



ANYTimeTeller

Quick Reference Guide

605-334-5422

Toll Free: 855-334-5422



Important Bank by Phone Notice to members

Anytime Teller has been updated with new features. Please listen carefully when you call as the menu options have changed.

Anytime Teller helps make your financial management easier and convenient. Obtain your checking or savings account balances, make loan payments, transfer funds, and more.

This a touch-tone system.

How to Use Bank By Phone

Dial: 605-334-5422 or 855-334-5422

Follow the menu prompts

Enter your account number and Access Code

In order to verify your identity, the first time you call in you'll need to enter your account number, followed by an Access Code of your choosing and your Social Security Number. This is the only time you will be asked to enter your Social Security Number. For account transactions and inquiries (balances, interest, etc.), you'll always be asked to enter your access code.

1 Balances

on savings, checking, certificates, IRAs and loans

Account Balance Menu

(Menus vary depending on types of shares and/or loans a member has. List below is not in a specific order.)

- ▶ Checking
- ▶ Savings
- ▶ IRA or Certificates
 - Ledger/Current Balance
 - Maturity Date
- ▶ Loans
 - Past Due Amount
 - *will only play if there is a past due amount*
 - Ledger / Current Balance
 - Next Payment Amount
 - Next Payment Date
 - YTD Interest

2 Account History

on savings, checking, certificates, IRAs and loans

Account Balance Menu

(Menus vary depending on types of shares and/or loans a member has. List below is not in a specific order.)

- ▶ Checking
 - Amount
 - Check Number
 - Last 5 Credits
 - Last Payroll Deposits
 - Last 5 Transactions
 - Last 5 Debits
- ▶ Savings
 - Amount
 - Last 5 Credits
 - Last Payroll Deposits
 - Last 5 Transactions
 - Last 5 Debits
- ▶ IRA or Certificates
 - Amount
 - Last 5 Credits & Deposits
 - Last 5 Transactions
- ▶ Loans
 - (If open-ended loan (credit card, PLOC, etc., member will hear the following options. If the loan is closed-end (auto, etc.) only options will be Last 5 Advances & Last 5 Transactions)
 - Amount
 - Last 5 Advances
 - Last 5 Debits/Withdrawals
 - Last 5 Payments

3 Funds Transfer or Make a Payment

- ▶ Transfer Funds Immediately
- ▶ Make a Payment
 - One Time Transfer
 - Once Every Week
 - Every Two Weeks
 - Monthly
- ▶ Hear Existing Transfers

4 Access Code Management

- ▶ Ability to change your access code

Quick Tips

- ▶ Press (3) + (*) Key to Return to the Main Menu.
- ▶ Press (*) to Return to Previous Menu.
- ▶ Press (#) to repeat an option.
- ▶ Press (9) + (*) to enter a different account number.
- ▶ To end an AnyTimeTeller call, simply hang up.
- ▶ Press (8) + (*) for voice recognition.