

Sansan x Salesforce Integeration



Overview

About Salesforce integration

- Digitized business cards will be sent to Sansan Data Hub once per hour.
- Card info in Sansan Data Hub will be sent to Salesforce once every 10 mins.



How business cards are displayed in Salesforce

| | | | | | | | | All | ▼ Q Search Q | Cards | and more | e | |
|--------------------------------|-----------------|-------------------------|-------------------|--------------------|-----------------|--------------|------------------------------|-----|-------------------|-------|----------|---------------------|----------|
| | Sales | 6 Home | Cards 🗸 | Card Settings | Leads 🗸 | Accounts 🚿 | Contacts | ~ | Reports 🗸 Tas | ks 🚿 | ~ | | |
| Cards Sele 50+ it | e ct all | ▼ ★ rted by Card • F | iltered by All ca | rds • Updated a mi | inute ago | | | | TASA | | ////.= | | 131161.7 |
| | | Card 1 | | | | ~ | Contact | ~ | Lead | ~ | D ∨ | Department | |
| 1 | | Adams Curtis | a @ General Lic | quid Consulting, I | nc. | | Curtis Adams | | | | | | |
| 2 | | Allen Gloria @ | Lion City Sol | utions Pte. Ltd. | | | | | | | | Marketing Departmer | nt |
| 3 | | Alvarez Evelyr | n @ Lion City S | olutions Pte. Ltd. | | | Evelyn Alvarez | | | | | Legal Department | |
| 4 | | Anderson Lill | ie @ Lion City | Solutions Pte. Lto | l. | | Lillie Anderson | h | | | | Sales Department 3 | |
| 5 | | Armstrong Ri | cardo @ Singa | pore Natural Res | ources Engine | erring, Inc. | | | Ricardo Armstrong | 3 | | | |
| 6 | | Arnold Erin @ | Lion City Solu | utions Pte. Ltd. | | | | | Curtis Arnold | | | Finance Department | |
| 7 | | Austin Christi | ine @ Lion City | Solutions Pte. Lt | d. | | | | | | | | |
| 8 | | Bailey Lucy @ | Sansan Moto | r PVT. LTD. | | | | | Lucy Bailey | | | | |
| 9 | | Baker Marilyn | n @ Sansan Mo | otor PVT. LTD. | | | | | Marilyn Baker | | | | |
| 10 | | Banks Mark @ | @ East Asian D | evelopment Cons | sulting PTE LTE | 0 | Mar Banks | | | | | | |
| 11 | | Barnes Joann | ne @ Sansan M | lotor PVT. LTD. | | | | | | | | | |
| 12 | | Barnes Max @ | @ General Liqu | id Consulting, In | с. | | | | | | | | |
| 13 | | Bates Anne @ | Sansan Moto | or PVT. LTD. | | | | | | | | | |
| 14 | | Beck Leon @ | Sansan Motor | PVT. LTD. | | | | | | | | | |
| 15 | | Bell Zachary (| @ Lion City Sol | lutions Pte. Ltd. | | | | | | | | | |

How to create/update a record

Pattern1 Associate to the existing Account/Contact.
Pattern2 Create a new Contact under an existing Account.
Pattern3 Create a new Account and Contact.
Pattern4 Create a new Lead.

