# Mark Period Ready for Abstraction

The process prepares ENCOR Abstracted to place cases in abstraction based on the sampling type selected. It is located on the *Facility Admin* menu under Administration.

Administration -	Help	Last Load D
Facility Admin Medisolv Admir Sampling Exports	i> >	Abstraction Count Report Abstractor Productivity Report Audit Trail Delete Visits Ethnicity Mapping Hospital Information
		Joint Commission DDSP Data Entry Manage Abstracted Data Elements Report Mark Period Ready For Abstraction
		Payment Source Mapping Race Mapping Save All Cases
		User Access User Access Audit Trail
	- 14	Workflow Audit

### Part 1: Choosing your Sampling Type

• Choose the Quarter from the Drop-Down menu

Mark Period Ready For Abstraction							
Choose Quarter :	20212: 2021-04 to 2021-06 V						

- A screen will open displaying a 'Migrate From Previous Quarter' button. Clicking on the Migrate button will update the sampling type and over sample for all measure sets to match the previous quarter.
  - Migrating from the previous quarter is automated for the **Cloud Application**.
  - o **MEDITECH Systems** need to Migrate from Previous Quarter before continuing.

Mark Period Rea	dy For Abstraction
Choose Quarter :	20194: 2019-10 to 2019-12 ¥
	Migrate From Previous Quarter

• Measure sets that were previously selected as 'Do Not Sample' will automatically be Marked for Abstraction when you click Migrate From Previous Quarter and will be available in the abstraction list once the data file has been imported and processed. The Status will change to read "In Abstraction."

Hospital ID $\  \   \bigtriangleup$	Hospital Name	SubPopulation Name	Selected for Submission	Status	Population	Sampling Type	Over Sample	Manage
8	8	•		8	Ÿ			
1	Entire Hospital	Acute Stroke Ready Inpatient	V	In Abstraction	ASR-IP	Do not Sample		
1	Entire Hospital	Acute Stroke Ready Outpatient	V	In Abstraction	ASR-OP	Do not Sample		
1	Entire Hospital	Care Coordination	V	In Abstraction	ССМ	Do not Sample		

 If applying 'Weekly or Monthly Sampling' you have the option to manually update the over sample. Click on the yellow pencil displayed in the Manage Sampling column to edit. Enter the over sample and click SAVE. Note: The minimum oversample is two. You may choose to add more (as shown below) but you cannot choose less than the minimum oversample.

1	Entire Hospital	Global National Hospital Inpatient Quality Mea	<b>v</b>	Selected	GLOBAL	0	۲	2	8
						Do not Sample	Apply Monthly Sampling		

• Once all Sampling options have been selected, **click the Update Measure Selections Button** at the bottom of the page.

#### **Update Measure Selections**

• <u>Population column</u>: Each Measure Set listed in the Population column is a hyperlink that will open a Sampling page.

Hospital ID $\  \   \bigtriangleup$	Hospital Name	SubPopulation Name	Selected for Submission	Status	Population	Sampling Type	Over Sample	Manage
8	8	\$		8	8			
1	Entire Hospital	Acute Stroke Ready Inpatient	$\checkmark$	In Abstraction	ASR-IP	Do not Sample		
1	Entire Hospital	Acute Stroke Ready Outpatient	V	In Abstraction	ASR-OP	Do not Sample		
1	Entire Hospital	Care Coordination	V	In Abstraction	ССМ	Do not Sample		

• Sampling Status, Statistics, and Sampling Grid will be displayed.

Population and S	ampling for Acute Stroke F	Ready	Inpat	ient	
Status					
Statistics					
		June	May	April	Total
Acu	te Inpatient Visits Counts	0	2	78	80
Ab	stract Status Final Counts	0	2	78	80
% Inpatients	with Abstract Status Final	0	100	100	100
			-	-	-

#### Part 2: Monthly Sampling

• If you CHOOSE TO apply monthly sampling to a Measure Set, you need to Sample the Selected measures each month. This is not an automated process and must be completed by someone at the facility.

There are a minimum of two (2) additional cases added to your sampled population for Inpatient and Outpatient Measure Sets should there be cases that need to be deleted, thus allowing you to meet the minimum sampling requirements set by CMS and TJC.

- Import clients that monthly sample all files must be imported prior to completing the sampling.
- While sampling for any other inpatient measure, it is very important to remember to include the Global Measure Set, if applicable. A pop-up warning will appear if you do not.
- When ready to sample your selected measure sets you will scroll to the bottom of the page and click on the Sample Selected Measures button.

Sample Selected Measures

• Only Measure Sets that have met the requirements for sampling can be selected. Click on the check box for the Measure Set you want to sample. Then Click Sample Selected Measures.

Drag a column header here to group by that column											
Hospital Name 🛆	Population $ riangle$	Subpopulation Name	Apr Total Cases	Apr Min Sampling Req.	Apr Percent Final Abstract	Sample Apr Cases	May Total Cases	May Min Sampling Req.	May Percent Final Abstract	Sample May Cases	
Ŷ	8	~	~	٣	~			<b>*</b>	~		
Entire Hospital	<u>CSTK</u>	Ischemic Stroke	20	14	100%	i	0	14	100%		
Entire Hospital	СЅТК	Ischemic Stroke With IV t-PA, IA t-PA, or MER	20	14	100%	i	0	14	100%		
Entire Hospital	СЅТК	Hemorrhagic Stroke	30	25	100%	i	2	25	100%		
Entire Hospital	GLOBAL	Global National Hospital Inpatient Quality Measures	71	51	100%		2	51	100%		

- The green icon indicates that the Measure Set Subpopulation has already been sampled. The red icon indicates you are unable to sample currently.
- If there are too few cases in the population to sample a message will appear. You have two options:
  - Continue by clicking *OK*, which will put 100% of your population in abstraction and any new cases imported or final coded that qualify for this population will populate the abstraction list.
  - Uncheck one or more boxes for a Measure Set and sample later when more cases have been final coded and may qualify for the population. Then click Ok.

Message					
Measure Set ID 🛆	Subpopulation Name	Hospital Name	Too few cases to sample - would you like to include all cases for April in abstraction?	Too few cases to sample - would you like to include all cases for May in abstraction?	Too few cases to sample - would you like to include all cases for June in abstraction?
GLOBAL	Global National Hospital Inpatient Quality Measures	Entire Hospital		V	
					Ok Close

• The Sampling Confirmation message will appear. Congratulations! Your sampling is now complete for the month and cases are ready for abstraction. Click *OK*.

Sampling Confirmation	×
Sampling Done	
ОК	

#### Part 3: Weekly Sampling

- Weekly sampling is only available in the Cloud Application, not the Meditech Systems.
- If you choose to apply weekly sampling to a Measure Set, the sampling occurs every Saturday automatically.
- If applying 'Weekly Sampling' you have the option to manually update the over sample prior to the first sampling of the quarter.
- The oversample count is per month and will be divided between the weekly samplings.
- Click on the yellow pencil displayed in the Manage Sampling column to edit. Enter the over sample and click *Save*.

**Note:** The minimum oversample is two. You may choose to add more (as shown below) but you cannot choose less than the minimum oversample.

2	General1	Severe Sepsis and Septic Shock Nation-	¥	Selected	SEP	0 0	۲	10	
						Do not Apply SampleMonthly Sampling	Apply Weekly Sampling		

• Once all Sampling options have been selected, click the Update Button at the bottom of the page.

## **Update Measure Selections**

**Note:** The Weekly Sampling Schedule can be found on the Home Page.