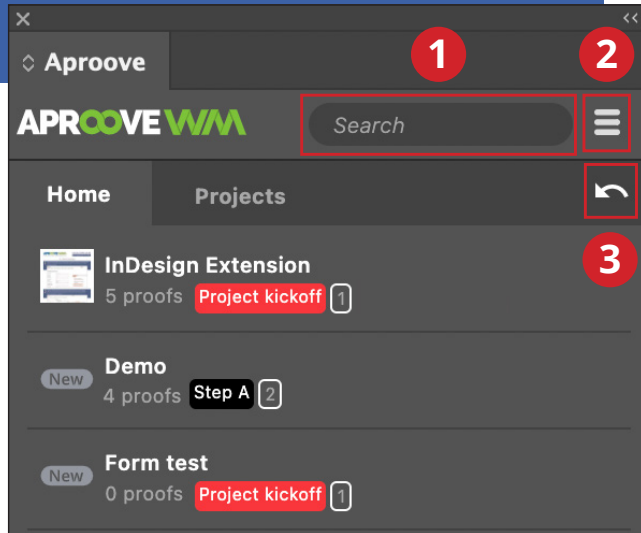
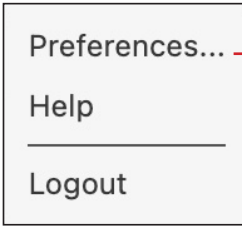


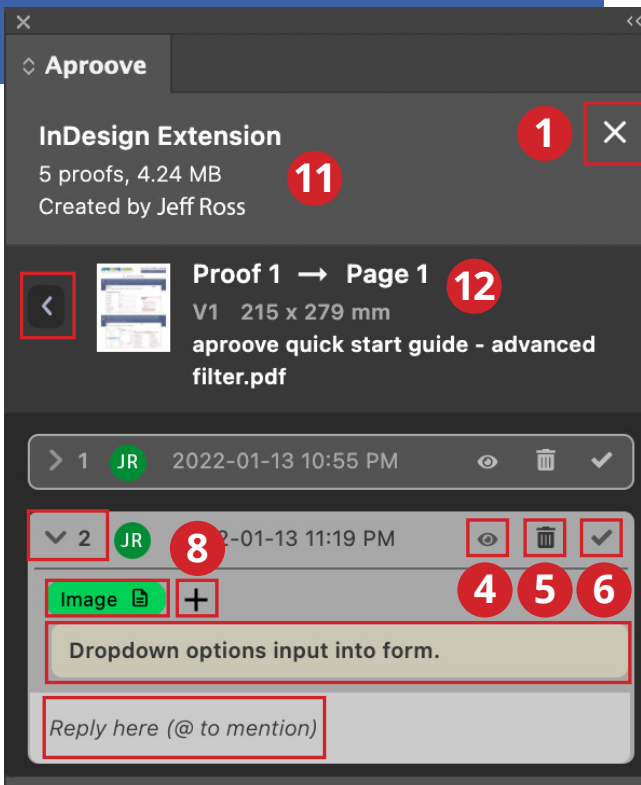
Extension Controls


1 Home Tab



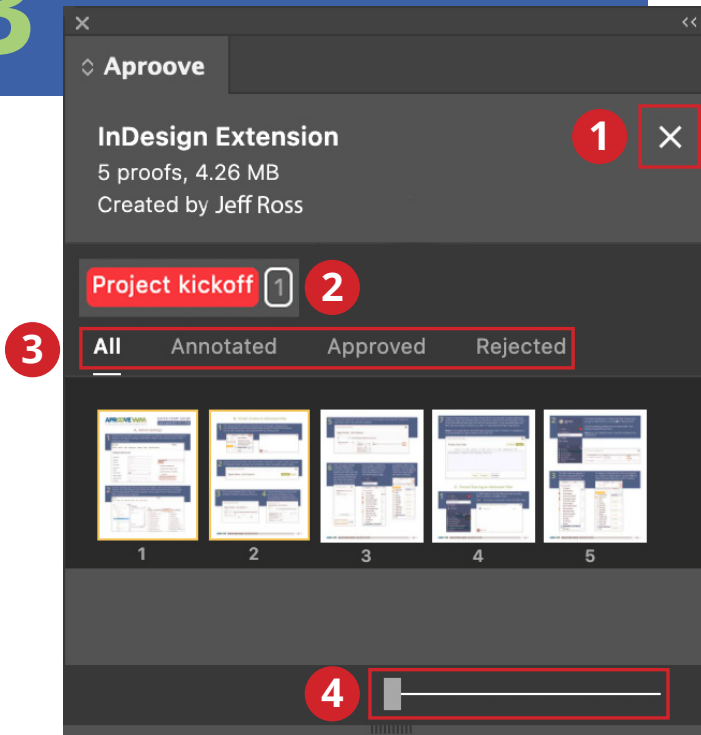
- 1 Search projects in Aproveo available to your user
- 2  See Section 4
- 3 Return to previous window
- 4 List of the last 15 Aproveo projects that you accessed

