

«DATE»



4 Research Drive
Shelton, CT 06484

Group Name
Primary Contact
Address Line 1
Address Line 2
City, State Zip

Customer Name – «GROUP_NAME»
Customer Number – «CUSTOMER»
Plan Effective Date –
«PLAN_EFFECTIVE_DATE»

Re: Important information about your 04/01/2022 Renewal

We are notifying you that due to an administrative error, the NY subscriber rate notification letters for your employees were not sent in a timely manner, as they should have received it prior to 02/01/2022.

What does this mean for me?

Your group's current rates will be held for one additional month. The renewal rates will take effect 05/01/2022 unless you choose not to renew the assumed renewal plans.

We apologize for any confusion or inconvenience this may cause.

Questions? We're here to help.

If you have any questions about this letter, please contact your sales representative or call Client Services at **1-888-201-4216**, Monday through Friday, 8 a.m. to 5 p.m. ET.

Thank you for your understanding. We appreciate your business.

Sincerely,

A handwritten signature in black ink, appearing to read 'CC', with a long horizontal flourish extending to the right.

Chuck Cerniglia
Senior Vice President, Sales and Account Management
Key Accounts and Small Business