

Partners of the NPA

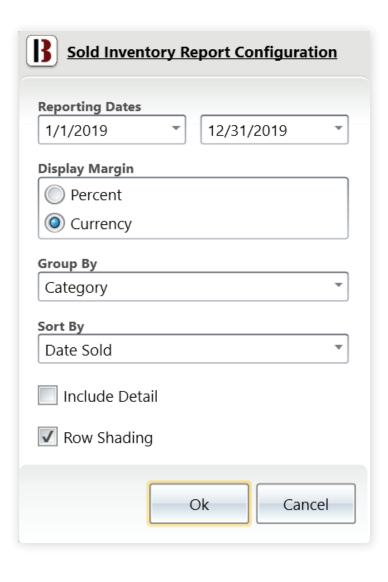
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Bravo Directions to Complete the NPA QUESTIONNAIRE

SALES AND INVENTORY Enter your sales and pawn dollars for each of the product categories: 1. Sales \$ Pawn \$ Firearms (including accessories and \$ ammunition) \$ Jewelry 000 000 Tools 000 Electronics 000 000 Luxury Fashion/Bags \$ 000 Vehicles 000 000 Ś All Other 000 000 TOTAL (sum of above) 000

SALES

To find these values you can use the **Sold Inventory** report in Bravo. Make sure to run it for the entire year, so starting time will be 1/1/19 and the end will be 12/31/19. Detail is not necessary here as we are only looking for amounts of totals.



Each category on the **Sold Inventory** report will be split out on the left hand side and then you can take the Price Sold and input that into the **SALES** in the NPA form. You will need to tally up the categories so that you can place them in the correct section in the NPA form. So, for instance, Jewelry will have "Lady's Gold Rings", "Gent's Gold Rings" etc. Do this for each category on the NPA sheet.