2 Annotation and Note Functions



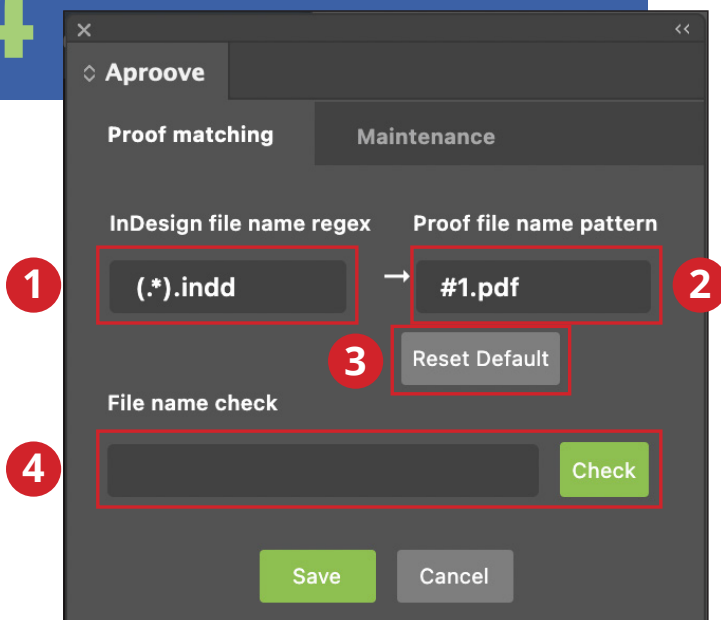
- 1 Close window, return to Home tab
- 2 Return to Home tab
- 3 Expand and collapse Note content
- 4 Toggle button - hide and show annotation outline on InDesign page
- 5 Delete Note
- 6 Resolve Note
- 7 Note Tag -  indicates a Form - click to open.
- 8 Add new Note Tag
- 9 Note text
- 10 Note comment (with @mention)
- 11 Aproveo project info: project name, # of proofs, file size, and creator
- 12 PDF file synced to your InDesign document and pages that are synced.

3 Project Plan

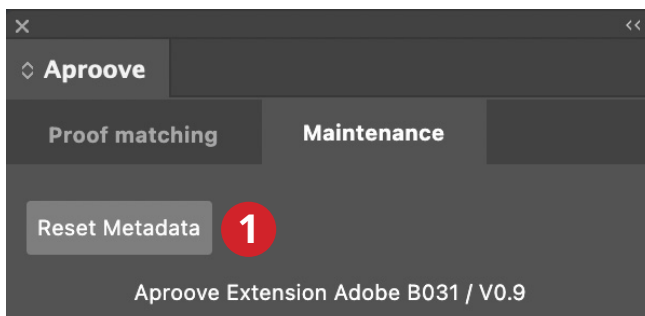


- 1 Return to Home tab
- 2 The workflow step the project is presently on including number of tasks
- 3 Sort proofs (pages) by status
- 4 Enlarge and reduce proof thumbnails with the slider

