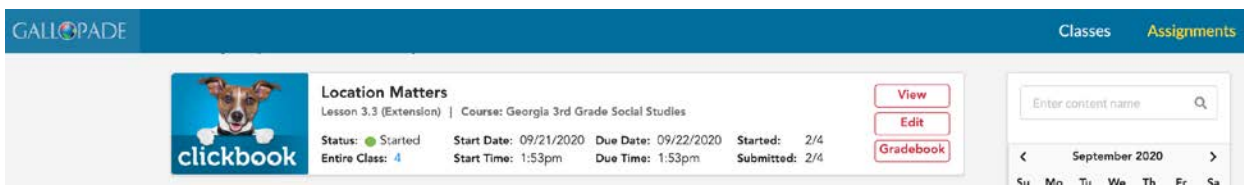


How To Correct Constructed Response Questions In Clickbook

When you are looking at the gradebook for Clickbook, you will know when you have questions to score because you will notice a pencil in the grade column. It is important to note that if you are not having students answer these questions, you will still need to add points into the student Clickbooks to avoid penalizing the student. Constructed responses CAN be graded as students submit so you do not have to wait for all students to complete the Clickbook to grade individual responses. You WILL need to wait until ALL student responses have been graded prior to releasing the scores.

To score constructed response questions, go to the assignments tab and click on Gradebook.



Click on a pencil in the Grade to open a student Clickbook.

Started:

2/4

Submitted:

2/4

Graded:

0/4

Average Score:

0%

	First Name	Last Name ▲	Status	Submitted	Student Version	Grade	Feedback
1	Chauncey	Anystudent	⊖ Closed	09/21/2020	View		
2	Cooper	Anystudent	⊖ Closed	09/21/2020	View		
3	Eddy	J	○ Ready	—	—	—	
4	Timmy	Turner	○ Ready	—	—	—	

Once you have entered the Clickbook, you may choose to set the “show only manually graded question” option to ON. This will take you directly to the FIRST constructed response question. NOTE: If there is more than one constructed response question in a lesson, you will want to repeat the following steps.

Notes: Student

Save

Close

Scoring

Alignments

Usage 00:04

Teacher Comments

Page: 1.0

Show only manually graded questions ☐

Previous Student

Previous Item

Next Item

Next Student

Scoring

Alignments

Points 0 / 5

Usage 01:13

Teacher Comments

Page: 6.1

Show only manually graded questions ☒

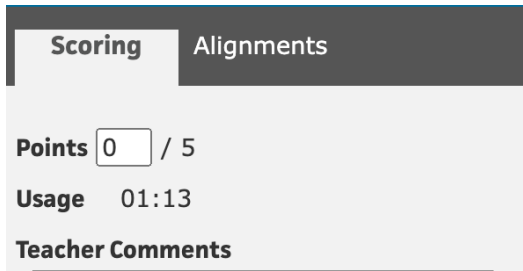
Previous Student

Previous Item

Next Item

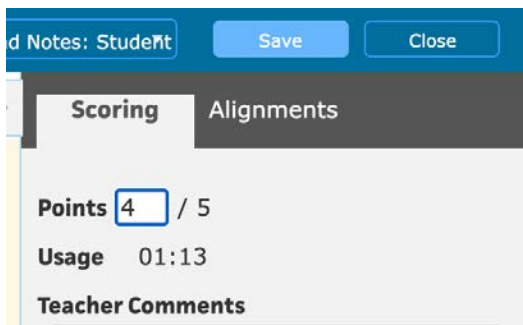
Next Student

Review the student answer and assign a score between 0 to 5 points.



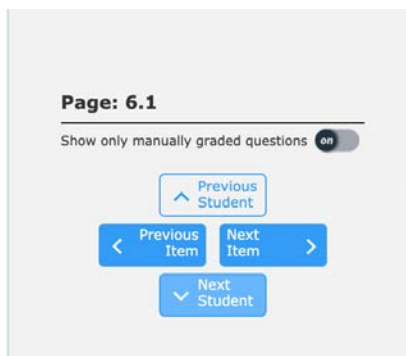
The image shows a 'Scoring' pane with two tabs: 'Scoring' and 'Alignments'. The 'Scoring' tab is active. It contains a 'Points' field with a value of '0' and a maximum of '5'. Below it is a 'Usage' field showing '01:13'. At the bottom is a 'Teacher Comments' text area.

Click Save.



This image is similar to the previous one, but the 'Points' field now shows a value of '4'. Above the pane, there is a header bar with 'd Notes: Student', a 'Save' button, and a 'Close' button.

To go to the next student's response, click on the NEXT STUDENT button located at the bottom of the scoring pane on the right hand side of the screen. This will advance you to the same screen in the next student's Clickbook.



The image shows a navigation pane. At the top, it says 'Page: 6.1'. Below that is a toggle switch for 'Show only manually graded questions' which is currently 'on'. In the center, there are four buttons: 'Previous Student' (with an up arrow), 'Previous Item' (with a left arrow), 'Next Item' (with a right arrow), and 'Next Student' (with a down arrow).

Once all students have completed the Clickbook and all scoring has been saved, you may wish to release the data to reports and grades to the students. See *"How to Find and Release Scores"* for more information.