TEST STORE
Sold Inventory

VTS

Reporting Dates: 1/1/2019 - 12/31/2019

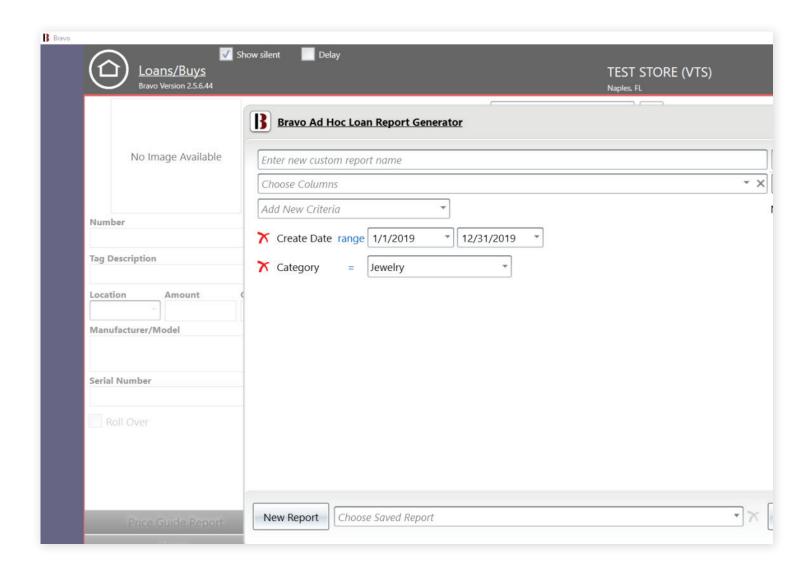
Group By: Category

Sort By: Date Sold

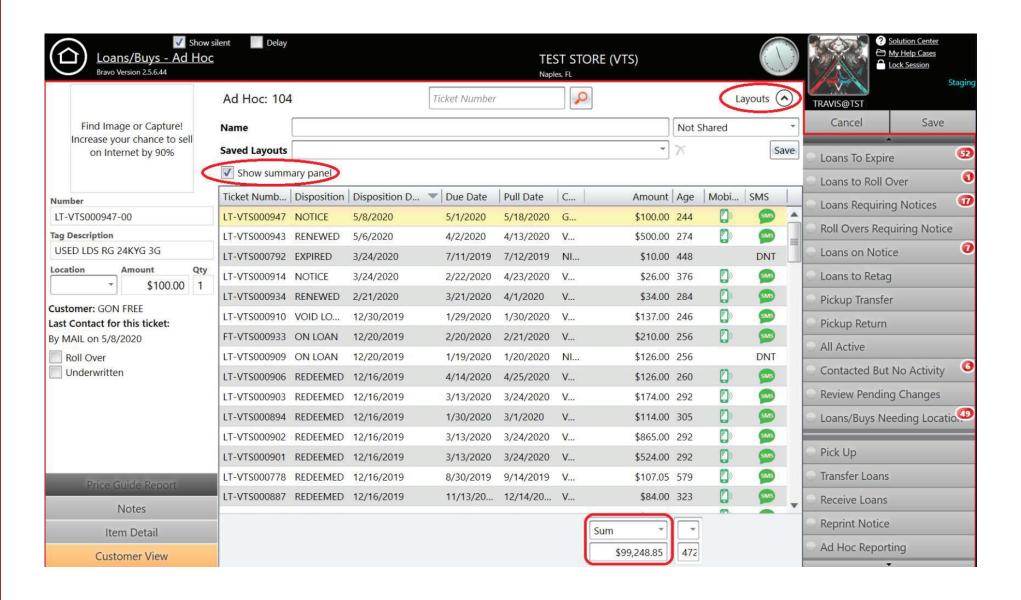
Category	Margin	Discount %	Price Sold	Cost
Gent's Wristwatches (Wristwatch)	\$3,853.00	0.00%	\$9,679.98	\$5,826.98
Lady's Gold Rings (Gold Rings)	\$14.01	0.00%	\$600.00	\$585.99
Gent's Gold Rings (Gold Rings)	\$470.00	0.00%	\$600.00	\$130.00
Standard CRT (Televisions)	\$4,976.00	0.00%	\$5,000.00	\$24.00
Cell Phones & Smart Phones (Cell Phones & Accessories)	\$4,004.50	0.00%	\$5,044.99	\$1,040.49
CD Player & Recorders (Home Audio)	\$0.00	0.00%	\$1.00	\$1.00
DVD (Movie)	\$4.00	0.00%	\$5.00	\$1.00
Blu-Ray (Movie)	\$520.51	-1,100.00%	\$540.00	\$19.49
PlayStation 4 Consoles (Home Game Console)	(\$49.00)	0.00%	(\$99.00)	(\$50.00)
PC Games (Video Game)	\$0.00	0.00%	(\$5.00)	(\$5.00)
Video Game Accessory (Video Game)	\$0.67	0.00%	\$1.00	\$0.33
Gold-Diamond Bracelets (Bracelets)	\$382.90	0.00%	\$3,829.00	\$3,446.10
Miscellaneous Toys(Games/Toy/Hobby)	(\$4.55)	74.71%	(\$4.55)	\$0.00
Acoustic Guitars (Guitar)	\$2.00	0.00%	\$19.99	\$17.99
Outdoor Backpacks (Sporting Goods)	\$25.22	0.00%	\$40.00	\$14.78
Battery & Chargers (Tools)	\$41.31	0.00%	\$54.00	\$12.69

PAWNS

To find these values you will need to go into the **Loans/Buys** section of Bravo and run an **Ad Hoc Report** for each category. So, for running Jewelry, I will do the following Ad Hoc report. Repeat this process for each of the sections the NPA asks for.



Once that report runs click on **Layouts** on the top right corner and once opened click on the **Show summary panel** button. This will give you the total that you can place on the NPA form.