| ink cards | | | | | | | |
|---|---|--|---|---|--------------------------------------|---|------------------------|
| Link Contacts or Leads | | | | | | | |
| Search method for linkings | | | | | | | |
| ID/search criteria match | | | | No conditions | | | |
| Links | | | | | | | |
| < Contact > | | | | | | | |
| | | | | | | Filter: Processing | |
| Select Account Name | Full Name Carriage | Billing Street 128 Princes Street # | 01.01 | Department | mail | 🕆 Mobile Phone 👘 | |
| Con city Solutions P | Con Leo | 120 Fillisep Street # | U.4. U.4 | | | | |
| Lion City Solutions P Create new record | te. Ltd. Create new recor Create new recor | rd 128 Prinsep Street # | 01-01 | | anniye too essi tom | | |
| Lion City Solutions P Create new record 3 <lead></lead> | te. Ltd. Create new recor | rd 128 Prinsep Street # | o1-01 ▼ Individual re | gistration screen fo | or contacts | | |
| Lion City Solutions P Create new record 3 <lead> Select</lead> | te. Ltd. Create new recor Create new recor © Company | d 128 Prinsep Street # | Individual re Display order | gistration screen fo | or contacts Display custom fields | Items | |
| Lion City Solutions P Create new record Select Full Name Create new rec | te. Ltd. Create new recor Create new recor de Company ord | rd 128 Prinsep Street # | Individual regulation Display order 1 | gistration screen fo Objects Account ❤ | or contacts Display custom fields | Items Account Name [Na | me) |
| Lion City Solutions P Create new record Select Full Name Create new rec 1 | te. Ltd. Create new recor Create new recor Create new recor © Company ord | rd 128 Prinsep Street # | Individual re Display order 1 2 | gistration screen fo Objects Account ~ Contact ~ | Display custom fields | Items Account Name [Na Full Name [Name] | me] |
| Lion City Solutions P Create new record Select Full Name Create new rec Create new rec 1 | te. Ltd. Create new recor Create new recor de Company ord | rd 128 Prinsep Street # | Individual res Display order 1 2 3 | gistration screen fo Objects Account ♀ Contact ♀ Account ✔ | Display custom fields | Items Account Name [Na Full Name [Name] Billing Street [Billing | me] |
| Lion City Solutions P Create new record Select Full Name Create new rec I Fields sh | te Ltd. Create new recor Create new recor ¢ Company ord | d 128 Prinsep Street # | Individual results of the second s | gistration screen fo Objects Account Account Account Contact | Display custom fields | Items Account Name [Na Full Name [Name] Billing Street [Billing Department [Depart | me] gStree |
| Lion City Solutions P Create new record Select Full Name Create new rec I Fields sh the Busi | te Ltd. Create new recor Create new recor © Company ord Company ord | d 128 Prinsep Street # | ▼ Individual re: Display order 1 2 3 4 5 | gistration screen fo Objects Account Account Account Contact Contact Contact | Display custom fields | Items Account Name [Na Full Name [Name] Billing Street [Billing Department [Depar Email [Email] | me] gStree tment |

You can set up to 6 fields. *2 fields are fixed

Implementation

Steps needed for Salesforce integration

Implementation (2.5-3.5h)

 Install package to create 'Cards' object (0.5h)
 Salesforce Authentication and Mapping Configuration (2h-3h)

Initial Settings (4-5h)

 Display tabs for 'Cards' and 'Card Settings' objects in Salesforce (0.5h)
 Display business cards associated with a Contact or Lead (1h)
 Initial settings to associate business cards with Accounts/Contacts/Leads (1h-2h)
 Set permissions for using 'Cards' object (1h)
 Add links for Sansan company and person info (0.5h)

1. Install package to create 'Cards' object

From Setup > Platform Tools > Apps > Packaging > Installed Packages, please confirm that 'Sansan_Cl' is installed.

Sansan Support Center

| | | Q Search Setup | | | |
|---|---|--|-----------------------------------|-----------------------------------|------------------|
| Setup Home Object | t Manager 🗸 | | | | |
| Lightning Experience Transition Assistant New Salesforce Mobile App QuickStart Optimizer | SETUP Installed Packages | | | | NS (11974) |
| ADMINISTRATION | Installed Packages | | | | |
| > Users | On AppExchange you can browse test drive downloa | d and install nre-built anns and components right into you | ur salesforce com environment. Le | arn More about Installing Packa | 105 |
| > Data | Apps and components are installed in packages. Apy of | custom apps, tabs, and custom objects are initially marked | d as "In Development" and are not | deployed to your users. This allo | ows you to test. |
| > Email | the other features in setup or as a group by clicking De Depending on the links next to an installed package, vi | ou can take different actions from this page. | | | |
| PLATFORM TOOLS | To remove a package, click Uninstall . To manage you | r package licenses, click Manage Licenses. | | | |
| ∽ Apps | Installed Packages | | | | |
| App Manager | Action Package Name | Publisher | Version Number | Namespace Prefix | Install I |
| AppExchange Marketplace | Uninstall 📥 Salesforce and Chatter Apps | Salesforce.com | 1.19 | sf_chttr_apps | 11/10/2 |
| | Description This package contains Connected A | pplications for the officially supported Salesforce apps for | iOS and Android and Chatter app | lications on your desktop | |
| Connected Apps | Uninstall 🛃 Sansan Cl | Sansan Customer Intelligence | 1.33 | Sansan_CI | 28/09/2 |
| > Lightning Bolt | | | | | |
| > Mobile Apps | Uninstalled Packages | | | | |
| ✓ Packaging | No uninstalled package data archives | | | | |
| Installed Packages |] | | | | |
| | | | | | |

