



SIMPLE STEPS TO GETTING A RAISE

BEFORE ASKING FOR A RAISE, MAKE SURE TO PREPARE YOUR PRESENTATION WITH THE THREE FOLLOWING STEPS.

RESEARCH

1

- Average salaries based on education, experience, and special skill sets.
- Average desired salaries of current position.
- Utilize Glassdoor and LinkedIn to review comparative salaries.
- Schedule a meeting with an industry peer or mentor to review salaries and benefits.

PLAN YOUR RAISE CONVERSATION

2

- Review your calendar and try to plan with conversation around an annual review or after a project completion.
- Prepare a raise presentation based on facts. Print out a deliverable for your boss to review.
- Have a mock raise presentation with a trusted advisor, friend, or mentor. Consider questions your boss may ask so you are prepared.

COME UP WITH A PLAN B

3

- Consider different benefit options. For example, additional vacation time, working remotely, better health insurance, or flexible office hours.
- Have a list of possible trade-offs created.
- Don't take the conversation personally. Be flexible.

By taking these three simple steps, you're sure to have an effective conversation regarding your salary. If you'd like additional tips, reach out to us.

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