

# ADMISSIONS GUIDE



# Admissions Guide

Dulwich College (Singapore) opened its state-of-the-art green campus in August 2014 and has quickly established a strong reputation for academic excellence and a holistic well-rounded education. We are a co-educational day school, currently catering for students aged 2 to 18 in classes from Toddler to Year 13.

Our College is academically selective and follows an enhanced British curriculum adapted for the needs of our international student body. Students follow the IGSCE curriculum in Years 9, 10 and 11, and the IB Diploma Programme and IB Career-related Programme in Years 12 and 13. Continuing the tradition of excellence started by the founding school in London, Dulwich College International graduates go on to study at leading universities in the UK, USA and around the world.

Our holistic education founded on scholarship is complemented by rewarding co-curricular programmes. Our students are encouraged to participate in sporting competition and every child from the age of seven is taught a musical instrument. Drama and opportunities for public speaking feature heavily from an early age.

We offer a dual language programme in English and Mandarin for students from two to seven years of age and daily Mandarin classes, streamed according to ability, in Junior School. Additional modern foreign languages are offered in our Senior School. The close collaboration among our international group of Colleges gives our students unique opportunities to participate in network events and benefit from the group's relationships with leading educational and artistic organisations.

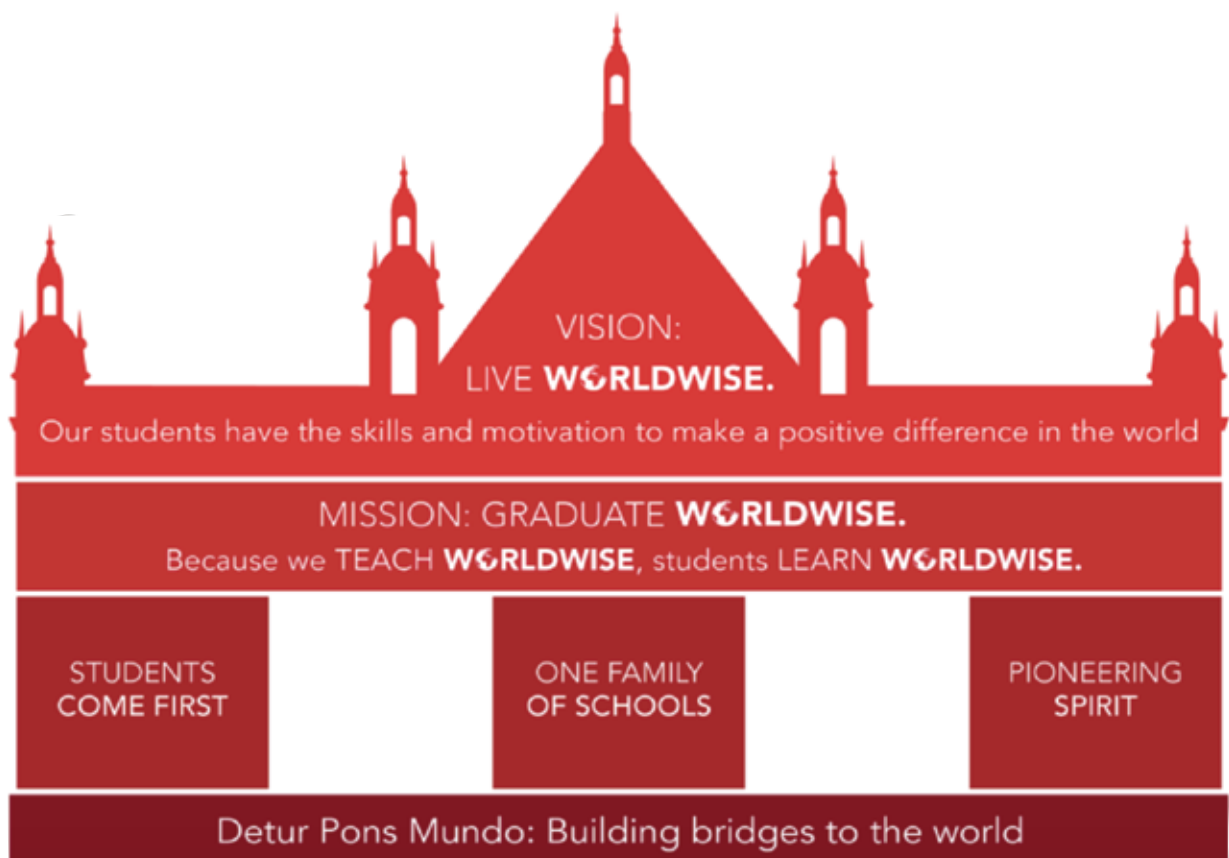


## Our Vision and Purpose

Since the early 2000s, the goals of Dulwich College International have evolved into a vision and purpose guided by three pillars, and underpinned by our motto, Detur Pons Mundo (Building Bridges to the World).