Enter your sales and inventory information by month for 2019: 2. Cost of **Ending** # of Sales Goods Sold Inventory Transactions Sales \$ Balance (COGS) # \$ January 000 000 000 000 February # 000 000 000 000 March # 000 000 000 000 # April 000 000 000 000 May # 000 000 000 000 # June 000 000 000 000 # July 000 000 000 000 # August 000 000 000 000 September # 000 000 000 000 October # 000 000 000 000 November # 000 000 000 000 December # 000 000 000 000 # \$ Total 000 000 000 **Prior Year**

000

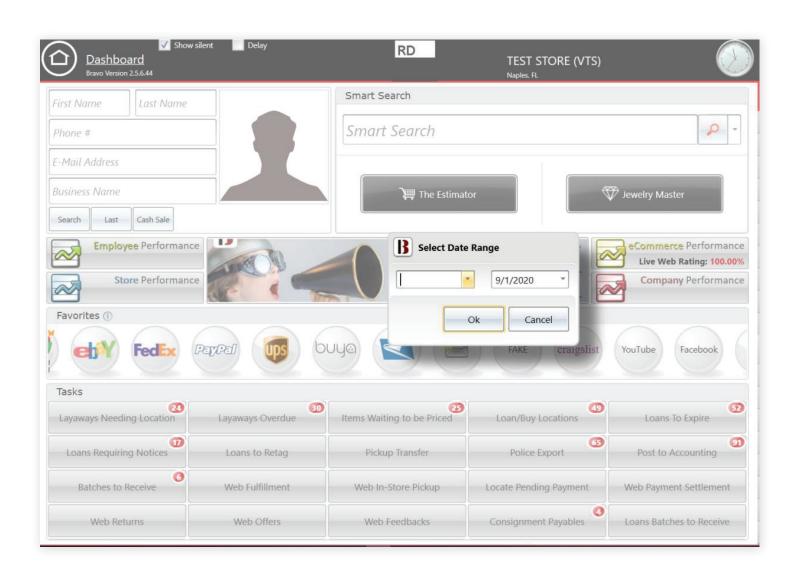
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Total (2018)

#

000

To find the # of Sales Transactions, Sales, COGS, and Ending Inventory Balance, you can run the Company Performance Report on the dashboard of Bravo. Run each month by itself by entering in the starting date (left) and the ending date (right). Take from the 2 column known as *Grand Total. You can run this report for a full year as well, so do that for the Prior Year Total portion.



OF SALES TRANSACTIONS

Will be line 11 on the report, known as **Retail Sales Total Qty**.

SALES

Is line 10 on the report, known as **Retail Sales Total Amt**.

COGS

Is line 17 on the report, known as **Retail Sales Item Cost**.

ENDING INVENTORY BALANCE

Is line 1 on the report, known as **Inventory Balance**.

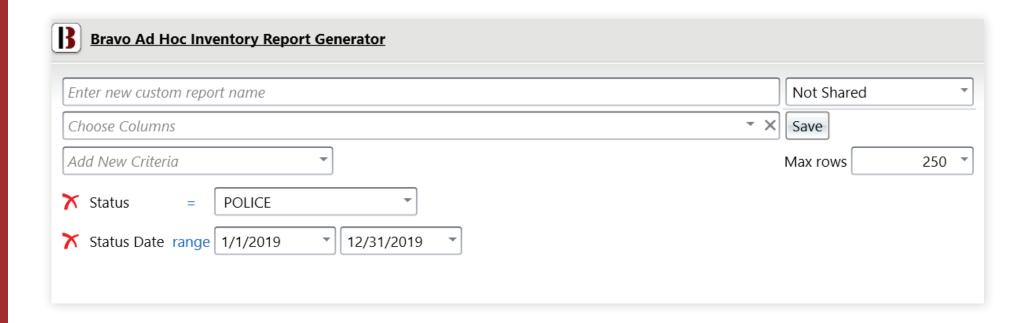
Metric Description	* Grand Total
Inventory Balance	\$9,281,684.41
Inventory Turns Annually	0.000
Loan Balance	\$1,469,979.84
New Loans Written Amt	\$22,920.24
New Loans Written Qty	91
New Buys Written Amt	\$3,399.00
New Buys Written Qty	18
New Buys Written Amt MTD	\$3,399.00
New Buys Written Qty MTD	18
Retail Sales Total Amt	\$844.24
Retail Sales Total Qty	18
Retail Sales (Taxable)	\$5,793.00
Retail Sales (Tax Exempt - Other)	(\$4,948.76)
Retail Sales (Tax Exempt - Certificate)	\$0.00
Retail Sales (Tax Exempt - Shipped)	\$0.00
Retail Restocking Fees	\$0.00
Retail Sales Item Cost	\$4,061.70
Retail Sales Gross Profit %	-381.10 %
Retail Sales Gross Profit Amt	(\$3,217.46)
Retail Sales Total Amt MTD	\$844.24
Retail Sales Total Qty MTD	18
Retail Sales (Taxable) MTD	\$5,793.00
Retail Sales (Tax Exempt - Other) MTD	(\$4,948.76)
Retail Sales (Tax Exempt - Certificate) MTD	\$0.00
Retail Sales (Tax Exempt - Shipped) MTD	\$0.00
Retail Restocking Fees MTD	\$0.00
Retail Sales Item Cost MTD	\$4,061.70
Datail Calan Consa Darft N/ MTD	-381.00 %
Retail Sales Gross Profit % MTD	301.00 70

