Please complete this form using block capitals to register for CEM Select. We recommend that you retain a copy for your own records. If you have any difficulties completing the form, please telephone +44 (0)191 925 0000, option 4.

### 1. General Details

<table>
<thead>
<tr>
<th>Name of institution</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DFE Number</td>
<td>Head Teacher</td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Telephone Number</td>
<td>Mobile Number</td>
</tr>
</tbody>
</table>

I would like to register my school for CEM Select (please tick as appropriate):

- [ ] Challenge
- [ ] Evaluate

Existing Challenge users only (please indicate preference):

- [ ] Same version as 2020/2021
- [ ] Alternative version

### 2. Contact Details

<table>
<thead>
<tr>
<th>Name of coordinator (inc. title)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Email address of coordinator</td>
<td></td>
</tr>
</tbody>
</table>

### 3. Billing Details

<table>
<thead>
<tr>
<th>Finance coordinator</th>
<th>Finance coordinator email address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expected testing dates</td>
<td>From</td>
</tr>
<tr>
<td>Year group/age of pupils</td>
<td></td>
</tr>
<tr>
<td>Estimated number of candidates</td>
<td></td>
</tr>
<tr>
<td>Purchase Order Number</td>
<td></td>
</tr>
</tbody>
</table>

If you require a purchase order number to be included on your invoice please provide this here.

Please contact the Entrance Assessment Team directly on +44 (0)191 925 0000, option 4 or eaoperations@cem.org for help and advice.
4. Financial Details

Name of organisation responsible for the school*

Organisation/registration number*

Tax ID

What year was your school established?

What is your VAT number? (EU countries only)

If your school has ever been registered with Cambridge Assessment or CEM please provide the centre number

*Compulsory

5. Consortium or school group

Are you part of a consortium or school group? Yes ☐ No ☐

Are you the consortium or school group assessment lead? Yes ☐ No ☐

Name of consortium or school group?

6. Cost of service

CEM Select Registration Fee £321.00

+ £15.00 per pupil for the first 120 candidates

+ £12.00 per pupil for the next 210 candidates

+ £8.00 per pupil for each additional candidate

Testing Deadlines
CEM Select can be taken at any point from the date of delivery (which will be confirmed with you once you have registered) until 31st July 2022.

7. Authorisation

By signing this form you are agreeing to be bound by the CEM Select End User Licence Agreement (https://www.cem.org/attachments/CEM%20Select%20Eula%202021-2022.pdf), terms and conditions of registration and for the school/college to be invoiced based on the final number of candidates taking the test and that invoices will be sent during June 2022 for pupils tested up to the end of May. For any pupils taking the assessment after the end of May, this will be invoiced the following school year. You confirm that the information you have provided on this form is accurate.

Signed (Headteacher) ___________________________ Date __________

Please check that all the information requested has been provided and return this form to:

Entrance Assessment, CEM, Cambridge Assessment,
Level 8, Baltic Place West, South Shore Road,
Gateshead, Tyne & Wear NE8 3AE
or email to eaoperations@cem.org