

**NACB HEMP CHECKLIST**

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- Do you have an accurate legal description and geospatial location of the acreage for growing?
- Do you have the hemp crop acreage or indoor square footage to report to the USDA?
- Do you have procedures for sampling and testing the product to ensure that it does not exceed the 0.3% acceptable hemp THC level on a dry weight basis?
- Did your product get tested by a USDA approved sampling agent or federal, state or local law enforcement agent within 15 days of harvest?
- Have you disposed of "hot hemp" in accordance with state, tribal and USDA regulations?
- Did you have specific procedures to handle violations?
- Do you conduct random samplings to prepare for annual inspections?
- Have you ensured that no one is producing hemp with a state or federal felony conviction relating to controlled substance within the last ten years?
- Did you submit an annual report by December 15th with your license number, name, address, lot, location type, geospatial location, total planted acreage, total acreage disposed and total harvested acreage?
- For a violation, have you created a corrective action plan?
- Have you maintained for three years copies of records to support compliance with the USDA program?