



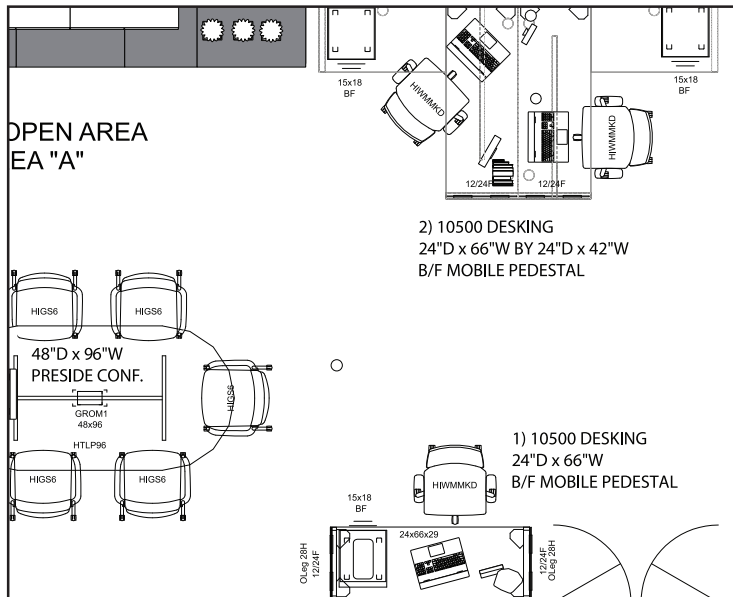
**officebasics**  
workplace solutions delivered

**FURNISH YOUR  
OFFICE IN STYLE**

[OFFICEBASICS.COM](http://OFFICEBASICS.COM)

# OFFICE PLANNING & DESIGN

The Office Basics Interiors team consistently achieves great results for our clients by introducing leading practices in the areas of: furniture selection, organizational design, technology, cost controls and reporting. By leveraging our network of internal experts, strategic partners and preferred suppliers we are able to deliver measurable results that improve our customer's competitive advantage and bottom line.



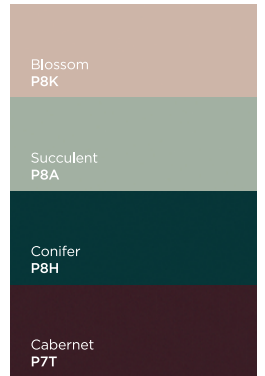
We will review your current requirements, plan for future and analyze potential space.



# SEE WHAT'S NEW AND NOW. DISCOVER THE COLORS THAT ARE TRENDING.



Voi® desk featuring Blossom.



Look for palettes that feature these *Trend Paints and many more!*

Moving to a new space or refreshing an existing one can represent many business and investment challenges. Our team of professionals can help:

- Accommodate change in your office now and in the future
- Encourage and support collaboration
- Plan for mobility & coworking spaces
- Eliminate single use spaces where appropriate
- Address the multi-generational workforce, with a focus on people
- Creating a standards program when applicable
- Offere Pros and Cons on purchasing or leasing
- Provide for better recruitment and employee retention

We do this by helping you visualize how your office will look by using computer aided design and CET software that shows 2 and 3 dimensional drawings and renderings. This intuitive plan and creative analysis will help you make more prepared decisions on your new space.

By utilizing our space planning techniques we can help our clients realize 15-20% savings in operating expenses, while creating an office space that supports employees and inspires innovation.



CET Rendering of HON 10500 Series

***VISIT OUR FURNITURE SHOWROOMS IN PA AND NJ!***



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