



# TRIAGE

Recruiter: \_\_\_\_\_

**TIMESHEETS ARE DUE MONDAY AT NOON (CT)**  
 Send to [timesheet@triagestaff.com](mailto:timesheet@triagestaff.com) and  
 CC your recruiter

\_\_\_\_\_  
 Employee Name

\_\_\_\_\_  
 Employee Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Facility Name

\_\_\_\_\_  
 Manager Signature

\_\_\_\_\_  
 Date

**REGULAR HOURS (PLEASE SHOW TIME WORKED IN MILITARY TIME)**

	DATE	TIME IN	TIME OUT	LUNCH	NO LUNCH	TOTAL HOURS	HOME HLTH MIL	REASON FOR CALL OFF	COMMENTS
SUN					Check if no lunch <input type="checkbox"/>			Hospital Personal	
MON					Check if no lunch <input type="checkbox"/>			Hospital Personal	
TUE					Check if no lunch <input type="checkbox"/>			Hospital Personal	
WED					Check if no lunch <input type="checkbox"/>			Hospital Personal	
THU					Check if no lunch <input type="checkbox"/>			Hospital Personal	
FRI					Check if no lunch <input type="checkbox"/>			Hospital Personal	
SAT					Check if no lunch <input type="checkbox"/>			Hospital Personal	
<b>TOTAL FOR WEEK:</b>									

**Notes:**  
 \_\_\_\_\_  
 \_\_\_\_\_

CALL HOURS					CALL BACK HOURS				
	DATE	TIME IN	TIME OUT	TOTAL ON CALL	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL CALL BACK
SUN									
MON									
TUE									
WED									
THU									
FRI									
SAT									
<b>TOTAL ON CALL FOR WEEK:</b>					<b>TOTAL CALL BACK FOR WEEK:</b>				