2. Salesforce Authentication and Mapping Configuration

Map Sansan and Salesforce accounts from Admin Settings > Integration with Other Services > Salesforce.

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2. Salesforce Authentication and Mapping Configuration

For example, if you map Tommy (Sansan user) with Tommy Brown (Salesforce account), it will be integrated as below.



Initial Settings

1. Display tabs for 'Cards' and 'Card Settings' objects in Salesforce

Sansan Support Center

Task Add two items from Sales App Navigation Items

2. Display business cards associated with a Contact or Lead

Sansan Support Center

Task

Add Business Card to Related Lists from Page Layouts of Contact and Lead

3. Set initial settings to associate business cards with Accounts/ Contacts/Leads

Sansan Support Center

Task

 Enable association function
 Lead Conversion Field Mapping of custom Fields which are prepared for integration
 Decide the default setting for which fields to update from business cards

4. Set permissions for using 'Cards' object

Sansan Support Center

Task

- 1. Set Field-Level Security for user profile
- 2. Enable Apex class
- 3. Enable Visualforce Page Access
- 4. Grant permission to Custom tab setting and Custom object

5. Add links for Sansan company and person info

Sansan Support Center

Task

Add field to account/contact/lead from Page Layout

5. Add fields for Sansan company and person details

Sansan Support Center

Operation Guide



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How to check unlinked records

