



PROFESSIONAL GROUP PLANS
Specializing in Employee Benefits



Sample Welcome Letter to Groups Upon Activation to the Zywave Portal

From Address: notifications@portal.zywave.com

Subject Line: You've been invited to the Zywave HR Compliance Resource Portal!



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Welcome to the Portal!

Your **Employee Benefits Broker** is inviting you to the all-new Professional Group Plans & Zywave HR Compliance Resource Portal. You have full access to this comprehensive suite of HR compliance resources including:

- Content Library (state laws, healthcare reform, benefits compliance, HR topics, & more)
- Handbook Builder
- Compensation Statement Builder
- Sample Job Descriptions
- Salary Benchmarking
- Job Description Builder
- HR Self-Assessment Tools
- Interview Question Builder
- Performance Review Builder
- Notices Builder
- HR Hotline
- Plus, much more!

Click the button below to get started on the new portal!

Thank you for your continued partnership.

[Go To Portal](#)