4.	Enter your seizures and holds at cost paid for 2019:		•	
			Number	Total value \$
	Seizures	#	000	\$ 000
	Police Holds	#	000	\$ 000

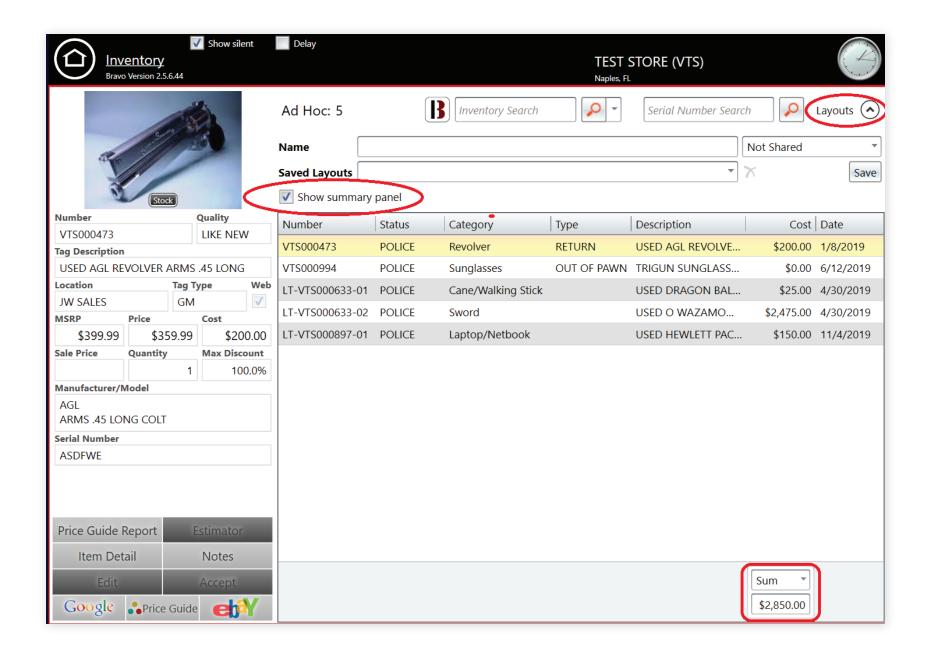
For finding the **Police Holds** you can run the **On Hold Listing**s report in Bravo and you will see a list of all items in your store that are on hold for whatever reason. Then you need to find which ones have a reason for **POLICE INVENTORY HOLD** (**POLICE LOAN HOLD**, if it's a loan) and **POLICE PICKUP**, note down the amount and add up the quantity of items that have these statuses.