This clear vision – to create the best schools in the world so our students make a positive difference – guides the decisions we make as a family of schools. Our schools, founded in 2003 by parents who wanted the best for their children, have always and will continue to put our students first. We use the strength of our network to continue to pioneer and innovate in all aspects of the organisation – from curricula and educational spaces to events and technology.

Our students are already among the world's best and Dulwich College International's young alumni, who are all still under 30, are already beginning to make a difference as they enter the worlds of medicine, law, business, technology, the arts and public service. We can't wait to see what they'll do.



# Admissions Fees & Information

We accept applications throughout the year and enrol students who are likely to thrive in the College's academic programme. Admissions are selective and the decision is based on official school transcripts, records, testing and other evaluative procedures. We will explain all procedures to the parents of prospective students ahead of time.

**admissions.singapore@dulwich.org**

**Singapore (+65) 6890 1003**

## Fees

Application Fee (Non-Refundable)	Capital Levy (Non-Refundable)
SGD 4,500 One time fee (payable on application)	SGD 3,750 One time fee (payable on acceptance)

The application fee is strictly non-refundable and non-transferable except in the following circumstances:

1. Dulwich College (Singapore) is unable to offer a place to a student applicant due to denial of student pass.
2. Dulwich College (Singapore) is unable to offer a place to a student applicant due to waitlist of relevant year level and the student applicant elects not to be placed on the waitlist.
3. Student applicant elects to withdraw from the waitlist before Dulwich College (Singapore) makes a secure offer to the student applicant.
4. Student applicant does not meet eligibility criteria for enrolment at Dulwich College (Singapore).

The application fee will be refunded in full (minus administrative fee of SGD 500) in the event a student applicant cannot be accepted at Dulwich College (Singapore) for the reasons set out in point 1 to 4 as determined by Dulwich College (Singapore) in its sole discretion.

## 2022/23 Annual Tuition Fees\*

Dulwich Year Level	Annual Payment	Term - 1	Term - 2	Term - 3
Toddler / Nursery (half day)	SGD 17,780	SGD 5,910	SGD 5,910	SGD 5,960
Toddler / Nursery (full day)	SGD 31,650	SGD 10,520	SGD 10,520	SGD 10,610
Reception - Year 2	SGD 38,160	SGD 12,680	SGD 12,680	SGD 12,800
Years 3 - 6	SGD 39,240	SGD 13,040	SGD 13,040	SGD 13,160
Years 7 - 9	SGD 45,420	SGD 15,100	SGD 15,100	SGD 15,220
Years 10 - 11	SGD 47,690	SGD 15,850	SGD 15,850	SGD 15,990
Years 12 - 13	SGD 49,310	SGD 16,390	SGD 16,390	SGD 16,530

\* Families with 3 or more children enrolled are entitled to 5% discount on tuition fees for all students in Reception and above (Discount not applicable to Toddler and Nursery). \* Fees listed above are based on the Academic Year 2022/23, please refer to our website for an up to date fee structure



## Local Cheques

Please ensure that cheques are crossed and made payable to 'Dulwich College (Singapore) Pte Ltd'. The eldest student's name and ID/Passport number should be clearly written on the back of the cheque, family name first, followed by given name. Please note that we do not accept cheques in foreign currency or post-dated cheques. Receipts will be issued via email upon cheque clearance.

## Bank Transfer

The eldest student's name and ID/Passport number must be referenced on the transfer, family name first, followed by given name.	
Account Name:	Dulwich College (Singapore) Pte Ltd
Bank Name:	Standard Chartered Bank (Singapore) Ltd
Branch:	Main Branch
Bank Address:	6 Battery Road, Singapore 049909
Bank Account No:	0106836226
Bank Code:	9496 (prior-to 2015 GIRO system only)
Swift Code:	SCBLSG22XXX

Please ensure that you email us your payment advice to [invoice.singapore@dulwich.org](mailto:invoice.singapore@dulwich.org). Receipts will be issued via email upon receiving the transfer. Please note that any bank charges, including those in a foreign country, are to be borne by the remitter. Any difference between the amount received and the amount due will be debited/credited against tuition fees invoices.

