options' tab is selected, showing various configuration fields. A red box with the number '1' points to the 'Use Travel Mileage (TM):*' dropdown menu. The dropdown is open, showing four options: 'No Travel Mileage' (highlighted in blue), 'No Travel Mileage', 'Manual Travel Mileage', and 'Auto Generate Travel Mileage'. A red box with the number '2' points to the 'Auto Generate Travel Mileage' option.

Field	Value
ClockWork Id:	40006
No Caller ID Number:	
Training Numbers:	
Rounding Rule:	Round Duration
Use Travel Mileage (TM):*	No Travel Mileage
Use Travel Time (TT):*	
Use TM At Clock In:	

Auto Generate Travel Time

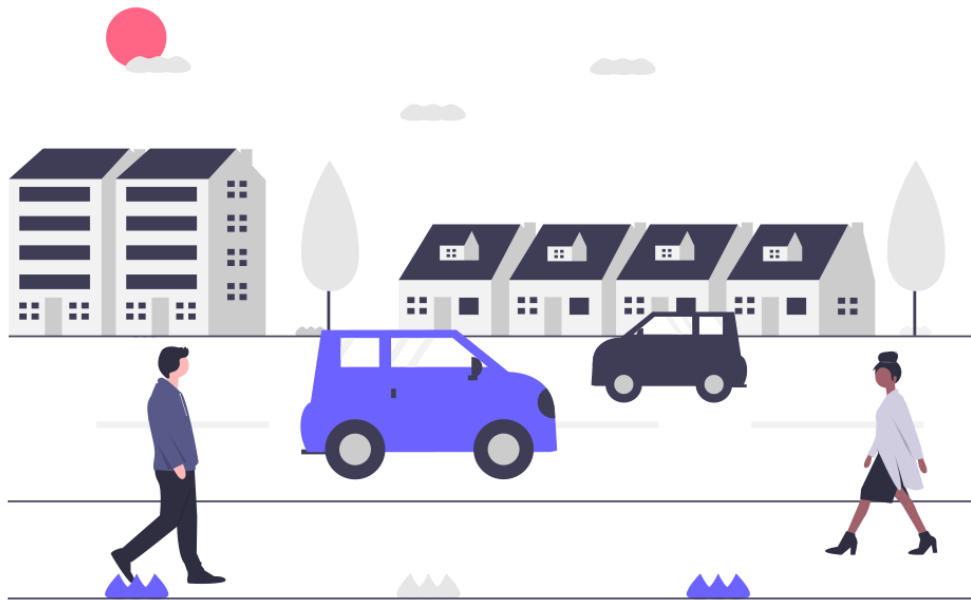
HOW TO USE THIS: Auto Generate Travel Time

1. Located in the ClockWork/EVV settings, updated "Use Travel Time" selection options
2. Select between the following options: "No Travel Mileage," "Manual Travel Mileage" and the new "Auto Generate Travel Mileage"

The screenshot shows the 'ClockWork/EVV' settings interface. The 'Options' tab is selected. The 'Use Travel Time (TT):*' dropdown menu is open, showing the following options: 'No Travel Time', 'No Travel Time', 'Manual Travel Time', and 'Auto Generate Travel Time'. A red box with the number '1' and an arrow points to the 'Use Travel Time (TT):*' label. A red box with the number '2' and an arrow points to the 'Auto Generate Travel Time' option.

Field	Value
ClockWork Id:	40006
No Caller ID Number:	
Training Numbers:	
Rounding Rule:	Round Duration
Use Travel Mileage (TM):*	No Travel Mileage
Use Travel Time (TT):*	No Travel Time
Use TM At Clock In:	No Travel Time
Use TT Before TM:	Manual Travel Time
Use Errand Mileage:	Auto Generate Travel Time

Auto Generate Travel Mileage and Travel Time



KEY FEATURES: Auto Generate Travel Mileage / Time

1. The Manual Travel Mileage is equivalent to the existing functionality if the box was checked
2. The new Auto Generate Travel Mileage/Time will automatically calculate the mileage and/or time travel between the employee's home address, or address of previous client visit
3. The mileage and/or travel time will be captured when the visit is approved
4. If Auto Generate Travel Mileage and/or Time are selected, these options will no longer be prompted on the telephony system or CareWhen mobile app
5. There is no change to how Errand Miles will be collected
6. Auto generated travel mileage and/or time values will be used for reimbursement reports and payroll exports if applicable