						VT
Tkt Num	Description	Pawn Amt	Disposition	Disp Date	Comments	Customer
T-VTS000101	MISRIAH ARMORY RIFLE NORNFANG	\$900,000.00	POLICE PICKUP	1/11/2018	Case: 3213213 Badge: 132321 Officer: 1231321 123132	STAMPEDE
FT-VTS000102	SMITH & WESSON PISTOL MODEL 41	\$130.00	POLICE PICKUP	1/11/2018	Case: UR MUM Badge: N/A Officer: N/A N/A	STAMPEDE
_T-√TS000443	DRAGON BALL CANE NYOIBO	\$24.00	POLICE PICKUP	8/6/2018	Case: TS-68457 Badge: 12345 Officer: BRYCE SMITH	STAMPEDE
LT-VTS000444	TRIGUN SUNGLASSES SUNGLASSES	\$23.00	POLICE PICKUP	8/6/2018	Case: TS-68457 Badge: 12345 Officer: BRYCE SMITH	STAMPEDE
LT-VTS000455	O WAZAMONO SWORD SHUSUI	\$250.00	POLICE PICKUP	8/6/2018	Case: TS-68457 Badge: 12345 Officer: BRYCE SMITH	STAMPEDE
LT-VTS000783	USED MICROSOFT ACCESSORIES XBOX	\$4.00	POLICE PICKUP	4/30/2019	Case: 093091A Badge: 12312541 Officer: TODAY MICK	DUNAWAY
LT-VTS000783	USED MICROSOFT XBOX 360 XBOX 360	\$2.00	POLICE PICKUP	4/30/2019	Case: 093091A Badge: 12312541 Officer: TODAY MICK	DUNAWAY
Total:		\$900,433.00				
Inventory#	Description	Cost	Status	Status Dat	e Comment	s
√TS000044	AGL REVOLVER ARMS . 45 LONG COLT	\$100.00	FIREARM PROCESS	5/25/20:	18 HOLD SALE in transaction VTS0 ON HOLD	0000941, ATF INFO:
√TS000048	AGL REVOLVER ARMS . 45 LONG COLT	\$100.00	FIREARM APPROV	11/16/201	.7 FIREARM APPROV: FFL: 4-81-51 Exp: 2/1/2049	.6-23-44-45680,
√TS000070	COLT REVOLVER PYTHON	\$500.00	FIREARM HOLD	11/16/201	.7 FIREARM HOLD: 1231321321	
√TS000097	LDS RG 24KYG 5G		POLICE INVENTORY HOLD	1/6/201	.8 Police Hold: Case: ASDF Badge: ASDF	: ASDF Officer: ASDF
√TS000206	AGL REVOLVER ARMS . 45 LONG COLT	\$2.00	FIREARM HOLD	10/3/20:	L8 FIREARM HOLD: sf	
√TS000216	AGL REVOLVER ARMS . 45 LONG COLT	\$96.00	POLICE INVENTORY HOLD	6/6/201	.8 Police Hold: Case: TEST Badge: TEST	TEST Officer: TEST
√TS000301	MISRIAH ARMORY RIFLE NORNFANG	\$500.00	FIREARM PROCESS	6/5/201	.9 HOLD SALE in transaction VTS0	0001892, ATF INFO:
√TS000474	USED AGL REVOLVER ARMS . 45	\$200.00	FIREARM APPROV	1/31/20:	19 FIREARM APPROV: sad	
	LONG					

For finding the **SEIZURES**, you will need to go to the Inventory section of Bravo and perform an **Ad Hoc Report**.



With this list generated, you can now click **Layouts**, and check the box for **Show Summary Panel** to get a total.



