



Project Planning Tool

Project: _____

Revision Date: _____

<p align="center">What are you doing & why? <i>Be in the best interest of the business</i></p> <p>Objective:</p> <p>Business Value:</p> <p>Triple Constraint:</p> <table border="1" style="margin-left: 20px; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;">Fixed</td> <td style="width: 15%;">Flexible</td> <td style="width: 15%;">Accept</td> </tr> <tr> <td>Scope/Quality</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Time/Schedule</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Cost/Resources</td> <td></td> <td></td> <td></td> </tr> </table>		Fixed	Flexible	Accept	Scope/Quality				Time/Schedule				Cost/Resources				<p align="center">How are you going to get there? <i>Be inclusive</i></p> <p>People:</p> <ul style="list-style-type: none"> *Sponsor *PM Analyst Developer Quality Assurance Business Resources <p>Time:</p> <p>\$:</p> <p>Tools:</p> <p>Process:</p>
	Fixed	Flexible	Accept														
Scope/Quality																	
Time/Schedule																	
Cost/Resources																	

What's standing in your way...and what are you going to do about it?
Be insightful

If...	Then...	And so...
1.		
2.		
3.		
4.		
5.		
6.		
7.		