## Cash Payment

Cash payments can be made in person at 71 Bukit Batok, West Avenue 8, Singapore 658966. Receipts will be issued immediately.

## NETS/Credit/Debit Card

Payment made via NETS/Credit/Debit Card can only be made via the finance counter in the College, located at Junior School, level 2. We accept Visa, MasterCard, AMEX, JCB and UnionPay credit cards for payments. Please note that all credit card transactions are subject to a non-refundable merchant fee of 3%.

If you require more information, please contact the Finance Office at:  
(+65) 6890 1033 or email [invoice.singapore@dulwich.org](mailto:invoice.singapore@dulwich.org)





## Singapore Nationality/Singapore Passport Holders

A child is deemed to be a Singapore citizen if they hold a Singapore passport or is a citizen of Singapore, regardless of whether they hold dual nationality. Singapore citizens can only submit an application to attend Dulwich College (Singapore) if one or more of the following criteria is valid:

- The child has a sibling attending the College at the intended time of enrolment
- The child is moving from another Dulwich College
- One of the child's parents is an OA (Old Alleynian) or IOA (International Old Alleynian)
- The child is moving from overseas and is above P1 age
- The child is above P1 age and is already in possession of a Ministry of Education exemption if transferring from another school in Singapore

Once the College has agreed to offer the child a place, the College will apply to the Ministry of Education for an exemption. Please note that Singapore citizens can only attend the College once the Ministry of Education has granted the exemption.

## Student Pass

For students requiring a Student Pass upon acceptance of the enrolment offer by the student, Admissions will apply for the Student Pass via the ICA SOLAR + System. Admissions shall then inform students when the School has received the In-Principle Approval Letter (IPA) for the Student Pass, along with the following information:

- Course start date
- Medical checkup (if applicable)
- ICA formalities and collection of student pass (when ready)

**Note:** Should the Student Pass application be rejected, an appeal would be submitted if so requested by the family. If the appeal is not successful, the admission process shall be terminated. The College will also offer refund of tuition fees/application fees upon approval by the College Leadership Team.

## Additional Educational Needs (AEN)

Candidates with Additional Educational Needs (AEN) are accepted to the College on a case-by case basis. The needs of the child are considered alongside current levels of staffing, expertise and resources within the school. Dulwich College (Singapore) support is tailored to fit the individual student, but in general ranges from individual education plans to supporting the curriculum in the classroom. We teach through small groups or by supporting in class depending on what is the most appropriate method for each student. The College will only admit those students for whom it can make adequate provision of support.

## English as an Additional Language (EAL)

The College does not run specific or separate EAL programmes and applicants who are expected to have a proficiency in English that allows them to access the curriculum. However, applicants who are being considered for admission and are identified as needing EAL support, will be asked to undergo assessment by an EAL teacher within the College. In Years 7 and 8, the offer of a place to an EAL-profiled student for whom English is not their first language, will include supplementary EAL lessons which may determine their options in the IGCSE or IBDP years.



## Assessment

The decision to offer a place to a prospective student will be taken by the individual Head of School to which the student has applied. The Head of School will be supported by the Headmaster, the Director of Admissions and Marketing and the Head of Admissions.

Admission is based on academic evaluation and assessment (that will take place after an application has been submitted), English proficiency, past school records, teacher recommendations, and any diagnostic testing that will help the Admissions Committee to understand any special learning needs an applicant may have. Year level placement will be determined by the birth date of the applicant and his/her age at 1 September of that academic year.

## Candidate Lists and Waiting Lists

An applicant will be placed on the Candidate List after the initial application has been received (a signed and completed application form, all supporting documentation and the application fee). Arrangements will then be made for the appropriate assessment to be conducted. Assessments will be conducted no more than 12 months before an applicant's expected enrolment date. Once the Head of School has determined whether the applicant has met the entry requirements for Dulwich College (Singapore), the candidate will be offered a place or, when there are no available places, be placed on a waiting list in the order of date of application. The waiting list rolls over each year so that the prioritisation of the applicants on the list is maintained. Parents of candidates remaining on the waiting list may be contacted and asked to submit new supporting documents. Waiting List positions are not disclosed to parents. Priority on the waiting list will be given to:

- a child of a full-time faculty member
- a child transferring from another Dulwich College
- a qualified sibling of a current student who has accepted a place to join the College
- the child of an Old Alleynian (OA) or International Old Alleynian (IOA)

Should a candidate withdraw from the waiting list before an offer of a place is made, they will be entitled to a refund of the application fee paid less SGD 500 administrative charge.