Change view to 03 Company's unlinked cards

| | | | | | | | All 🔻 🔍 philip | | | | |
|-------------------------|---------|--------------------------|---------------------------|------------|-------------|--------------|-----------------------------------|--------------------|----------------------------|--|-------------------------|
| 0 0 0 0 0 0 0 0 0 | Sale | S Home Car | ds 🗸 Card Settir | ngs Lea | ds 🗸 | Accounts | ✓ Contacts ∨ Reports ∨ T | asks 🗸 | | | |
| ILSS"H | [_]] | ne water v | VIIII IIIIII | THUS? | 111 77 | 11.500 | CITENNES AMERICAN AND | nt <i>zan</i> zant | TT NUMU TIMPT TU | Noth THES | 10717×10^{-11} |
| Card: 03 | Comp | oany's unlinked | cards 🗩 | | | | | | | | Import |
| 50+ it | ems • S | orted by Card • Filtered | by All cards - Don't link | C Date and | time card w | /as linked • | Undated a few seconds ago | | | | |
| | | | -, | | | | | | | | |
| | | Card T | ~ | C ∨ | Le ∨ | D ∨ | Company name 🗸 | Name | Department | Position | |
| 1 | | Allen Gloria @ Lion | City Solutions | | | | Lion City Solutions Pte. Ltd. | Allen Gloria | Marketing Department | Senior Marketing Marketing Marketing Marketing Marketing | anager |
| 2 | | Austin Christine @ | Lion City Soluti | | | | Lion City Solutions Pte. Ltd. | Austin Christine | | Product Director | |
| 3 | | Barnes Joanne @ Sa | ansan Motor P | | | | Sansan Motor PVT. LTD. | Barnes Joanne | | | |
| 4 | | Barnes Max @ Gen | eral Liquid Con | | | | General Liquid Consulting, Inc. | Barnes Max | | | |
| 5 | | Bates Anne @ Sans | an Motor PVT. L | | | | Sansan Motor PVT. LTD. | Bates Anne | | | |
| 6 | | Beck Leon @ Sansa | n Motor PVT. L | | | | Sansan Motor PVT. LTD. | Beck Leon | | | |
| 7 | | Bell Zachary @ Lion | City Solutions | | | | Lion City Solutions Pte. Ltd. | Bell Zachary | | Legal Department B | usiness Deve |
| 8 | | Brewer Jacqueline | @ Lion City Sol | | | | Lion City Solutions Pte. Ltd. | Brewer Jacqueline | Product Department Factory | Manager | |
| 9 | | Brewer Roy @ Pacif | ic Marine Ship | | | | Pacific Marine Shipment Pte. Ltd. | Brewer Roy | | | |
| 10 | | Brooks Gladys @ Pa | cific Marine Sh | | | | Pacific Marine Shipment Pte. Ltd. | Brooks Gladys | | | |
| 11 | | Brown George @ In | ternational Ma | | | | International Management System | Brown George | | | |
| 12 | | Brown Roberta @ E | ast Asian Devel | | | | East Asian Development Consultin | Brown Roberta | | | |
| 13 | | Burke Lawrence @ | East Asian Dev | | | | East Asian Development Consultin | Burke Lawrence | | | |
| 14 | | Burns Amber @ Lio | n City Solution | | | Π | Lion City Solutions Pte. Ltd. | Burns Amber | Sales Department 1 | Carrier Sales Manag | er |
| 15 | | Butler Nicole @ Uni | ited Electronics | | | 0 | United Electronics Pte 1td | Butler Nicole | | | |
| 16 | | Caldwell Carlos @ S | ansan Motor P. | | | n | Sansan Motor PVT. ITD. | Caldwell Carlos | | | |
| 17 | | Campbell Appette | @ Fast Asian D | | | | East Asian Development Consultin | Campbell Annette | | | |
| 10 | | Carrie a lice Cit | v Solutions Dte | | | | Lion City Solutions Pte 1td | Carr Leo | | Exectives Managing | Director |
| 10 | | Can Leo @ Lion Cit | y solutions Pte | | | | Lion City Solutions Pte. Etd. | | | Exectives Managing | Director |

How to associate a business card

Select search method
You can select an existing contact or lead to associate. Otherwise, create a new one.
Any fields with changes will be displayed with an explanation mark.
Check this if you want to update the field from the business card.

You can decide which fields to update from the business card.

| ink cards | | | | | |
|-------------------------------|-------------------|---------------------------|---------------|-------------------|-------------|
| Link Contacts or Leads | | | | | |
| Search method for linkings | | | | | |
| ID/search criteria match | | | No conditions | | |
| Links | | | | | |
| < Contact > | | | | | |
| | | | | | Filter: Pro |
| Select 🍦 Account Name | 🕴 Full Name | Billing Street | Department | 🗄 Email | 🍦 Mobile F |
| Lion City Solutions Pte. Ltd. | Carr Leo | 128 Prinsep Street #01-01 | | dummy2100@33i.com | |
| Lion City Solutions Pte. Ltd. | Create new record | 128 Prinsep Street #01-01 | | | |
| Create new record | Create new record | | | | |

| opy settings for card information | | | |
|---|-------------------------------|--|-------|
| his will apply card information to Contact + Account. | | | |
| | | Save Cancel | D |
| Copy settings to Account | | | |
| Item Name | Current value | Value to be copied | Copy |
| Account Name | Lion City Solutions Poe. Ltd. | * Lion City Solutions Plie. Ltr | |
| Billing Zip/Postal Code | 168655 | 0 | 1 E |
| Billing State/Province | Singapore | 0 | 0 |
| Billing City | | | |
| Billing Street | 128 Prinsep Straet #01-01 | 128 Prinsep Street #01- 01 Singapore 188555 | 1E |
| Account Phone | | | TE |
| Account Fax | | | G |
| Website | | | 10 |
| Copy settings to Contact | | | |
| Item Name | Current value | Value to be copied | Copy |
| Last Name | Carr | ° Carr | |
| First Name | Lea | Leo | 111) |
| Department | | | 64. j |
| Title | Exectives Managing Director | Executive Vice President | |
| Email | dummy2100#33i.com | dammy2100@33i.com | EÌ |
| Mobile Phone | | | M |
| | | | |

