

**The following contains information regarding GEC Terms & Conditions for all students who access the GEC PTE platform**

### **1. Payment of Fees**

1. Students are required to pay the full fee in accordance with the terms of their invoice. Fees are subject to change.
2. Full fee payment is required at the time of enrolment.
3. Access to the PTE platform will be provided once payment has cleared.
4. Where a student's payment is rejected by the bank the enrolment will be suspended until such time as the payment is processed including any bank fees incurred by GEC

### **2. Refunds**

Where a student withdraws from the program after payment, refunds will be issued within 20 business days of notification of default from the student in writing and the following will apply:

1. Prior to the provisional enrolment period of 24 hours (calculated from the time of enrolment)
2. Prior to the provisional enrolment period of 24 hours and where the student has completed and/ or downloaded course material and related files, no refund is applicable
3. After the provisional enrolment period of 24 hours (calculated from the time of enrolment) no refund is applicable

### **3. Provider Default**

1. In the unlikely event of default by GEC, a refund of all fees paid on a pro-rata basis within two weeks of the date of default. The student is entitled to receive a statement explaining the refund calculation
2. Provider default can include the platform ceasing to be accessible for an ongoing period of time or being discontinued before the student's scheduled completion
3. This agreement does not remove the right to take further action under Australia's Consumer Protection Laws nor does it prevent the student from pursuing other legal remedies

#### **4. Privacy Laws and Sharing of Information**

GEC complies with Australian Commonwealth laws in relation to Privacy and Data collection as well as the equivalent laws of the UK, EU & USA.

Please go to: [Greenwich College Privacy and Data Collection Policy](#) for further information

#### **6. Terms and conditions of enrolment (non-award course enrolments only)**

These terms and conditions apply to students enrolled in courses with a non-accredited outcome or where the student is enrolled in an accredited course as a non-award student. Access to the course is for a maximum of **16 weeks (122 days)** from the first login

All applicants under the age of 18 years need to have a parent/guardian agree to the Terms & Conditions and be responsible for approval and payment of the course fees

#### **Applicable Terms and Conditions**

1. I agree that I am required to abide by the rules and regulations of GEC
2. I agree that all course related material supplied by GEC is secured by copyright and remains the property of Greenwich College
3. I agree to pay all fees associated with my course
4. I understand that I have a provisional enrollment period of 24 hours. This provisional enrolment period will allow GEC time to process payment and request any additional information if required
5. I agree that after the provisional enrolment of 24 hours, if I have not provided all required information relating to course enrolment including payment, GEC will cancel my enrolment
6. I understand GEC reserves the right to change the particulars of services, including changes to the PTE platform
7. GEC maintains a Privacy Policy which can be viewed here [Greenwich College Privacy and Data collection Policy](#)
8. I agree that in the event of a dispute between myself and GEC or a representative of GEC, I will bring the matter to the attention of GEC to provide an opportunity for the matter to be resolved. This may be done by sending an email to [pte@greenwichcollege.edu.au](mailto:pte@greenwichcollege.edu.au)
9. I confirm that these terms and conditions for a non-accredited course have been made available to me prior to enrolling