

Subject: Update of Information 17/2020 of December 21st, 2020: Exceptional situations of assessment of students in cases of quarantine, Covid-19 and at-risk patients, and teachers in similar situations.

Information:

Exceptional situations of assessment of students in cases of quarantine, Covid-19 and at-risk patients, and teachers in similar situations.

Written by:

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Date: 28-05-2021

In accordance with the Information nº 17/2020 of December 21st, 2020 and following the academic services' electronic address is no longer in operation, because it was replaced by the Student Portal (<https://portal-estudante.ipam.pt>), and all of its content is updated and the following text is included:

Regarding:

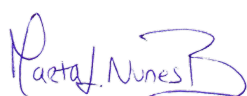
- The possibility of students and teachers with quarantine situations caused by Covid-19, diagnosed with Covid-19 or students with risk diseases that make it impossible for them to be present on Campus.

The Director of IPAM Lisboa, mandated by both Pedagogical and Scientific-Technical Councils, hereby determines that:

1. In the existence of students in quarantine situations, duly justified, through the delivery of a medical declaration or, alternatively, by the competent health authority in the Student Portal, coinciding with the dates of the continuous or periodic assessments, it is possible to carry out these evaluation moments on the scheduled dates and through the digital platforms made available by the institution and students must guarantee the technological conditions to carry it out;
2. In the existence of students with COVID-19, duly justified, through the delivery of a medical clarification or, alternatively, from the competent health authority in the Student Portal, coinciding with the dates of the continuous or periodic assessments, if it is not possible to carry out the evaluation on the scheduled date, it is possible to reschedule the evaluation moments, which must be carried out on the digital platforms made available by the institution and students must guarantee the technological conditions to carry it out;
3. In the presence of students with risk diseases that make it impossible for them to be present at Campus, duly justified, through the delivery of a medical statement in the Student Portal, it is possible to carry out the continuous or periodic assessments on the scheduled dates and through the digital platforms made available by the institution and students must guarantee the technological conditions to carry it out;
4. When it is not possible to maintain the regime of continuous or periodic assessment, the students must transit to the final evaluation regime that is part of the assessment period of Final Evaluation - normal season;
5. In the event that the students referred to in points 1 and 2 do not have the possibility of being evaluated in the continuous or periodic assessment regime or in the Final Evaluation - normal season, they benefit from the possibility of accessing the Final Evaluation - appeal season, without the need for registration nor the payment of any additional fee;
6. If the students referred to in the previous point do not have the possibility of being evaluated in the Final Evaluation - appeal season, they benefit from the possibility of accessing the Final Evaluation - special season, in terms similar to those defined for the other special statutes enshrined in the regulations evaluation in force at IPAM Lisboa, without the need to register or pay any additional fee;

7. In the case of the students referred to in point 3 that make it impossible for them to be present on the Campus, duly justified, through the delivery of a medical statement in the Student Portal, it is possible to carry out the assessment in the Final Evaluation regime (normal, appeal and special season), on the scheduled dates, and through the digital platforms made available by the institution and students must guarantee the technological conditions to carry it out;
8. In the case of students who are abroad for reasons of international mobility, it is possible to carry out the Final Evaluation - normal, appeal and special season at a distance, on the digital platforms provided by the institution, on the dates posted on the respective calendars and students must guarantee the technological conditions to carry it out;
9. In the case of students with COVID-19, duly justified, through the delivery of a medical statement or, alternatively, from the competent health authority in the Student Portal, who attend the curricular units whose attendance is mandatory [Internship (Marketing or Consumption); Internship; Final Project; Dissertation / Professional Project / Professional Internship], will have their absences justified;
10. In situations where continuous, periodic or final evaluation tests (normal, appeal and special season) can be held at a distance, teachers must ensure that the tests take place on the same day and time as the face-to-face regime;
11. In the presence of teachers in quarantine situations, duly justified, by sending a medical statement or, alternatively, by the competent health authority to the electronic address of the corresponding Course Director and to Academic Support, it is possible to teach classes and maintain maintenance of the evaluation moments on the digital platforms provided by the institution, the teacher must guarantee the technological conditions to carry it out;
12. In the presence of teachers with COVID-19, duly justified, by sending a medical statement or, alternatively, from the competent health authority to the electronic address of the corresponding Course Director and to Academic Support, who is unable to teach the classes or ensure the realization of the assessment moments (Continuous Assessment, Periodic Assessment, Final Evaluation - Normal, Appeal and Special Season), these will be rescheduled or replaced by other teachers.
13. Any other situation regarding the teaching of classes, Continuous Assessment, Periodic Assessment or Final Evaluation - Normal Season, Appeal and Special Season not covered in this order, will be subject to individual analysis by the Course Director and Director of IPAM Lisboa.

Lisbon, May 28th, 2021



Marta Bicho, PhD

[Director of IPAM Lisboa]