PAWN TRANSACTIONS Report your pawn transactions for each month in 2019 and your 2018 total: Pawn Revenue Redeems (charges collected directly Pawn Balance Written Forfeitures (pawns taken home by related to pawns. Include all Buys (active pawns at the end of (new pawns created during the (pawns transferred to customers or principal paid fees, insurance, extension and the month) month) sales inventory) redemption fees, etc. Exclude down) any principal balance paid.) # \$ # \$ # \$ \$ # \$ January February March April May June July August September October November December Total **Prior Year** Total

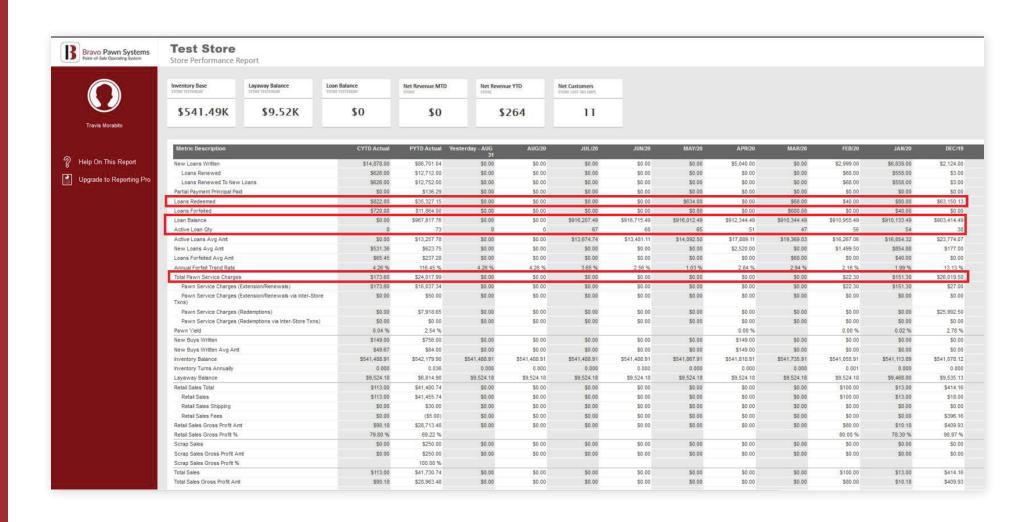
(2018)

The following fields will be able to be found on the **Store Performance Report** in Bravo when ran on the last day of the year.

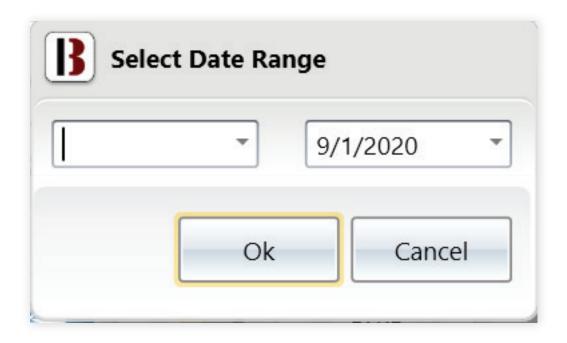
PAWN BALANCE — Look at the Loan Balance and the Active Loans Qty fields.

REDEEMS — Look at the Loans Redeemed field. We do not have a quantity setting.

PAWN REVENUE — Look at the Total Pawn Service Charges field.



For the remaining fields look to the **Company Performance Report**. Run the date range for where you wish to pull the numbers first. You should only need to grab the numbers from the 2nd column "***Grand Total**."



WRITTEN

Look to the **New Loans Written Amt**, and **New Loans Written Qty**.

BUYS

Look to the **New Buys Written Amt**, and **New Buys Written Qty**.