## Offer of Place

Applicants accepted for admission must hold/obtain a valid IC (Identity Card) or FIN (Foreign Identification Number) in order to enrol into Dulwich College (Singapore). Parents of successful candidates will receive a formal offer letter by email followed by the student contract and invoice. The application fee is non-refundable. The College does not release the results of assessment tests.

\*The College has the right to revoke an offer that has been made at any point (before the student contract has been signed) if they have been made aware of any additional information that could affect the candidate meeting the College's entry requirements.



## Declined

If we do not offer an applicant a place at the College, this is due to the fact that the student has shown through the College assessment process that they are unable to meet our entry requirements and/or that the College is not the right learning environment for them. Students are permitted to re-sit the assessment 6 to 12 months after initial assessment, at the discretion of the Head of School and/or Head of Admissions. The College is not under any obligation to release the results of the assessment tests. Should the candidate wish to withdraw rather than reassess, they are entitled to a refund of the application fee less SGD 500.

## Deferral and Non-Acceptance of Offer

If the applicant wishes to defer their place at Dulwich College (Singapore) after an offer of a place has been made, the College will permit one deferral for one academic year. The applicant's place at the College for the new academic year is not guaranteed and will be subject to reassessment and availability. If the applicant declines the offer of a place, the application fee is non-refundable.

## Guardianship

In order to be considered for enrolment, a student must be living at the same residence in Singapore with one or more parent or with a legal guardian who has been previously approved by Dulwich College (Singapore)\*. The College reserves the right to refuse a candidate's application if we believe that the child is not/will not be living with parents or a legal guardian.

*\* Unless they are enrolled as a boarder with ACS Oldham Hall as per College's guideline*

## Boarding

Dulwich College (Singapore) has partnered with ACS Oldham Hall to offer full boarding for students aged 16-18 who are studying in years 12 and 13 and who have families that reside outside Singapore. ACS Oldham Hall is the longest-established boarding institution in Singapore and a 'Home Away From Home' to more than 300 students studying in local and international schools. It is a welcoming environment with well-established protocols, procedures and policies to keep boarders safe.

## Immunisations

As one of the pre-requisites for application and subsequent enrolment, if the student is accepted, parents are required to submit vaccination records for diphtheria and measles as Dulwich College (Singapore) follows the mandatory requirement by the Ministry of Health as set out in the Fourth Schedule of the Infectious Diseases Act (Cap 137).

## Returning Students

Students who were enrolled at the College for one term or more and had to withdraw from the College due to family relocation will be considered for re-enrolment provided there is sufficient availability in the applicant's year group. Applicants are required to submit a new application and may also be required to sit an assessment before placement is confirmed. Application fee and capital levy will be waived.

Applicants who decline an offer of a place are required to submit a new application should they wish to re-apply. The application fee is applicable at the current rate. Any application fee previously paid is forfeited.

## Notice of Withdrawal

Kindly note that students who are currently enrolled in the College, but not returning for the following term, should notify the school accordingly and submit an official withdrawal form that can be found on the Parent Portal.

Term	Withdrawal Deadline if leaving at the end of the term	Invoice Date
Michaelmas Term (Term 1)	9 September 2022	13 May 2022
Lent Term (Term 2)	9 December 2022	12 September 2022
Trinity Term (Term 3)	31 March 2022	12 January 2023

## Bus Information

Dulwich College (Singapore) contracts with an independent, local bus company Woodlands Transport Services (WTS) to run school buses. WTS has a fleet of over 85 air-conditioned buses all equipped with two-way radio, surveillance camera and three-point retractable seat belts that provide safe and efficient transport to Dulwich College (Singapore) students.

