



Category 3 Rubric: Documentation of Leadership Support

All activities and accomplishments listed in the application must fall within the time period of January 1, 2021 through November 30, 2023.

	5	3	1	0
Letter from CNO/CEO	Support of certification is evident; a minimum of three specific examples are provided; letter is free of grammar, spelling and punctuation errors; letter is signed.	Support of certification is evident; two or fewer specific examples are provided; letter has minor spelling and punctuation errors; letter is signed.	Letter is short with broad support message; no examples are provided; multiple grammatical errors, notable punctuation and spelling errors are present; sentence fluency is weak. Letter may or may not be signed.	Letter is blank, missing or not unique. Letter reflects marked and substantial spelling, grammar, and punctuation errors, which significantly detract from the content. Letter is not signed.
Letter from Manager or Director of Surgical Services	Support of certification is evident; a minimum of three specific examples are provided; letter is free of grammar, spelling and punctuation errors; letter is signed.	Support of certification is evident; two or fewer specific examples are provided; letter has minor spelling and punctuation errors; letter is signed.	Letter is short with broad support message; no examples are provided; multiple grammatical errors, notable punctuation and spelling errors are present; sentence fluency is weak. Letter may or may not be signed.	Letter is blank, missing or not unique. Letter reflects marked and substantial spelling, grammar, and punctuation errors, which significantly detract from the content. Letter is not signed.