FORFEITURES

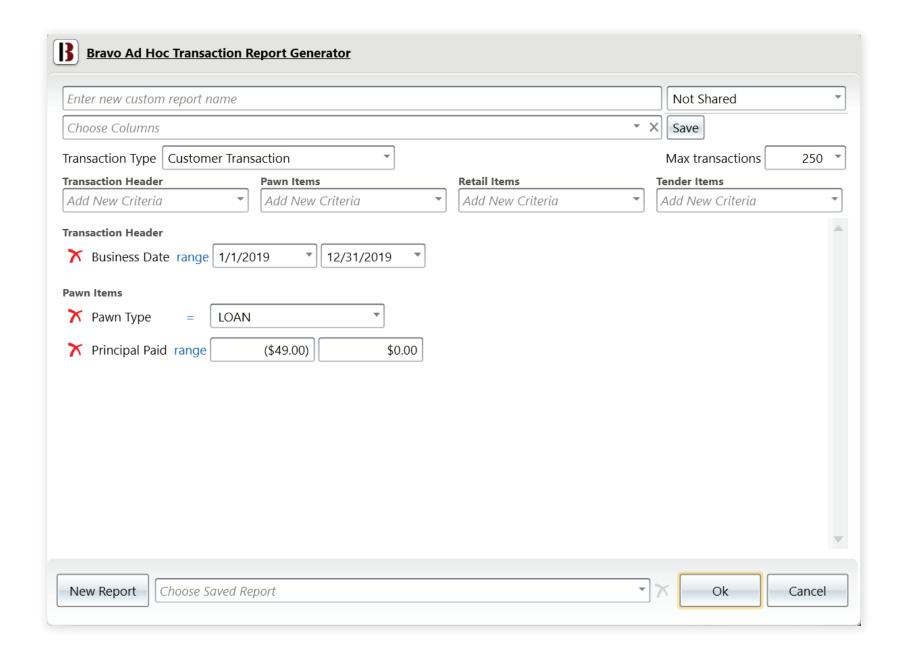
Look to the **Forfeitures Amt MTD**, and the **Forfeitures Qty MTD**.

Notrio Description	* Grand Total
Metric Description	" Grand Iotal
Inventory Balance	\$11,302,937.82
Inventory Turns Annually	0.000
Loan Balance New Loans Written Amt	\$1,311,227.50
	\$14,158.00
New Loans Written Qty	99 \$1,556.00
New Buys Written Amt New Buys Written Qty	\$1,350.00
New Buys Written Amt MTD	\$1,558.00
New Buys Written Qty MTD	6
Retail Sales Total Amt	\$2.808.71
Retail Sales Total Qty	18
Retail Sales (Taxable)	\$1,472.95
Retail Sales (Tax Exempt - Other)	\$65.00
Retail Sales (Tax Exempt - Certificate)	\$0.00
Retail Sales (Tax Exempt - Shipped)	\$709.85
Retail Restocking Fees	\$560.91
Retail Sales Item Cost	\$1,308.83
Retail Sales Gross Profit %	53.40 %
Retail Sales Gross Profit Amt	\$1,499.88
Retail Sales Total Amt MTD	\$2,808.71
Retail Sales Total Qty MTD	18
Retail Sales (Taxable) MTD	\$1,472.95
Retail Sales (Tax Exempt - Other) MTD	\$65.00
Retail Sales (Tax Exempt - Certificate) MTD	\$0.00
Retail Sales (Tax Exempt - Shipped) MTD	\$709.85
Retail Restocking Fees MTD	\$560.91
Retail Sales Item Cost MTD Retail Sales Gross Profit % MTD	\$1,308.83
Retail Sales Gross Profit % MTD Retail Sales Gross Profit Amt MTD	53.00 % \$1,499.88
Scrap Sales	\$1,500.00
Scrap Sales Item Cost	\$1,500.00
Scrap Sales Gross Profit %	88.00 %
Scrap Sales Gross Profit Amt	\$1,325.00
Scrap Sales MTD	\$1,500.00
Scrap Sales Item Cost MTD	\$175.00
Scrap Sales Gross Profit % MTD	88.00 %
Scrap Sales Gross Profit Amt MTD	\$1,325.00
Repairs Amt	\$0.00
Repairs Amt MTD	\$0.00
Layaway Balance	\$4,801,270.72
New Layaways Amt	\$9,003.80
New Layaways Qty	16
New Layaways Amt MTD	\$9,003.80
New Layaways Qty MTD	14
Pawn Service Charges	\$39,310.57
Pawn Service Chames MTD	\$39 310 57
Forfeitures Amt MTD	\$3,734.80
Forfeitures Qty MTD	294
Forfeited Loan Reactivations Amt MTD	\$3,592.00
Forfeited Loan Reactivations Qty MTD	\$40,810.45
Net Revenue (Excluding Scrap/Repairs)	
Net Revenue (Excluding Scrap/Repairs) MTD Net Revenue	\$40,810.45 \$42,135.45
Net Revenue MTD	\$42,135.45
Total Transaction Qty	139
Total Transportan Way	100

