



Dear Parents,

We promised some more scheduling information today, so we're letting you know what we know! We know that this letter is reaching some of you who might be making plans other than CSLA, but we wanted to fulfill our promise of letting you know what we are doing. Starting next week we will only be communicating with those enrolled or in the enrollment process.

Shown below is a very tentative framework for how we will be starting school. Our faculty has been working very hard to put this together but there are a lot of moving parts and they are dealing with very new information. We will be completing this framework and sending it out next week.

Ultimately, we want to make use of the tools we have and provide the best education for your children. We are in close communication with many private Christian schools from the area and while everyone seems to be utilizing this 2 hour tool to some extent, we can tell you our teachers have taken a much more dedicated approach to making this the most effective tool possible.

To that end, please be patient for more details. You will be receiving a lot of communication via email and Journals. We don't want to overwhelm you, but we also won't apologize for trying to communicate as best we can

and as soon as we have accurate information.

### **7:45am-10:15am ARRIVAL and ON CAMPUS LIMITED**

**INSTRUCTION** (this could vary by 10-15 minutes per age group to allow for rolling check in)

This is the Limited Instruction exception we are utilizing. We can utilize this 2 hour model for in-person instruction, socialization, relationship building, hands-on learning, etc. Unfortunately, it is very involved with how many cohorts a student or faculty member can be in and how large the cohorts can be. This is all set up to limit the numbers of exposures for any individual. Smaller classes will be able to meet together, larger ones will be split up into sections.

As you can see even with just that explanation, it gets pretty involved, so again, give us another several days to put more details to this.

*NOTE: All safety protocols developed for on-campus teaching through our ODE Blueprint and our Communicable Disease Management Plan will be followed during this 2 hour window.*

**ACTION ITEM:** This Limited Instruction exception is a voluntary opportunity. We think this regulated exception is a **huge benefit for both educational and relational reasons**. However, we do respect a family choice to remain off campus at this time. We are asking that you return an email to [info@cslewisacademy.com](mailto:info@cslewisacademy.com) (this email goes to our admin staff) with your thoughts right now on whether your child will take advantage of this option. Please respond at your earliest convenience, but by Tuesday, September 1 at the latest. You can just tell us yes or no, or give us some comments. As we continue our planning, due to the cohort sizing restrictions, your responses will be important. We understand that while this does have great educational and mental health benefits, the 2-hour limitation may cause logistical problems for our families.

**10am: RELEASE.** Students released and will require immediate pick-up from campus. (again, could vary by 10 to 15 minutes to stagger departures)

**BREAK** – There will be a minimum of a 1-hour break for transportation, lunch, etc.

The three grade levels will set the time for the students to log in. It will be consistent for each grade level each day.

**TEACHER-LED, LEARNING-at-HOME** - At a designated time, between 11am and 12pm, depending on age group, students will log in online for the remainder of the afternoon.

This will be a combination of ZOOM or GOOGLE MEET instruction as well as breaks and open access to faculty for assistance.

**ACTION ITEM- COMPUTERS:** We are requiring each student to have a laptop or desktop computer this year. Obviously, the computer needs a camera and microphone. Since phone/tablet access and quality is difficult for both students and faculty members, we are requiring computer access.

If you are going to need a “loaner” computer this year, please send a note to [steve.wallo@cslewisacademy.com](mailto:steve.wallo@cslewisacademy.com) by the end of the day Wednesday, September 2nd. Please feel free to use this offer, we want our students and families to have the tools they need.

You'll hear more next week on this and our new school year orientation plans as we start our official faculty inservice days. Have a wonderful weekend.

Serving Him,

Clay Swanson, Principal

Steve Wallo, Administrator

***Preparing Students for Life***

P.O Box 3250 1605 N College St. Newberg, OR 97132  
503-538-0114 [cslewisacademy.com](http://cslewisacademy.com)