

Harley Academy

LEARN TO BE OUTSTANDING

Face to Face 1:1 Training Session

Preparation for your training session.

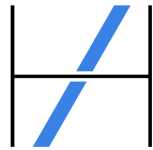
Please ensure you have completed your pre-learning module.

Prior to your training appointment, you should choose a suitable patient for your specified treatment area.

- *We must have your patient's details 48 hours in advance of the appointment, or we will be unable to proceed with the Training Appointment.*
- *If your patient is unsuitable for treatment on the day, we will be unable to proceed with the Training Appointment.*
- *Further appointments will be subject to additional charges.*

Booking in your patient

- Please call 0203 8843246 to contact The Academy Clinic
- State that you are booking a patient in for your training session, and quote the *date, time and trainer* that you are working with.
- Our Coordinator will then take basic information about the patient to process the appointment.
- Please be ready with their contact information so we can provide them with appropriate information.



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You are required to carry out a thorough consultation with your patient prior to attending the appointment and agree a treatment plan. Please ensure you have:

- Taken a thorough history
- Discussed your patients' ideas, concerns and expectations
- Assessed your patient's suitability for treatment
- Discussed potential side effects and complications
- Discussed the price of treatment with your patient

Please bring along the completed consultation template on the subsequent pages of this document. Written consent will be gained during the appointment.

On the Day

Your patient must arrive 10 minutes before your allocated appointment.

For **filler** appointments:

Your patient will receive 1ml of filler. Additional ml's will be charged at £150 inc. VAT. (Volux training slots through Allergan, incorporate 2mls of Juvederm Volux)

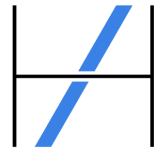
For **toxin** appointments:

Your patient will receive up to three areas of upper face botulinum toxin (glabella complex, frontalis and periorbital).

Additional treatment will be charged at £150 inc. VAT per ml.

The Academy Clinic will provide:

- Insurance for the treatment
- All products and consumables
- Clinical photography



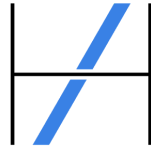
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Please wear attire suitable for a professional clinical environment.

After the Session

Aftercare and subsequent review of your patient will be your responsibility; however, you are welcome to contact us for advice.



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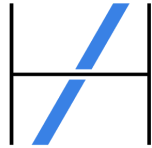
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Consultation for Training Appointments

Patient name:		Date of 1:1	
DOB:			
Email Address:			
Contact Phone No:			
Practitioner name			

Presenting complaint	
History of presenting complaint	

Past Medical and Psychiatric History	
Past Aesthetic History	

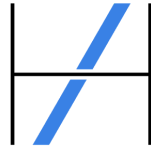


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Drug History	
Allergies	

Is patient currently pregnant/breastfeeding or engaged in IVF treatment?	YES/NO
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<p>Examination</p> <p>Skin</p> <p>Face Shape</p> <p>Thirds: proportion</p> <p>Upper third: Static Dynamic</p> <p>Middle third: Static Dynamic</p> <p>Lower third: Static Dynamic</p>	
<p>Proposed Treatment Plan</p>	