

# Certification Path 8: SYSPRO User

## Payables Role

The Payables Role certification path is aimed at **SYSPRO Users** who may perform the roles of **Accounts Payable Clerk** or **Accounts Payable Manager**. This path focuses on the SYSPRO 8 solutions which are used to maintain and approve requisitions; review and verify supplier contracts; manage supplier documents and payments; and balance the relevant sub-ledgers to the General Ledger.

**Prerequisite:** None

The Level 1 certification assesses users on basic ERP industry, inventory, and manufacturing terms and navigating the SYSPRO 8 interface and programs. It also assesses users on the SYSPRO 8 solutions which users in the Payables role use to perform their duties. These include but are not limited to the *Accounts Payable* and *Purchase Orders* modules, as well as the *Requisition System*, *Supplier-Stock Cross Reference*, *Blanket Purchase Orders*, *Invoice Processing*, *GRN System*, *Payment Processing*, and *General Ledger Integration* features.

The Level 2 certification assesses users on the Payables role within the purchasing process.

Certification	Estimated Number of Days to Complete	Number of Exams
Level 1	6	2
Level 2	3	1
<b>Total</b>	<b>9</b>	<b>3</b>

Certification Path Name	Certification Name	Exam/Course
Certification Path 8: SYSPRO User Payables Role	Level 1 - Payables Role Certification 8	<ul style="list-style-type: none"> <li>Exam - SYSPRO Onboarding for SYSPRO Users 8</li> <li>Exam - Accounts Payable Clerk and Manager</li> </ul>
	Level 2 - Payables Role Certification 8	<ul style="list-style-type: none"> <li>Exam - Purchasing Business Process - Payables Role</li> </ul>