For further information please contact the bus office at:  
+65 9650 9129 or email [buses.singapore@dulwich.org](mailto:buses.singapore@dulwich.org)



## YEAR PLACEMENT GUIDES

Age as of 01 September	Dulwich Year Level	Grade Equivalent	Dulwich/UK Key Stage	Curriculum
2	Toddler	Toddler	DUCKS  Early Years Foundation Stage	Curriculum follows English Early Years Foundation Stage Standards
3	Nursery	Nursery		
4	Reception	Pre-Kindergarten		
5	Year 1	Kindergarten	DUCKS  KS1	Dulwich College (Singapore) Curriculum based on National Curriculum of England
6	Year 2	Grade 1		
7	Year 3	Grade 2	Junior School  KS2	
8	Year 4	Grade 3		
9	Year 5	Grade 4		
10	Year 6	Grade 5		
11	Year 7	Grade 6	Senior School  KS3	
12	Year 8	Grade 7		
13	Year 9	Grade 8		
14	Year 10	Grade 9	Senior School  KS4	GCSE (General Certificate of Secondary Education) IGCSE (International General Certificate of Secondary Education)
15	Year 11	Grade 10		
16	Year 12	Grade 11	Senior School	IBDP (International Baccalaureate Diploma Programme) and IBCP (IB Career-related Programme)
17	Year 13	Grade 12		

We offer an enhanced version of the English National Curriculum based on the General Certificate of Secondary Education and International General Certificate of Secondary Education syllabus over three years from Year 9 to Year 11, and the IB Diploma and IB Career-related Programme in Year 12 and Year 13.

# 2022 - 2023 SCHOOL YEAR CALENDAR

## August 2022

M	TU	W	TH	F	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## September

M	TU	W	TH	F	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## October

M	TU	W	TH	F	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## November

M	TU	W	TH	F	SAT	SUN
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## December

M	TU	W	TH	F	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## January 2023

M	TU	W	TH	F	SAT	SUN
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## February

M	TU	W	TH	F	SAT	SUN
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## March

M	TU	W	TH	F	SAT	SUN
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## April

M	TU	W	TH	F	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## May

M	TU	W	TH	F	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## June

M	TU	W	TH	F	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## July

M	TU	W	TH	F	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



DULWICH COLLEGE (SINGAPORE)

## EVENTS



- Aug 1 - 19: School Holiday
- Aug 9: Public Holiday National Day
- Aug 12 & 15: New Teacher Planning Days
- Aug 16 - 19: Teacher Planning Days
- Aug 22: First Day of Michaelmas Term
- Oct 17 - 21: Half-Term Holiday
- Oct 24: Public Holiday Deevapali
- **Nov 3 - 4: Professional Learning Days**
- Dec 9: Last Day of Michaelmas Term
- Dec 12 - 31: School Holiday
- Dec 25: Christmas Day
- Dec 26: Public Holiday Christmas Day
- Jan 1: New Years Day
- Jan 2: Public Holiday New Years Day
- Jan 4: Professional Learning Day
- Jan 5: First Day of Lent Term
- Jan 22 - 24: Public Holiday Chinese New Year
- Jan 23 - 27: Chinese New Year Holiday
- March 31: Last Day of Lent Term
- April 3 - 14: School Holiday
- April 7: Public Holiday Good Friday
- April 17: First Day of Trinity Term
- April 22: Public Holiday Hari Raya Puasa
- May 1: Public Holiday Labour Day
- June 3 : Public Holiday Vesak Day
- June 28: Last Day of Trinity Term
- June 29: Public Holiday Haji

## KEY

- First/Last Day of Term
- Public Holidays
- School Holidays
- Professional Learning Days (No School)
- Teacher Planning Days
- New Staff Induction

## TIMINGS

## DUCKS

Foundation Stage (Toddler to Reception)



Creche from 8.40am



Day Starts – 9.00am

Half Day – 12.30pm dismissal  
(Toddler and Nursery)

Dismissal – 3.25pm

## DUCKS Key Stage One

Year 1 and Year 2



Day Starts – 8.40am



Dismissal – 3.25pm

Independent learning time is from 8.00am. The class teacher and/or Dual Language Teacher will be in the class.

## Junior School and Senior School



JS and SS – 8.30am – 3.35pm



CCAs – 3.45pm – 4.45pm



## ADMISSIONS

From applications through to enrolment

1

### **Application**

Submit your application and application fee

2

### **Assessment**

We will contact you to schedule an assessment for your child/ren

3

### **Application Review**

Once complete the application will be reviewed by our Head of Admissions and Head of School

4

### **Offer**

Once you have received your offer you will be issued a contract to sign and sent an invoice for tuition fees

5

### **Enrolment**

You will be sent welcome information prior to your child's start at Dulwich College (Singapore)



*"At two years of age, a child believes anything is possible.  
We believe they should never stop thinking that way."*

**Nick Magnus, Head of College**

Dulwich College (Singapore)  
71 Bukit Batok, West Avenue 8  
Singapore 658966

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# **DULWICH COLLEGE**

| SINGAPORE |

