

Monitoring the Progress of Your Assessments

Once the data from your assessments has been returned to CEM you can check which pupils have been assessed and which are still outstanding.

If you use the Web-Only version of the assessment, the information is passed back to CEM automatically as you carry out the BASE assessments.

If you use the Non-Web version, the information will need to be returned to CEM daily, or when all pupils have been assessed. Progress information will be available 24 hours after you uploaded the data.

In order to track the progress of your assessments log onto the CEM Secure website and select the Assessment Centre menu.

Select this icon:



You will see a grid showing the main parts of the assessment for each pupil. Assessments will show as Pending, In Progress or Completed.

Forename	Surname	DOB	Attitudes	Behaviour	Main BASE Asses...	PSED BASE
Reception Hamsters						
Brian	Clark	19/05/2010			In Progress 18/05/2015	Completed 17/03/2015
Caitlin	Stephenson	19/01/2010			Pending	Pending
Clive	Mandrell	12/08/2010			In Progress 18/05/2015	Pending
Dawn	Farr	05/01/2010			Pending	Pending
Stephen	Waite	27/02/2010			In Progress 18/02/2015	Completed 10/02/2015

Assessments that show as "In Progress" for a number of days will normally indicate assessments that have been stopped at some point and not completed.