4 Preferences



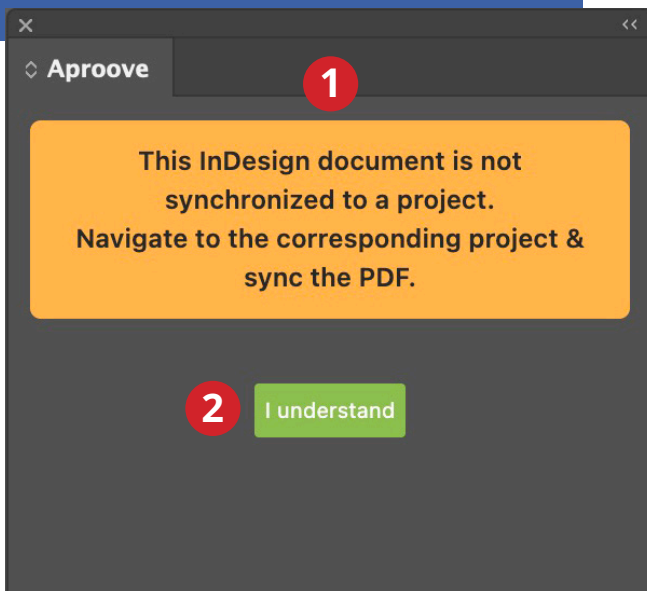
- 1 Enforces .indd as required InDesign file name extension.
- 2 Enforces .pdf as required proof file name extension.
- 3 Returns values to default of (.*)\.indd and #1.pdf.
- 4 Checks what .pdf file Aproove would try to link your InDesign file to based on your regular expression settings.



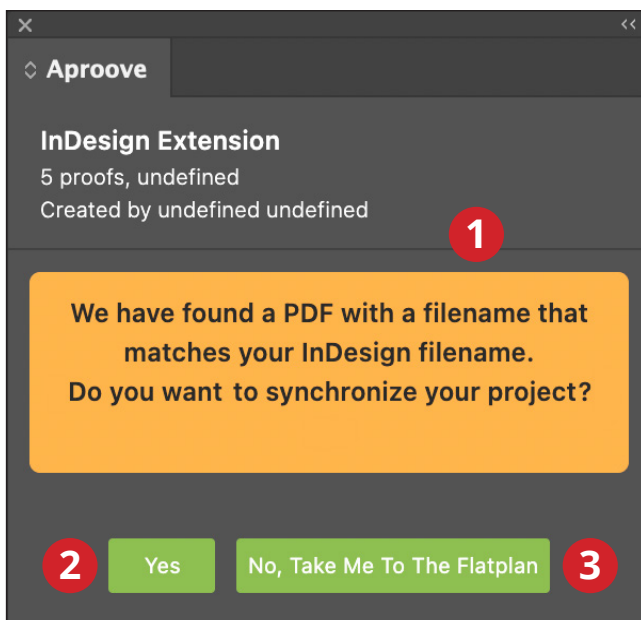
- 1 Un-sync an InDesign Document from an Aproove Project.

Prompts

4 Syncing an InDesign document to an Aproove Project



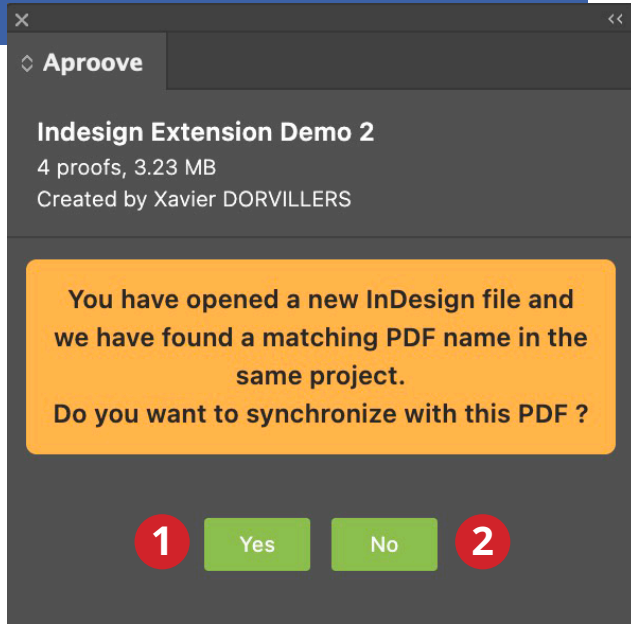
- 1 If you open an InDesign document not synchronized to an Aproove project, you will receive this prompt.
- 2 Open the Home tab where you can choose a project to synchronize to the InDesign document.



- 1 If you open an InDesign document, the Extension will search Aproove for a proof filename that is identical to your InDesign file name. If found, you will receive this prompt.
- 2 The InDesign document and Aproove project will be synchronized, binding page 1 of each to one another.
- 3 In the Flatplan window (see Section 3) you can bind a different proof (page) to page 1 of the InDesign file.

5

Sync Additional Document To The Same Project



- 1 The InDesign document and Aproove project will be synchronized, binding page 1 of each to one another.
- 2 In the Flatplan window (see Section 3) you can bind a different proof (page) to page 1 of the InDesign file.

[CLICK HERE](#) for more details