How to associate in bulk

Check this
Click on Batch link/create
C=Contact, L=Lead

Business cards you selected in the previous screen will be listed up. Please select whether to update an existing record or create a new record from each business card.

| |) | | | All 🔻 🔍 Search | Cards and more | | | | * | · 🖬 ? 🌣 . | . 🗟 |
|-------|------|--------------------------------------|----------|-----------------------------------|------------------------|----------------------------|----------------------------------|-----------------|------------------|-------------------|----------|
| | Sale | S Home Cards V Card Settings Leads V | Accounts | ✓ Contacts ✓ Reports ✓ Ta | isks 🗸 | | | | | | / |
| Carde | -13 | 92255411177 NYMN JUNIC - JUNISTIC 27 | 11125 \} | LELT NSIMU IIIIIIZ - 19982) | 11. <i>1111</i> , 1111 | UT NAMMA AMARK - 113A | 311. 222-511. C. NW | NS AUGUS | ANNALL COLO | STILLES STEMME | Allia |
| 03 C | omp | oany's unlinked cards 🔻 📝 | | | | | Import | Change Owner | 2 Ba | ch link/create Do | n't link |
| (| 1 | | | | | | c | Search this lis | t \$ * | | C Y |
| | | Card † ~ C ~ Le ~ | D ∨ | Company name 🗸 🗸 | Name v | Department V | Position | ~ 0w ~ | Card exch V La V | Sansan card info | ~ |
| 1 | ~ | Allen Gloria @ Lion City Solutions | | Lion City Solutions Pte. Ltd. | Allen Gloria | Marketing Department | Senior Marketing Manager | Kenji | 16/11/20 | Sansan card deta | |
| 2 | - | Austin Christine @ Lion City Soluti | | Lion City Solutions Pte. Ltd. | Austin Christine | | Product Director | Kenji | 04/11/20 | Sansan card deta | × |
| 3 | ~ | Barnes Joanne @ Sansan Motor P | | Sansan Motor PVT. LTD. | Barnes Joanne | | | Kenji | 22/09/20 | Sansan card deta | |
| 4 | ~ | Barnes Max @ General Liquid Con | | General Liquid Consulting, Inc. | Barnes Max | | | Kenji | 13/09/20 | Sansan card deta | |
| 5 | ~ | Bates Anne @ Sansan Motor PVT. L | | Sansan Motor PVT. LTD. | Bates Anne | | | Kenji | 13/09/20 | Sansan card deta | |
| 6 | 1 | Beck Leon @ Sansan Motor PVT. L | | Sansan Motor PVT. LTD. | Beck Leon | | | Kenji | 25/04/20 | Sansan card deta | |
| 7 | 1 | Bell Zachary @ Lion City Solutions | | Lion City Solutions Pte. Ltd. | Bell Zachary | | Legal Department Business Develo | Kenji | 26/10/20 | Sansan card deta | |
| 8 | 2 | Brewer Jacqueline @ Lion City Sol | | Lion City Solutions Pte. Ltd. | Brewer Jacqueline | Product Department Factory | Manager | Kenji | 17/11/20 | Sansan card deta | |
| 9 | - | Brewer Roy @ Pacific Marine Ship | | Pacific Marine Shipment Pte. Ltd. | Brewer Roy | | | Kenji | 06/11/20 | Sansan card deta | |
| 10 | ~ | Brooks Gladys @ Pacific Marine Sh | | Pacific Marine Shipment Pte. Ltd. | Brooks Gladys | | | Kenji | 12/10/20 | Sansan card deta | |
| 11 | ~ | Brown George @ International Ma | | International Management System | Brown George | | | Kenji | 16/11/20 | Sansan card deta | v |
| 12 | ~ | Brown Roberta @ East Asian Devel | | East Asian Development Consultin | Brown Roberta | | | Kenji | 22/08/20 | Sansan card deta | ¥ |
| 13 | ~ | Burke Lawrence @ East Asian Dev | | East Asian Development Consultin | Burke Lawrence | | | Kenji | 16/08/20 | Sansan card deta | • |
| 14 | ~ | Burns Amber @ Lion City Solution | | Lion City Solutions Pte. Ltd. | Burns Amber | Sales Department 1 | Carrier Sales Manager | Kenji | 17/11/20 | Sansan card deta | ¥ |
| 15 | | Butler Nicole @ United Electronics | | United Electronics Pte. Ltd. | Butler Nicole | | | Kenji | 24/04/20 | Sansan card deta | |

