

Harley Academy

LEARN TO BE OUTSTANDING

Preparation for your training session

Please ensure you have [completed your pre-learning module](#) to gain the most of your session.

Prior to your training appointment, you should choose **ONE** suitable patient for your specified treatment areas.

- *We must have your patient's details a minimum of 2 working days prior to the appointment, or we will be unable to book the patient.*
- *If your patient is unsuitable for treatment on the day, we will be unable to proceed with the appointment.*
- *Further appointments will be subject to additional charges.*

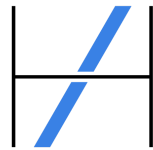
Booking in your patient

You can book in via [email or telephone](#). We recommend email, but please don't hesitate to call if you have questions.

- Email: info@theacademyclinic.co.uk

Please include,

- Your full name
- Date of your training session
- Patient Full Name
- Patient Date of Birth
- Patient email address
- Patient telephone number



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- Or please call [0203 8843246](tel:02038843246) to contact The Academy Clinic

State that you are booking a patient in for your Foundation training session, and quote the *date and time* that you are booked.

Our Coordinator will then take basic information about the patient to process the appointment.

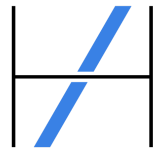
Please be ready with their contact information so we can provide them with appropriate information.

Your patient:

You are required to carry out a thorough consultation with your patient prior to attending the appointment and agree a treatment plan. Please ensure you have:

- Taken a thorough history
- Discussed your patients' ideas, concerns and expectations
- Assessed your patient's suitability for treatment
- Discussed potential side effects and complications
- Discussed the price of treatment with your patient, should you be charging them

Please bring along the completed consultation template on the subsequent pages of this document. Written consent will be gained during the appointment.



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On the Day

Your patient must arrive 10 minutes before your allocated appointment.

Your patient will receive 1ml of filler, **and** up to three areas of upper face botulinum toxin (glabella complex, frontalis and periorbital).

We suggest that for filler treatments that *cheek treatment* is a great starting point for the novice injector.

The Academy Clinic will provide:

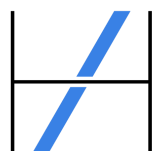
- Insurance for the treatment
- All products and consumables
- Clinical photography

Please wear attire suitable for a professional clinical environment.

We will be unable to issue certification of completion unless we are satisfied that you have the fundamental knowledge and skills to deliver treatments safely.

After the Session

Aftercare and subsequent review of your patient will be your responsibility; however, you are welcome to contact us for advice.



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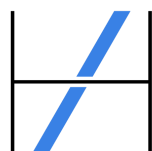
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Consultation for Training Appointments

Patient name:	
DOB:	
Email Address:	
Contact Phone No:	
Date:	
Practitioner name:	

Presenting complaint	
History of presenting complaint	

Past Medical and Psychiatric History	
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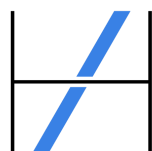


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Past Aesthetic History	
Drug History	
Allergies	

Is the patient currently pregnant/breastfeeding or engaged in IVF treatment?	YES/NO
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Examination

Skin

Face Shape

Thirds: proportion

Upper third:
Static
Dynamic

Middle third:
Static
Dynamic

Lower third:
Static
Dynamic

Proposed Treatment Plan