Monitoring the Progress of Your Assessments

Once the data from your assessments has been returned to CEM you can check which pupils have been assessed and which are still outstanding.

If you use the Web-Only version of the assessment, the information is passed back to CEM automatically as you carry out the BASE assessments.

If you use the Non-Web version, the information will need to be returned to CEM daily, or when all pupils have been assessed. Progress information will be available 24 hours after you uploaded the data.

In order to track the progress of your assessments log onto the CEM Secure website and select the Assessment Centre menu.

Select this icon:

You will see a grid showing the main parts of the assessment for each pupil. Assessments will show as Pending, In Progress or Completed.

Assessments that show as “In Progress” for a number of days will normally indicate assessments that have been stopped at some point and not completed.