



Information Technology Advisory Committee
Charter, Goals, and Objectives
Fiscal Year 2015

Charter:

The DSST Information Technology Advisory Committee is an advisory committee to the DSST Public Schools Board which provides guidance and support on the infrastructure and processes which facilitate the effective gathering and use of information to enable a high performing organization.

The committee asks the questions: what data do we collect? how do we collect it? how do we insure its quality? and how do we insure its security? In short, we support DSST's ability to responsibly **Act on Data**.

General Long Term Goals:

- Insure DSST has the standards-based infrastructure, the skilled personnel, and "best practice" processes in place to support the 1:1 programs and the Schools' and CMO's information technology needs
- Insure the building of a world-class learning assessment system.
- Foster, capture and propagate best practices in the application of technology to the teaching and learning process and administrative processes; promote continuous improvement.
- Inform and educate the Board on the status and evolution of DSST information technology and its implications.

These overarching goals are focused in any given year by supporting the DSST Public Schools operating plan Shared Leadership Team Priorities (DSST Public Schools 2014-2015 Strategy Map - September 20143):

- Innovate – Fulfillment Paradigm
- Improve – Academic Interventions
- Develop – Professional Development
- Grow – Leadership Pipeline

Information Technology Advisory Committee Fiscal Year 2014-15 Objectives:

1. Committee Organization and Planning
 - a. Establish Technology Committee Charter, Goals, Objective
 - b. Identify new members to create peer review support for network engineering.
 - c. Identify new members to create peer review support for applications deployment.
 - d. Identify new members to create peer review support for data security.
2. Polaris
 - a. Review and provide feedback to Board on the capabilities of the Polaris system and the progress made toward its completion.
 - b. Identify resource issues and opportunities for sharing with other charter networks.
3. Data Security
 - a. Work with the Education Committee and the Director of IT to identify goals and metrics for a data security initiative

- b. Monitor and provide feedback on processes related to and development and implementation of a data security initiative
- 4. Support IT Operations
 - a. Begin work on assessment of long term risk associated with internal development, integration, and management of critical applications
 - b. Review and provide feedback on IT Operations.
 - Rollout of new back office systems
 - Review network and systems documentation.
- 5. Board Education
 - a. Inform and educate the board on DSST's Data Security Initiative and Polaris progress.
 - b. Board Deep Dive – 2015 Edition. Review alternatives for increased exposure to Deep Dive, including video production. Work with Nom and Gov committee to educate new board members using a form of Deep Dive.

Deliverables:

Oct 2014	Information Technology Committee 2014-15 Charter
Each board meeting	Report on the status of Committee's 2014-15 objectives
May 2015	Report on progress toward achieving Committee's objectives

Draft Meeting Schedule / Key Topics; All meetings 9:00 – 10:30AM in DSST Head Office

October 1, 2014	Areas of focus for Committee members; Data Security priorities
November 5, 2014	Review of data privacy recommendations to the full DSST Board
January 7, 2015	Polaris update; Discuss Deep Dive
March 4, 2015	Infrastructure Review; Data privacy initiative update; Plan Deep Dive
April 8, 2015	Board Deep Dive
May 6, 2015	Review of Fullfillment/Teacher Career Pathway IT support status
June 10, 2015	Summer plans, Committee Assessment

Members:

Michele Cooper (Co-Chair)	Warren Kuehner	Scott Wiggans
Chris DeMarche	Chris Lozing	TBD
Don Kirkpatrick (Chair)	Rolf Reitzig	TBD

Key Staff:

Shaun Bryant, Director of IT and Network Administrator
 Jake Firman, Senior Manager of Education Technology
 Jacob Roddy, Director of Operations