

Finance Manager

London / Seattle / Boston / Denver

The Role

We're looking for an experienced Finance Manager with professional services and strong people-based project management experience, to join our team. The right candidate will have extensive experience working within a very fast paced, environment (ideally that of a marketing agency or professional services consultancy) and fully understand the drivers and relevant KPIs that drive profitable growth as our business scales.

Due to the commercial nature of the role, good communication skills are essential as is the ability to deal with a wide cross section of individuals and departments. The ability to adapt and multitask is critical as you may be required to run in parallel multiple projects.

At Momentum we're proud to uphold a culture of transparency. All of us are empowered to speak up and be curious without fear of doing so. As a result, we've formed a companywide sense of security and trust, which in turn fosters an easy-going and relaxed working environment. Basically, we take the job seriously but not ourselves. The work that we do isn't easy and we are relentless in our pursuit to deliver outstanding work for our clients without ever compromising on quality. Our collective open nature and creative outlook ensures that we're kept energised and intellectually challenged along the way whilst having a generally great time at work. Lifelong friendships have been formed and some of the best memories we've made have been through celebrating wins together.

Responsibilities

- Planning, collating and preparing the Group's rolling forecasts and annual budgets
- Highlighting poor performance against budget, forecasts and Prior Year together with any other areas of concern
- Providing robust analysis of project status, profitability and staff utilisation and recovery metrics as required
- Develop and monitor robust KPI's to assist the main Board and executive management (ExCo) in monitoring business performance
- Providing analysis of performance to inform the Directors and executive management of key drivers in the business
- Providing a weekly reforecast of anticipated monthly revenue for each business unit collated from project review discussions
- Collate monthly reforecast submissions from subsidiaries for inclusion in the monthly management accounts
- Assist Financial Controller in providing a rolling cash flow forecast
- Supporting financial systems developments across the Group and project leading for specific group systems implementations

- Participate in monthly finance review calls with BU management to inform the executive management and assist in enhancing the quality of Group-wide analysis
- Providing line management to the Contract Administrator
- Continuously develop Mavenlink, our automated planning and forecasting tool, enabling the Group to efficiently manage the consolidation of plans, while capturing key drivers underlying budgets and forecasts in order to provide a basis of comparison for reporting performance measurement.
- Work with Financial Controller to implement and prepare timely monthly reporting and detailed analysis of operating results
- Assist Financial Controller in ensuring proper maintenance of all accounting systems and functions including internal controls and procedures in accordance with the Group policies and procedures manual

Benefits & Perks

- 25 days holiday plus 8 public holidays and 3 bonus days off at Christmas
- Group income protection
- Group life assurance scheme
- Healthcare cash plan
- Access to financial advisor
- Company bonus scheme
- Online learning (LinkedIn) platform
- Personal training budget for your development
- Remote working (your choice) and flexible hours
- Incredible culture club, regular socials and a dedicated ESG committee
- "Pimp My Home Office" budget of which is yours to keep
- Big focus on professional development and progression via quarterly reviews
- CoE (internal training programme, "Centre of Excellence")
- Annual salary review

For more information on the role or to express your interest, email Momentum Talent Partner, Harriet.perkins@wearemomentum.com