



# How to choose the right Volunteer Management Software



Volunteer management software is an investment.  
We'll guide you through the selection process.



1

## Think about your needs and requirements

Your organization's budget, timeline, and program requirements will help determine which volunteer management software is right for you.



BUDGET



TIMELINE



REQUIREMENTS

2

## Decide what features you need

This will differ depending on your organization.  
Use the worksheet below to rate these features based on priority level.

### Hours tracking and flexible reporting

- \_\_\_ free custom reports
- \_\_\_ infographic reporting
- \_\_\_ exportable reports

### Digitization and automation

- \_\_\_ background checks
- \_\_\_ eSign waivers
- \_\_\_ free data migration

### Communication tools

- \_\_\_ volunteer mobile app
- \_\_\_ text messaging
- \_\_\_ social media integrations

### Volunteer management

- \_\_\_ team engagement tools
- \_\_\_ volunteer profiles
- \_\_\_ shift-based scheduling

3

## Compare reviews and testimonials

Did you know over 84% of people trust online reviews as much as a personal recommendation? They're important! Here are some of our favorite peer-reviewed sources.



"We have a very small staff but the **GetConnected software** is so automated and the user support is so good that it makes it easy for us."



## Prepare for your demos

It's a good idea to take notes and compare software during the demo, while the features are fresh on your mind. Use this worksheet to organize your thoughts about each platform.

Priority level	Feature Checklist	Get Connected	Company 2: -----	Company 3: -----	Company 4: -----
	Mobile Volunteer App	✓			
	eSign Waivers	✓			
	Background Checks	✓			
	Team & Group Management	✓			
	Text Messaging	✓			
	Volunteer Profiles	✓			
	Infographic Reporting	✓			
	Free Data Migration	✓			
	Shift-based Scheduling	✓			
	Check-in Kiosk	✓			
	Social Media Integrations	✓			
	Volunteer Resume	✓			
	In-app Messaging	✓			
	Email Blast Tool	✓			
	Exportable Reports	✓			
	Volunteer Badges	✓			
	Disaster Profiles	✓			
	Event Landing Pages	✓			
	Push Notifications	✓			

# Volunteer Management Software Evaluation #1

DATE: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_

COMPANY NAME: \_\_\_\_\_

PRODUCT NAME: \_\_\_\_\_

PRICE: \$ \_\_\_\_\_

SET-UP FEE: \$ \_\_\_\_\_

SUBSCRIPTION: ANNUAL / MONTHLY

LAUNCH TIME: \_\_\_\_\_

QUESTIONS: \_\_\_\_\_

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DEMO NOTES: \_\_\_\_\_

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NEXT STEPS: \_\_\_\_\_

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# Volunteer Management Software Evaluation #2

DATE: \_\_/\_\_/\_\_

COMPANY NAME: \_\_\_\_\_

PRODUCT NAME: \_\_\_\_\_

PRICE: \$ \_\_\_\_\_

SET-UP FEE: \$ \_\_\_\_\_

SUBSCRIPTION: ANNUAL / MONTHLY

LAUNCH TIME: \_\_\_\_\_

QUESTIONS: \_\_\_\_\_

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DEMO NOTES: \_\_\_\_\_

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NEXT STEPS: \_\_\_\_\_

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# Volunteer Management Software Evaluation #3

DATE: \_\_ / \_\_ / \_\_

COMPANY NAME: \_\_\_\_\_

PRODUCT NAME: \_\_\_\_\_

PRICE: \$ \_\_\_\_\_

SET-UP FEE: \$ \_\_\_\_\_

SUBSCRIPTION: ANNUAL / MONTHLY

LAUNCH TIME: \_\_\_\_\_

QUESTIONS: \_\_\_\_\_

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DEMO NOTES: \_\_\_\_\_

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NEXT STEPS: \_\_\_\_\_

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# Volunteer Management Software Evaluation #4

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

COMPANY NAME: \_\_\_\_\_

PRODUCT NAME: \_\_\_\_\_

PRICE: \$ \_\_\_\_\_

SET-UP FEE: \$ \_\_\_\_\_

SUBSCRIPTION: ANNUAL / MONTHLY

LAUNCH TIME: \_\_\_\_\_

QUESTIONS: \_\_\_\_\_

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DEMO NOTES: \_\_\_\_\_

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NEXT STEPS: \_\_\_\_\_

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