

## | Information No.06/2021

**Subject:** Exceptional situations in the assessment of students in cases of prophylactic isolation, Covid-19 and professors in similar situations.

### **Dispatch:**

Exceptional situations in the assessment of students in cases of prophylactic isolation, Covid-19 and professors in similar situations.

**Prepared by:**

**Director of IPAM Porto**

Daniel Sá, PhD

**Oporto, December 15, 2021**

Regarding:

- The possibility of the existence of students and professors with situations of prophylactic isolation caused or diagnosed by SARS-CoV-2 (Covid-19) that make their presence on the Campus impracticable.

The Director of IPAM Porto, after consultation with the Scientific-Technical Council and the Pedagogical Council, hereby determines that:

- 1) In the existence of **students** in situations of **prophylactic isolation**, duly justified, through the delivery of a medical statement or, alternatively, from the competent health authority on the Student Portal, coinciding with final evaluation – Regular, Appeal and Special Season (according to the calendar already published for the academic year 2021/22), it is possible to carry out the evaluation moments at later dates (without the need to pay any additional fee), with the evaluation being carried out in the next assessment phase (example: the student is in prophylactic isolation, duly proven, on the date of the Regular Season assessment, he will take the assessment, without costs, on the date of the Appeal Season);
- 2) In the existence of **students with COVID-19**, duly justified, through the delivery of a medical statement or, alternatively, from the competent health authority, on the Student Portal, coinciding with final evaluation – Regular, Appeal and Special Season (according to the calendar already published for the academic year 2021/22), it is possible to carry out the evaluation moments at later dates without registration costs (if applicable), with the evaluation being carried out in the next assessment (ex.: the student is in prophylactic isolation duly proven on the Regular Season assessment date, will take the assessment without costs, on the Appeal Season date);
- 3) In the existence of **students who are abroad** for reasons related to international mobility and who are not allowed to travel between countries, for reasons related to the border, it is possible to carry out the Final Assessment – Regular, Appeal and Special Season, at a distance, on the digital platforms provided by the institution, on the dates posted on the respective calendars. Student must guarantee the technological conditions for carrying out the assessment;

- 4) In situations where the Final Assessment (Regular, Appeal and Special Season) can be held at a distance, professors must ensure that the assessment take place exactly on the same day and time as the face-to-face regime;
- 5) In the existence of **professors** in situations of **prophylactic isolation**, duly justified, by sending a medical statement or, alternatively, from the competent health authority to the email address of Human Resources, the corresponding Course Director and Academic Support, and if it is not possible to teach face-to-face classes, these must be ensured on digital platforms or professors must be replaced; in the case of evaluation moments (Continuous Evaluation, Periodic Evaluation, and Final Assessment: Regular, Appeal and Special Season) these must be ensured on the stipulated dates;
- 6) In the existence of **professors with COVID-19**, duly justified, by sending a medical statement or, alternatively, from the competent health authority to the email address of Human Resources, the corresponding Course Director and Academic Support, and if it is not possible to teach classes through digital platforms or professors are replaced, they will be re-scheduled; in the case of evaluation moments (Continuous Evaluation, Periodic Evaluation, and Final Assessment: Regular, Appeal and Special Season) these must be ensured on the stipulated dates;
- 7) Any other situation regarding the teaching of classes, Continuous Evaluation, Periodic Evaluation, and Final Assessment: Regular, Appeal and Special Season, not contemplated in this order, will be subject to individual analysis by the Course Direction and Direction of IPAM Porto.

This order is effective from the date of signature, being published in full on the institution's website.

Oporto, December 15, 2021



Daniel Sá, PhD  
(Director of IPAM Porto)