



OFFICE USE ONLY

Completed application form received

Original copies of all academic records sighted

ASSESSOR:

Number of competencies assessed for credit transfer:

Number of competencies approved for credit transfer:

Where credit transfer not granted, a written explanation has been provided:

ASSESSED BY:

Name:

Signature:

Date: ____/____/____

ADMISSIONS:

Student has been notified about the outcome and fees? YES NO

Has the payment been received? YES NO

Will the length of CoE need to be changed? YES NO

How many terms?

New Course Finish date: ____/____/____ Term:

New CoEs created on PRISMS (if required) YES NO

Student course details updated on STARS (if required) YES NO

Relevant documents and CoE uploaded to students file YES NO

Comment written in student's file YES NO

Student has been notified of outcome of application YES NO

PRISMS UPDATED BY:

Name:

Signature: