	Click this to return to the Home Activity Page in your DiligenceHub account
	DiligenceHub Home Activity Page
	View the list of all managers and funds from your portfolio that you have under coverage through DiligenceExpress, Reputational Due Diligence, DiligenceExchange or DiligenceProfessional services
~	Castle Hall's Portfolio Wide Analytics Tools page with a variety of analytical tools across over 400 different diligence data factors
	The Service Provider page presents the lists of service providers, such as Prime Brokers, Custodians and Administrators, used by the Managers and Funds under DiliegnceExchange or DiligenceProfessional coverage in your portfolio
#	Castle Hall's Portfolio Holdings service is in development – stay tuned for more information
•	Castle Hall's DiligenceEvents services is in development – stay tuned for more information
Q	Access DiligenceExpress and browse ADV filings for SEC registered managers and Managers with Funds under DiligenceExchange coverage
Follow	Click this to activate monitoring of a manager or fund to receive email alerts when the manager updates the Form ADV filing for the specific manager or fund.
Unfollow	Click this to deactivate monitoring of a manager or fund to stop receiving email alerts when the manager updates the Form ADV filing for the specific manager or fund.
Add Funds And Accounts	Click to search Fund ADV filing data to add funds to follow for ADV change alert emails
VIEW FLAGS	Click this link in a manager activity 'tile' to jump to the verification or monitoring flags for the specific fund and time period
6	Return to the top of the page

	Click to connect "live" with Castle Hall's Client Support team for answers to questions on using DiligenceHub, to discuss diligence requests or inquire about diligence serivces
C	This indicates that the diligence service is more than six quarters old
Ð	Click this to launch a prepopulated form requesting to add the service referenced and submit for confirmation and processing by Castle Hall's Client Support team
•	In the Fund List View on the Diligence Coverage page, click this to Add or Remove a fund from a custom list created by the DiligenceHub account user, or to Archive a fund record when no longer active in your portfolio
	Use this to change the view – from Manager View to Fund View, or from Feeder Fund to Master Fund (Financial Statement data), or in other functional areas such as the Form ADV Changelog
\checkmark	This indicates that the diligence service is less than six quarters old
	Click this to see a list of activities with respect to the manager or fund slide out
	Click to request to unlock a specific diligence service
Reputational Due Diligence	Click to launch a prepopulated form requesting to add reputational due diligence on the manager or individual and submit for confirmation and processing by Castle Hall's Client Support team
ESG RIM	Click to launch a prepopulated form requesting to add ESG Responsible Investment Manager coverage on the manager and submit for confirmation and processing by Castle Hall's Client Support team
CyberDiligence	Click to launch a prepopulated form requesting to add cybersecurity diligence on the manager and submit for confirmation and processing by Castle Hall's Client Support team
Export Analytics	In the DiligenceHub Analytics tab, click this to download an Excel spreadsheet with the data and results of a your Analytical query
Show Results For List	Show analytical results for a DiligenceHub user custom created list of Managers or Funds

•	This analytical factor has been triggered for the indicated manager or fund
0	This analytical factor has not been triggered for the indicated manager or fund
11.	Click to reveal the organizational chart or other chart or image
()	Click to reveal a data note or other information about the specific data point
Θ	Click to view a related file or webpage
8	Click to generate a printable or downloadable PDF of the report
* *	Expand
~	For OpsMonitor – this indicates no change in the data point(s) in the period. For an OpsReview Chapter Rating – this indicates a Green rating for the chapter
S	For OpsMonitor – this indicates new data that Castle Hall deems to be acceptable or not problematic in the period. For an OpsReview Chapter Rating – this indicates an overall Green rating for the chapter
•	For OpsMonitor – this indicates new data that Castle Hall deems to be noteworthy in the period. For an OpsReview Chapter Rating – this indicates an overall Yellow rating for the chapter
A	For OpsMonitor – this indicates new data that Castle Hall deems to be potentially problematic in the period. For an OpsReview Chapter Rating – this indicates an overall Red rating for the chapter
6	Indicates the number of monitoring periods with data $-$ click the down arrow to reveal the moni-

<u>ک</u>	DiligenceExpress users can click the Shopping Cart to purchase a Reputational Due Diligence Profile online through a secure credit card transaction
50%	This 'dial' presents the distribution of a specific analytical factor across the managers or funds in your portfolio under diligence coverage with Castle Hall in the past 6 quarters
DiligenceExchange Benchmark	This 'dial' presents the distribution of a specific analytical factor across all the managers or funds Castle Hall has under coverage for the past 6 quarters
Details 🗸	Click to reveal or hide Castle Hall's explanation of an analytical factor
Show Results For Followed Managers	Filter results by SEC registered managers you have set up for monitoring through DiligenceExpress
Clear Filters	Remove any search filters you have in place on the page
Export Service Providers	Use this feature to export Excel spreadsheets of the list of service providers of a certain type across all ADV data within DiligenceExpress, such as the list of all Administra- tors indicated in Form ADV filings
View	Click to view the specific flags or data points
Let's Go	Click to progress to the DiligenceHub Analytical tools

?	From the User Menu dropdown list, click this to launch the DiligenceHub Help Center and search for articles and videos with helpful tips
\$	From the User Menu dropdown list, click this to adjust your account settings including changing your password or ADV email alert status
?	From the User Menu dropdown list, click this to view the DiligenceHub Terms of Use details
?	From the User Menu dropdown list, click this to view the Castle Hall's Privacy Policy
Œ	From the User Menu dropdown list, click this to launch and submit a form to request due diligence services or notify Castle Hall's Client Support team of changes to your diligence coverage
€	From the User Menu dropdown list, click this to log out of your DiligenceHub account