| Batch link to Con | tact or Lead/Create ne | w | | | | | | | |
|--|--------------------------------|---------------------|----------|---------|-----------------------------|--|---|--------------------|-------------------------------------|
| ✓ Linked cards | | | | | | | | | |
| Card De | epartment | Position | Fmail | Address | Linked Contact or Lead | Card received date | Copy card information | Cars information | updates |
| ✓ Unlinked card | is | | | | | | | | |
| Creating leads for | the same person will combine t | hem into one record | | | | | | | Create all new leads Return to init |
| Card | Department | | Position | | Email | Address | Select existing or new contacts/leads | Card received date | Copy card information |
| Banks Mark @ East a Development Consu PTE LTD | Asian ulting | | | | banksmank425i@eadc.com | The Lee Gardens 33 Hysan Avenue Causeway Bay, Hong Kong | [C] Create new/Create new | ~ | 91 |
| Brown Roberta @ Es Asian Development Consulting PTE LTD | ast | | | | brownroberta667@oadc.com | The Lee Gardons 33 Hysan Avenue Causeway Bay, Hong Kong | [C] Create new/Create new | ×. | 20 |
| Burke Lawrence @ E Asian Development Consulting PTE LTD | East | | | | burkelawrence869@eadc.com | The Lee Gardens 33 Hysan Avenue Causeway Bay, Hong Kong | [C] Create new/Create new | ÷. | 8 |
| Campbell Annette 6 Asian Development Consulting PTE LTD | 9 East | | | | campbellamnette511@eadc.com | The Lee Gardens 33 Hysan Avenue Causeway Bay, Hong Kong | [C] Create new/Create new | - - | 22 |
| Castro Sidney @ Eas Asian Development Consulting PTE LTD | st | | | | castrosidney498@eadc.com | The Lee Gardens 33 Hysan Avenue Causeway Bay, Hong Kang | [C] Create new/Create new | • · · | 의 |
| Day Angela @ East A Development Cons. PTE LTD | Aslan ulting | | | | dayangela249@eadc.com | The Lee Gardens 33 Hysan Avenue Causeway Bay Hong Kong | [C] Create new/Create new | | 91 |
| DAVIS SAM @ EIGH ELECTRIC | T : | | CEO | | sam@eightelectric.com | 567 John St Suite #2, Seattle, Washington 98109, United States | [C] Create new/Create new | | 8. |
| Barnes Max @ Gene Liquid Consulting, In | eral nc. | | | | barnesmax319@glc.com | 4-7-15, Kudanminami, Chiyoda ku, Tokyo, 102-0074, Japan | ✓ ICI General Liquid Consulting, Inc. / Create new [C] Create new/Create new | 3 | |
| Carroll Dean @ Gen Liquid Consulting, In | eral nc. | | | | carrolidean985@glc.com | 4-7-15, Kudanminami, Chiyoda ku, Tokyo, 102-0074, Japan | L1 Create new | | 28 |
| Clark Kenneth @ Ge Liquid Consulting, Ir | eneral nc | | | | clarkkenneth171@gic.com | 4-7-15, Kudanminami, Chiyoda ku, Tokyo, 102-0074, Japan | [C] General Liquid Consulting, Inc. / Create new | • | 3 |
| Cook Peggy @ Gene | eral | | | | cookpeggy162@glc.com | 4-7-15, Kudanminami, Chiyoda- | Tel Consell inside Conselling Tax. / Constanting | | |

