The Strategy Unit.

Job Description

Job Title	Assistant Healthcare Analyst
Band	Band 4 (£22,549- £24,882)
Team	Strategy Unit – Strategic Analytics
Accountable to	Analytics Manager

About us

The Strategy Unit is an independent consultancy, hosted within the NHS, established to improve outcomes. We work with our clients to deliver clear thinking and applied analysis that improves decision-making, implementation and results.

The NHS and its partners face significant financial and clinical challenges and The Strategy Unit's services are in high demand. We support organisations and systems to define their challenges, and design and deliver solutions.

We help commissioners, healthcare providers, universities, charities, and Government to solve complex problems by providing evidence-informed analysis and advice. Our rich experience, technical expertise and operational understanding enable our clients to achieve success and provide a measurable benefit to society.

For further information, including current and recent projects, please see our website: www.strategyunitwm.nhs.uk

Our values

The Strategy Unit was established in 2006, as a small specialist team within a Strategic Health Authority. Today, we are hosted by NHS Midlands and Lancashire Commissioning Support Unit, operating as an autonomous consultancy with over 30 employees.

As an NHS organisation we are in the NHS, for the NHS. We are motivated by doing interesting and varied work. We actively seek work that will make a real difference for the NHS organisations that we support. We believe that we can help our clients to make wise, well-informed decisions, that make a lasting difference to their organisations, patients and wider society.

As a team, we value a diversity of perspectives and a friendly, collective way of working.

NHS
Midlands and Lancashire
Commissioning Support Unit

Purpose of the role:

 The Strategy Unit is expanding our Strategic Analytics Team and are looking for two full-time (37.5 hours per week) Assistant Healthcare Analysts who can provide support to analytical colleagues by undertaking a wide range of analytical tasks including data wrangling, data processing, applying analytical methods to large datasets and developing analytical outputs and visualisations.

You will be a valued member of the Strategy Unit team, supporting the development of our services, systems, strategy and reputation for excellence.

You will be provided with excellent opportunities to continuously develop your analytical skills and build your career, both through formal training and hands-on experience. You will have the opportunity to work on a variety of interesting projects for a range of clients across the healthcare system.

Key Responsibilities and Duties:

- Provide analytical support to other team members.

- Extraction of and preparation of datasets using SQL and other analytical software

- Implement analytical methods using R or other specialist analytical software under the direction and supervision of senior analytical colleagues.

- Design and produce high quality analytical outputs including charts, maps, and tables.

- Research and locate relevant data and information sources

- Assist with the delivery of workshops

- Assist with the delivery of presentations of analytical results to clients

- Participate in a range of training and development opportunities to develop their analytical skills and competencies.

The post holder will be an employee of the Commissioning Support Unit (CSU) and as such will be required to uphold and abide by all CSU policies on, for example, Information Governance, Data Protection and Confidentiality; Equality and Diversity; Safeguarding Children and Adults; and, Health & Safety (this is not an exhaustive list).

Due to the COVID-19 pandemic the majority of The Strategy Unit team are temporarily working from home. We are planning to move to a base in central Birmingham in early 2022 and provide all equipment necessary to ensure our staff can work flexibly from home. We provide workspace for those where home working isn't possible.

Person Specification

Factors	Description	Essential	Desirable	Assessment*
Education / Qualifications	A level grade A-C in mathematics or statistics.		✓	A / C
Experience	Experience of using data and conducting basic analyses, and an ability to apply this to healthcare settings.	✓		AF-IV-T
	Experience of communicating the results of a basic analysis	✓		AF-IV
	Experience of using specialist analytical and data management software (e.g. Excel, R, Stata, QGIS, T-SQL).	✓		AF-IV
Knowledge	Knowledge of basic statistical techniques and mathematical principles.	✓		AF-IV
Skills	Analytical and interpretation skills.		✓	AF-IV
	IT skills - proficient in the use of spreadsheet software, R and a structured query language.	✓		AF-IV
	Quick to learn new analytical methods. Able to design and create high quality visual representations of data.	✓		AF-IV
	Attention to detail.	✓		AF-IV
*Assessment will take place with reference to the following information: A=Application form; IV=Interview; T=Test; C=Certificate				

Employer benefits

Midlands and Lancashire CSU is delighted to offer a wide range of benefits to employees including:

· Occupational Health

· Childcare Vouchers

· NHS Discounts

· A Wellbeing Zone

· NHS Pensions Scheme

· Car Leasing

· Cycle to Work Scheme

· Agile Working Culture

· Paid Time Off To Volunteer (see the Volunteering Guidance on the portal)

· Resilience Coaching

· Counselling Service

· Employee Assistance Programme which offers confidential support and advice 24 hours a day, 365 days a year