2. Enter your pawns written by transaction size for 2019:

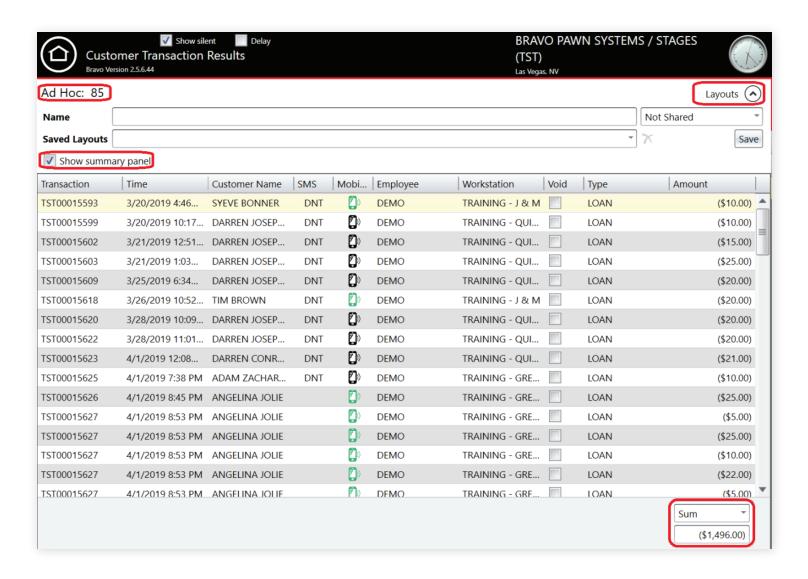
TRANSACTION SIZE	#	Total value \$ (sum value of all loans in this category)
\$0-\$49	# 000	\$ 000
\$50-\$99	# 000	\$ 000
\$100-\$149	# 000	\$ 000
\$150-\$199	# 000	\$ 000
\$200-\$249	# 000	\$ 000
\$250-\$300	# 000	\$ 000
\$300-\$499	# 000	\$ 000
\$500-\$999	# 000	\$ 000
\$1,000 plus	# 000	\$ 000

To find the **Transaction Size** in Bravo you will need to go to the **Void/View Transactions** section and run an **Ad Hoc Report** for each dollar value represented here.



— From this list, on the top left Bravo will give you the quantity of pawns written.

TOTAL VALUE — To find the total value you will need to click on **Layouts** at the top of the screen, choose the **Show Summary Panel** and at the bottom will show you the total value of pawns that were written between the value chosen.



Users that have Bravo Reporting Pro can get all of this information from the NPA Pawn **Detail Survey** report.



Loans to Expire Summary Analysis

Summary view of total pawn and buy amounts that can be pulled and forfeited.



Lost Ticket Fee Analysis

See total lost ticket fees collected by month.



Month to Date Loan Portfolio Analysis

See loan portfolio numbers, including any changes within the last month.



New Items Analysis

See vendor purchase items sold, including sales price, cost, and profit. Run company-wide or store-by-store. Drill down by item type.



NPA Pawn Detail Survey

Gives information required to fill out the Pawn Detail section of the ational Pawnbrokers Association (NPA) Operating Performance survey.



Omni-Channel Sales Distribution

Month to Date and Year to Date Sales broken down by Omni-Channel. This report includes drill down by category and comparisons with the prior year MTD and YTD totals.



Past Due Layaway Analysis

List of all layaways that are past due, broken down by store.



Police Holds

See loans on police hold for specified date range.



Productivity Pro Forma