Centre for Evaluation & Monitoring

CEM SELECT Registration Form 2021/2022

Please complete this form using block capitals to register for CEM Select. We recommend that you retain a copy for your own records. If you have any difficulties completing the form, please telephone +44 (0)1223 790 122.

1. General Details

Name of institution

DFE Number

Head Teacher

Address

Telephone Number

Mobile Number

I would like to register my school for CEM Select (please tick as appropriate):

Challenge

Evaluate

Existing Challenge users only (please indicate preference):

Same version as 2020/2021

Alternative version

2. Contact Details

Name of coordinator (inc. title)

Email address of coordinator

3. Billing Details

Finance coordinator

Finance coordinator email address

Expected testing dates

from to

Year group/age of pupils

Estimated number of candidates

Purchase Order Number

If you require a purchase order number to be included on your invoice please provide this here

Please contact the Entrance Assessment Team directly on +44 (0)1223 790 122 or CEM-EAOps@cambridge.org for help and advice.
4. Financial Details

Please be aware that as part of your application we are required to carry out a credit check. You may be contacted as a result of this. In order to assist us with the credit check, please complete the following questions.

Name of organisation responsible for the school*

Organisation/registration number*  What year was your school established?

Tax ID  What is your VAT number? (EU countries only)

If your school has ever been registered with Cambridge Assessment or CEM please provide the centre number

*Compulsory

5. Consortium or school group

Are you part of a consortium or school group?  Yes  No  Are you the consortium or school group assessment lead?  Yes  No

Name of consortium or school group?

6. Cost of service

<table>
<thead>
<tr>
<th>Cost Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>CEM Select Registration Fee</td>
<td>£321.00</td>
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<tr>
<td>+ £15.00 per pupil for the first 120 candidates</td>
<td></td>
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<tr>
<td>+ £12.00 per pupil for the next 210 candidates</td>
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<tr>
<td>+ £8.00 per pupil for each additional candidate</td>
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Testing Deadlines
CEM Select can be taken at any point from the date of delivery (which will be confirmed with you once you have registered) until 31st July 2022.

7. Authorisation

By signing this form you are agreeing to be bound by the CEM Select End User Licence Agreement [https://www.cem.org/selecteula21](https://www.cem.org/selecteula21), terms and conditions of registration and for the school/college to be invoiced based on the final number of candidates taking the test and that invoices will be sent during June 2022 for pupils tested up to the end of May. For any pupils taking the assessment after the end of May, this will be invoiced the following school year. You confirm that the information you have provided on this form is accurate.

Signed (Headteacher)  Date

Please check that all the information requested has been provided and return this form to:

Centre for Evaluation & Monitoring,
Level 8, Baltic Place West,
South Shore Road, Gateshead, NE8 3AE
or email to CEM-EAOps@cambridge.org